



**TOWN OF Grand Bay-Westfield - REGULAR COUNCL MEETING
MONDAY, September 28 2020**

**PUBLIC MEETING – The Grand Bay Room in the Centrum
7:30 PM**

1) Call to Order

A quorum being present, Mayor Losier called the meeting to order at 7:30 pm.

2) Record of Attendance

Mayor Losier

Deputy Mayor Likely, Councillors John Balemans, Beverley Day, Stephen Evans, Ryan Snodgrass

CAO John Enns-Wind, Assistant Clerk Marcia Mason

THAT the Council of the Town of Grand Bay-Westfield opens the Regular Meeting at 7:30 pm.

3) Regular Meeting of Council – approval of the Order of Business and approval of Additions and Deletions

THAT the Council of the Town of Grand Bay-Westfield approve the Agenda of September 28, 2020 as presented.

Motioned by: Councillor Day

Seconded by: Councillor Snodgrass

Decision: Carried

4) Conflict of interest

None

5) Public Hearings

None

6) Public Presentations

6.1 RCMP Reports for June, July, and August 2020

THAT the Council of the Town of Grand Bay-Westfield table the Reports until a RCMP Representative arrives.

Motioned by: Deputy Mayor Likely

Seconded by: Councillor Day

Decision: Carried



7) Minutes

7.1 Regular Meeting – September 28, 2020:

THAT the Council of the Town of Grand Bay-Westfield approve the minutes of the Regular Council Meeting of August 24, 2020 as presented.

Motioned by: Councillor Day

Seconded by: Councillor Evans

Decision: Carried

7.2 Minutes of Planning Advisory Committee Meetings of July 6 & August 17, 2020

THAT the Council of the Town of Grand Bay-Westfield receive and file the minutes of the Planning Advisory Committee Meeting of July 6 and August 17, 2020 as presented.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Day

Decision: Carried

7.3 Minutes of River Valley Community Center Foundation Inc. Meeting of May 19, 2020

THAT the Council of the Town of Grand Bay-Westfield receive and file the minutes of the River Valley Community Center Foundation Inc. Meeting of May 19, 2020 as presented.

Motioned by: Councillor Evans

Seconded by: Councillor Day

Decision: Carried

7.4 Email poll of August 28, 2020 Re: Offer of Services – Dillon Consulting – Test Well Drilling – Public Works Facility

THAT the Council of the Town of Grand Bay-Westfield accept the Offer of Services for Test Well Drilling – Public Works Phase II from Dillon Consulting Ltd. with authorization for signatures of the Agreement.

Moved by: Councillor Day

Seconded by: Deputy Mayor Likely

Decision: Carried

7.5 Email Poll of August 28, 2020 Re: Cancellation of September 14th Council Meeting due to Provincial Election

THAT the Council of the Town of Grand Bay-Westfield cancel the Council Meeting of September 14th due to Provincial Elections.

Moved by: Councillor Snodgrass

Seconded by: Councillor Day

Decision: Carried



7.6 Email Poll of August 28, 2020 Re: Approval of 2021 Budget for Regional Facilities Commission

THAT the Council of the Town of Grand Bay-Westfield approve the 2021 Budget for the Regional Facilities Commission.

Moved by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried

8) Bills for Payment

THAT the Council of the Town of Grand Bay-Westfield authorize the bills for payment as presented.

Moved by: Councillor Day

Seconded by: Councillor Evans

Decision: Carried

THAT the list of Accounts in the amount of \$396,379.35 be approved for payment by the Council of the Town of Grand Bay-Westfield:

September 28, 2020	
Bills for Payment	\$175,950.75
Ratification	\$220,428.60

9) Consent Agenda:

THAT the Council of the Town of Grand Bay-Westfield receive and file the following Consent Agenda items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for August 2020
- b) Building Inspector's Report for August, 2020
- c) Dog Control Report for August 2020
- d) Recreation Department Report for August 2020
- e) Works Department Report for August 2020
- f) River Centre Coordinator's Report for August 2020.

Moved by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried

10) Business Arising from Minutes

- a) Regular Council Meeting Minutes of August 24, 2020

None

11) Delegations

None



12) Petitions

None

13) By-Laws

13.1 Memorandum of September 14, 2020 from Development Officer Re: Third & Final Readings by Title and Enactment of Draft Zoning By-law No. 122.

THAT the Clerk reads the following for Council votes:

That the by-law entitled "Town of Grand Bay-Westfield Zoning By-Law No. 122" repeal and replace the by-law entitled "Grand Bay Westfield Zoning By-Law 112", as recommended by the Planning Advisory Committee and incorporating the following amendments:

1. Multiple main buildings as permitted conditionally in the Rural Resource Zone;
2. A Definition of Garden Suite added;
3. The Service Centre definition amended to include car wash and mobile car wash;
4. Provisions for bicycle parking added to section 6.1.13;
5. Amendments to section 5.10 Secondary Suites and Section 5.11 Garden Suites to apply as permitted within Residential Zones;
6. Amendment to Section 4.5.6 to remove restricted time periods for locating Portable Garages on residential lots.

THAT the Council of the Town of Grand Bay-Westfield approve Third & Final Reading by Title and Enactment of Zoning By-law No. 122.

Moved by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried

13.2 Third Readings by Title and Enactment of Draft Zoning By-law No. 122, Town of Grand Bay-Westfield

THAT the Council of the Town of Grand Bay-Westfield approve Third Reading by Title and Enactment of Zoning By-law No. 122.

Moved by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried

Deputy Mayor Likely voted against the Motion

Town of Grand Bay-Westfield By-Law No 122 was Read by Title and Enacted.

14) Notice of Motions

None



6.1 **RCMP Reports for June, July, and August 2020, RCMP Representative attending**

Cst. Jean-Luc Kanyabujinja answered questions from Council regarding the RCMP reports for June, July, and August.

THAT the Council of the Town of Grand Bay-Westfield receive and file the RCMP reports for June, July, and August, 2020.

Moved by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried

15) **Reports**

15.1 **Economic Development of Greater Saint John – Quarterly Report Q2**

THAT the Council of the Town of Grand Bay-Westfield receive and file Economic Development of Greater Saint John, Quarterly Report 2.

Moved by: Councillor Day

Seconded by: Councillor Evans

Decision: Carried

15.2 **CAO Report of September 9, 2020 RE: Renewal of Lease – Town of Grand Bay-Westfield and NB EMS Inc.**

THAT the Council of the Town of Grand Bay-Westfield renew the lease with NB EMS Inc. for a period from November 1, 2020 to October 31, 2021 with the fees set at \$1,800 per month with authorization for appropriate signatures.

Moved by: Councillor Snodgrass

Seconded by: Councillor Day

Decision Carried

15.3 **CAO Report of September 9, 2020 RE: Shelter Services Agreement for 2021**

THAT the Council of the Town of Grand Bay-Westfield renew Shelter Services Agreement with Saint John Shelter Ltd for a three years period at a rate of \$345 per month.

Moved by: Councillor Day

Seconded by: Councillor Day

Decision Carried



15.4 **Developments Officer's Report of September 18, 2020 Re: 2020 Excavation Permit – Keel Construction – Application to Revise 2020 Permit**

THAT the Council of the Town of Grand Bay-Westfield approve blasting as per condition No. 3 on the existing 2020 Excavation Permit for lands identified as PID Nos. 00093088, 00227546, 00227595 and 30042899, with conditions to include:

1. Copy of Certificate of Insurance and Blaster's License to be provided to the Town prior to the scheduled blast;
2. require 72 hour advance notice to surrounding property owners by the operator to a radius of 600 m from the blast site (including residents on Birchee Drive, Timberlee Manor Drive and Hillandale Drive) between Civic Nos. 79-227 Nerepis Road, complete with provision for all necessary pre-blast surveys and seismic recording;
3. operator to provide a minimum of 72-hour notice to the Town (including Council), WorksafeNB, RCMP, Ambulance NB, Grand Bay-Westfield Fire & Rescue Department, NB Power (transmission lines) and ELG (Department of Environment & Local Government) prior to a scheduled blast;
4. blasting be limited to weekdays, coordinating with Westfield School to avoid after school activities;
5. restricted to clear sky conditions;
6. provide pre-blast audible warning;
7. handling & use of explosives by qualified powder man under occupational Health & Safety Act and Regulations;
8. blasting report by the Operator to be provided to Town after the blast including: Concussions, not to exceed 128 decibels; Vibrations not to exceed 1.25 cm/s.

Moved by: Councillor Snodgrass

Seconded by: Councillor Balemans

Decision: Carried

15.5 **Developments Officer's Report of September 22, 2020 Re: Warrantee Holdback Release Sambles Subdivision Lot 19-01 & 19-02**

THAT the Council of the Town of Grand Bay-Westfield release the remaining 15% holdback security in the amount of \$1,686.19, held by the Town's Subdivision Developer's Agreement with Richard Sambles for his Hillandale Subdivision Lots 19-01 & 19-02 per recommendation from Dillon Consulting Ltd.

Moved by: Councillor Day

Seconded by: Councillor Snodgrass

Decision: Carried

15.6 **Developments Officer's Report of September 17, 2020 Re: Warrantee Holdback Release Panoramic Estates Subdivision, Phases 7a & 7b**

THAT the Council of the Town of Grand Bay-Westfield release the remaining 15% holdback security in the amount of \$32,685.00, held by the Town's Subdivision Developer's Agreement with Maguire Excavating Ltd. for Panoramic Estates Subdivision, Phase 7a & 7b per recommendation by Dillon Consulting Ltd.

Moved by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried



15.7 **Report of September 23, 2020 from Financial Consultant and CAO Re: General Revenue Fund Operating Budget Financial Report as of August 31, 2020**

THAT the Council of the Town of Grand Bay-Westfield receive and file the Report of September 23, 2020 from Financial Consultant and CAO Re: General Revenue Fund Operating Financial Report as of August 31, 2020.

Moved by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried

15.8 **Report of September 25, 2020 from Fire Chief Re: Town of Grand Bay-Westfield COVID-19 Operational Plan**

THAT the Council of the Town of Grand Bay-Westfield approve the draft COVID-19 Operational Plan for continued implementation.

Moved by: Councillor Day

Seconded by: Deputy Mayor Likely

Decision: Carried

16) **Letter of September 1, 2020 from Marc. McLeod, Executive Director, Fundy Regional Service Commission Re: Submission of Proposed Operating Budget for 2021**

THAT the Council of the Town of Grand Bay-Westfield table letter of September 1, 2020 from Marc. McLeod, Executive Director, Fundy Regional Service Commission Re: Fundy Regional Service Commission's proposed Operating Budget for 2021 for further information.

Moved by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried

17) **Letter of September 22, 2020 from Joyce Nickerson, President MADD Re: Request for Funding/Invitation to Fund Raiser**

THAT the Council of the Town of Grand Bay-Westfield refer the request for funding from MADD, Saint John & Area chapter to the 2021 Budget Process.

Moved by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried

18) **Letter of September 21, 2020 from Doug Hartford, P.Eng, Dillon Consulting Ltd. RE: Storm Sewer & Street Improvements 2020 Project No.20-2094, Completion Certificate No. 1**

THAT the Council of the Town of Grand Bay-Westfield pay Keel Construction Ltd. in the amount of \$436,882.99 for Storm Sewer & Street Improvements 2020 Project No, 20-2094, Completion Certificate No. 1.

Moved by: Councillor Snodgrass

Seconded by: Councillor Balemans

Decision: Carried



19) Memorandum of September 22, 2020 from Planning Advisory Committee RE: 2021 operating Budget

THAT the Council of the Town of Grand Bay-Westfield refer the Planning Advisory Committee Budget for 2021 in the amount of \$8,880 to the 2021 Budget Process.

Moved by: Councillor Snodgrass

Seconded by: Councillor Balemans

Decision: Carried

20) Memorandum of September 22, 2020 from Planning Advisory Committee RE: Election of Officers for 2021

THAT the Council of the Town of Grand Bay-Westfield approve the newly elected officers for the Planning Advisory Committee for 2021- Chair - Jim Burke, Council Liaison - Bev Day, Member - Theresa Gordon.

Moved by: Councillor Day

Seconded by: Councillor Evans

Decision: Carried

21) Town of Grand Bay-Westfield DRAFT COVID-19 Operation Plan
Removed from Agenda same as item 15.8

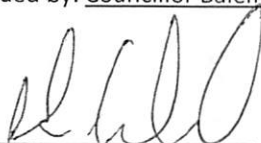
22) ADJOURN (Regular Meeting):

THAT the Council of the Town of Grand Bay-Westfield adjourns the Regular Meeting at 8:12 pm.

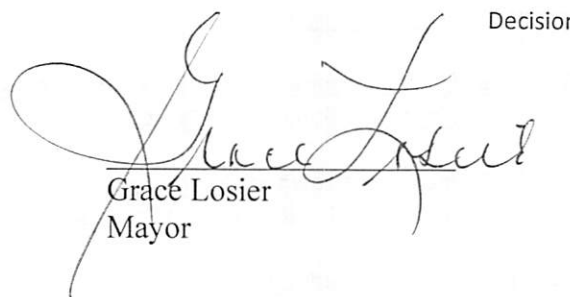
Motioned by: Councillor Evans

Seconded by: Councillor Balemans

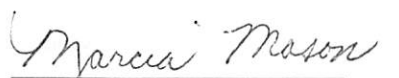
Decision: Carried



John Enns-Wind
CAO



Grace Losier
Mayor



Marcia Mason
Assistant Clerk/Treasurer