



**TOWN OF Grand Bay-Westfield - REGULAR COUNCL MEETING
MONDAY, January 25, 2021**

ELECTRONIC MEETING – TOWN HALL

7:30 PM

(Minutes)

CALL TO ORDER

**Mayor Losier: Absent
Stephen Evans**

**John Balemans
Michael Likely**

**Beverley Day
Ryan Snodgrass**

Staff: John Enns-Wind

1. CALL TO ORDER

A quorum being present, Deputy Mayor Likely called the meeting to order at 7:31 pm.

2. RECORD OF ATTENDANCE

Councillor Balemans, Councillor Day, Councillor Evans and Councillor Snodgrass were in attendance. Mayor Losier was absent.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

THAT the Council of the Town of Grand Bay-Westfield approves the January 25, 2021 Agenda with the following additions:

- 1) 7.3 Email Poll – Taylor Briggs Trust Fund Donation
- 2) 15.7 Parks & Recreation Master Plan Steering Committee.

Motioned by: Councillor Day

Seconded by: Councillor Snodgrass

Carried*

4. CONFLICT OF INTEREST

None

5. PUBLIC HEARING(S)

None

6. PUBLIC PRESENTATION

None



7. MINUTES

7.1 Regular Meeting – January 11, 2021:

THAT the Council of the Town of Grand Bay-Westfield approves the Minutes of the Regular Meeting of January 11, 2021 as circulated.

Motioned by: Councillor Day

Seconded by: Councillor Snodgrass

Carried *

7.2 Planning Advisory Committee Meeting of December 7, 2020

THAT the Council of the Town of Grand Bay-Westfield receive and file the Minutes of the Planning Advisory Committee Meeting of December 7, 2020 as circulated.

Motioned by: Councillor Day

Seconded by: Councillor Snodgrass

Carried*

7.3 Email Poll – Taylor Briggs Trust Fund Donation

THAT the Council of the Town of Grand Bay-Westfield ratify the email poll to donate \$500 to the Taylor Briggs Trust Fund on behalf of the Town.

Motioned by: Councillor Day

Seconded by: Councillor Snodgrass

Carried*

8. BILLS FOR PAYMENT

That the Council of the Town of Grand Bay-Westfield authorize the bills for payment as presented in the amount for \$345,699.80.

Moved by: Councillor Day

Seconded by: Councillor Evans

Carried*

9. CONSENT AGENDA

None



10. BUSINESS ARISING FROM MINUTES

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

1) Sewerage Utility Accounts Receivable Report as at January 13, 2021

THAT the Council of the Town of Grand Bay-Westfield receive and file the sewerage accounts receivable report as at January 13, 2021.

Moved by: Councillor Snodgrass

Seconded by: Councillor Day

Carried*

2) EMO Director Appointment

That the Council of the Town of Grand Bay-Westfield appoint the Fire Chief to serve as the EMO Director for the Town of Grand Bay Westfield with a salary increase of not more than \$1,500.00 per annum.

Moved by: Councillor Day

Seconded by: Councillor Snodgrass

Carried*



3) Draft By-law #67, Reduction of Single Use Plastic Bags

NOTICE OF INTENTION TO ADOPT A BY-LAW TO REDUCE SINGLE-USE PLASTIC BAGS

DRAFT By-law #67 Respecting the Reduction of Single-use Plastic Bags.

PURSUANT TO SECTION 15 and 70 OF THE LOCAL GOVERNANCE ACT, S.N.B. 2017, C. 18, PUBLIC NOTICE IS HEREBY GIVEN that the Council of the Town of Grand Bay-Westfield intends to consider a proposed by-law to reduce single-use plastic bags.

The subject matter of the Draft By-law No. 67 is as follows:

- Short Title
- Definitions
- Check-out bag prohibitions
- Exemptions
- Enforcement
- Offenses
- Severability
- Commencement

Any person may inspect the proposed by-law on-line at the Town's website www.town.grandbay-westfield.nb.ca or at the Town Office at 609 River Valley Drive during regular office hours 9:00 am to 5:00 pm Monday through Friday, Holidays excepted.

The Council has set the regular Council meeting of Monday February 22, 2021 commencing at 7:30 pm for Third Reading of the proposed By-law. Persons who wish to provide written support or objection in advance of the Public Meeting may do so by contacting the undersigned. Any person who wishes to speak for or against the proposed By-law must PRE-REGISTER with the Town by calling 738-6425.

The health and safety of our residents is of the utmost importance. Those attending the Public Hearing in person will be asked to wear a mask and observe the appropriate social distancing measures. Disposable masks will be provided to those entering Grand Bay Room should they not have one. Pre-registration for Virtual Meeting attendance, should it still be required, must be made through the Town Office prior to Friday February 19, 2021.

John Enns-Wind, CAO
Town of Grand Bay-Westfield
PO Box 3001

Grand Bay-Westfield, NB E5K 4V3

For additional information the administrative report can be viewed here: Admin Report Bylaw #67 Reduction of Single-use Plastic Bags.

Moved by: Councillor Evans

Seconded by: Councillor Snodgrass

Carried*



4) Online Fillable Forms

That the Council of the Town of Grand Bay-Westfield approve the remaining forms to be adapted to be fillable online for \$1,567.50 by M5.

Moved by: Councillor Snodgrass

Seconded by: Councillor Evans

Carried*

5) Cash Flow Management 2021

That the Council of the Town of Grand Bay-Westfield authorize the CAO to establish a 2021 line of credit for the Town with respect to the Sewerage Utility Operating Fund as per section 100(2) of the Local Governance Act for an amount not to exceed \$255,475 and, further, that a 2021 line of credit with respect to the General Revenue Operating Fund as per section 117(13) of the Local Governance Act for an amount not to exceed \$257,293 at a competitive rate.

Moved by: Councillor Evans

Seconded by: Councillor Day

Carried*

6) Acting Deputy CAO

That the Council of the Town of Grand Bay-Westfield appoint Fire Chief Troy Gautreau as Acting Deputy CAO until a determination can be made if it should be permanent with such a decision to be made no later than December 31, 2021.

Moved by: Councillor Day

Seconded by: Councillor Snodgrass

Carried*

7) Parks & Recreation Master Plan Steering Committee

That the Council of the Town of Grand Bay-Westfield appoint the following people to the Parks & Recreation Master Plan Steering Committee with their appointment to end when the final report is presented to Council.

- CAO John Enns-Wind
- Recreation Director Gary Clark
- Acting Deputy CAO Troy Gautreau
- Councillor Snodgrass
- RVCC General Manager Kelly Goddard
- RVCCF President Tanya Oliver



Moved by: Councillor Day

Seconded by: Councillor Evans

Carried*

16. MEMORANDUM OF JANUARY 19, 2021 FROM PLANNING ADVISORY COMMITTEE RE: INDEX LIST OF PAC ITEMS FOR 2020

THAT the Council of the Town of Grand Bay-Westfield receive and file the Index List of PAC Items for 2020.

Moved by: Councillor Day

Seconded by: Councillor Balemans

Carried*

17. MEMORANDUM OF JANUARY 19, 2021 FROM PLANNING ADVISORY COMMITTEE RE: ELECTION OF OFFICERS FOR 2021

THAT the Council of the Town of Grand Bay-Westfield receive and file the memorandum of January 19, 2021 from the Planning Advisory committee Re; Election of Officers for 2021.

Moved by: Councillor Evans

Seconded by: Councillor Snodgrass

Carried*

It was noted James Burke- Chair and Brittney Merrifield – Vice Chair were elected for 2021.

18. EMAIL OF JANUARY 15, 2021 FROM EPILEPSY ASSOCIATION OF THE MARITIMES RE: PURPLE DAY PROMOTING EPILEPSY AWARENESS

THAT the Council of the Town of Grand Bay-Westfield receive and file the email from the Epilepsy Association of the Maritimes regarding Purple Day Promoting Epilepsy Awareness.

Moved by: Councillor Day

Seconded by: Councillor Snodgrass

Carried*

19. ADJOURNMENT

THAT the Council of the Town of Grand Bay-Westfield adjourned the meeting at 8:00 pm.

Motioned by: Councillor Day

Seconded by: Councillor Balemans

Carried*



John Enns-Wind

John Enns-Wind
CAO

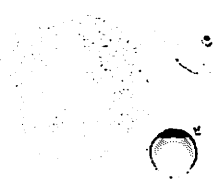
Michael Likely

Michael Likely
Deputy Mayor

Marcia Mason

Marcia Mason
Assistant Clerk/Treasurer





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