

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

## Regular Council Meeting Minutes

March 9, 2020

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**ADOPTED**

**APR 14 2020**

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, March 9, 2020 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likely and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Snodgrass moved to approve the Agenda of March 9, 2020 as presented.

Seconded by Councillor Evans. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

The Town Manager stated a Conflict of Interest with Item #20 on the Agenda.

5. **PUBLIC HEARINGS**

5.1 **MUNICIPAL PLAN BY-LAW REVIEW – PUBLIC HEARING – STEPHEN STONE AND JENNIFER BROWN, DILLON CONSULTING LTD. PRESENTERS.**

Jennifer Brown and Stephen Stone of Dillon Consulting provided a review of the Municipal Plan process to date and responded to inquiries.

Mayor Losier called three times for those to speak in opposition of the proposed Municipal Plan By-law.

Kendall Costain, on behalf of the Westfield Golf Club, noted his concerns with the Residential Intensification Area (shown in orange on the proposed Plan) not being closer to Hillandale Street.

Dave Alexander, Nerepis Road noted his concern in that a greater emphasis is needed on the Transportation section of the proposed Plan.

Dixie Marmen, Epworth Park noted her concern that more flood mitigation for new subdivisions is not emphasized in the proposed Plan.

Patricia Peer noted her concern with the possibility of multi-floor apartment complexes being permitted.

Murray Davis noted his concern with the lack of sidewalks in newly developed neighborhoods in the former Westfield area of the Town.

Mayor Losier called three times for those to speak in favour of the proposed Municipal Plan By-law.

Ed Powell, River Valley Drive offered comments in support of the Town's efforts and opportunities for engagement during the Plan Review process.

Councillor Evans moved to receive and file the Dillon Consulting presentation regarding the Municipal Plan By-law Review.

Seconded by Councillor Snodgrass. Carried.

Councillor Evans moved to move up agenda items 13.1, 13.2 and 13.3 to Item 5.

Seconded by Councillor Day. Carried unanimously.

5.2 **MEMORANDUM OF MARCH 5, 2020 FROM PLANNING ADVISORY COMMITTEE RE: PROPOSED MUNICIPAL PLAN BY-LAW**

Councillor Snodgrass moved to receive and file memorandum of March 5, 2020 from Planning Advisory Committee Re: Proposed Municipal Plan By-law.

Seconded by Councillor Day. Carried.

The March 5, 2020 Municipal Plan By-law recommendation from the Planning Advisory Committee was read into the record.

5.2a **REPORT OF MARCH 5, 2020 FROM DEVELOPMENT OFFICER  
RE: DRAFT MUNICIPAL PLAN BY-LAW NO 121, FIRST AND  
SECOND READINGS BY TITLE**

Councillor Evans moved to receive and file Report of March 5, 2020 from the Development Officer Re: Draft Municipal Plan By-law No. 121, First and Second Readings by Title.

Seconded by Councillor Day. Carried.

5.2b **FIRST READING, BY TITLE, OF BY-LAW NO. 121, TOWN OF  
GRAND BAY-WESTFIELD MUNICIPAL PLAN BY-LAW**

The following statement was read by the Town Manager/Clerk:

That the by-law entitled "Grand Bay-Westfield Municipal Plan By-law No. 121" repeal and replace the by-law entitled "Grand Bay-Westfield Municipal Plan By-Law 111", as recommended by the Planning Advisory Committee and incorporating the following amendments:

- i) Amendments to Schedule A, the Future Land Use Map, to incorporate updated Provincial Wetland and Watercourse data; to update the 'Parks and Open Space' Land Use Designation surrounding the Westfield Golf and Country Club; and to update the 'Residential' Land Use Designation to correspond with existing municipal services and to accommodate a reasonable expansion of those services.
- ii) Changes to non-policy language in the Parks and Open Space section to correct spelling, grammar, and improve the contextual

explanation of key recreational assets including the Westfield Golf and Country Club.

- iii) Changes to the municipal servicing section to include direction for crematoria as required by the *Community Planning Act*.
- iv) Amendments to Section 15, 5-year Capital Budget to provide additional context.

Councillor Evans moved First Reading, by Title, of Grand Bay-Westfield Municipal Plan By-Law No. 121.

Seconded by Councillor Day. Carried.

Municipal Plan By-law No. 121 was Read by Title.

5.2c **SECOND READING, BY TITLE, OF BY-LAW NO. 121, TOWN OF GRAND BAY-WESTFIELD MUNICIPAL PLAN BY-LAW**

The following statement was read by the Town Manager/Clerk:

That the by-law entitled "Grand Bay-Westfield Municipal Plan By-law No. 121" repeal and replace the by-law entitled "Grand Bay-Westfield Municipal Plan By-law 111", as recommended by the Planning Advisory Committee and incorporating the following amendments:

- i) Amendments to Schedule A, the Future Land Use Map, to incorporate updated Provincial Wetland and Watercourse data; to update the 'Parks and Open Space' Land Use Designation surrounding the Westfield Golf and Country Club; and to update the 'Residential' Land Use Designation to correspond with existing municipal services and to accommodate a reasonable expansion of those services.
- ii) Changes to non-policy language in the Parks and Open Space section to correct spelling, grammar, and improve the contextual explanation of key recreational assets including the Westfield Golf and Country Club.
- iii) Changes to the municipal servicing section to include direction for crematoria as required by the *Community Planning Act*.

- iv) Amendments to Section 15, 5-year Capital Budget to provide additional context.

Councillor Snodgrass moved Second Reading, by Title, of Grand Bay-Westfield Municipal Plan By-Law No. 121.

Seconded by Councillor Day. Carried.

Municipal Plan By-law No. 121 was Read by Title.

**6. PUBLIC PRESENTATIONS**

**6.1 RCMP REPORT FOR JANUARY 2020 - BROUGHT FORWARD FROM FEBRUARY 10, 2020 AND REPORT FOR FEBRUARY 2020 - RCMP REPRESENTATIVE ATTENDING**

Cst. Galloway presented Council with an overview of the RCMP Reports for January and February 2020.

Councillor Evans moved to receive and file RCMP Report for January 2020 and Report for February 2020.

Seconded by Councillor Snodgrass. Carried.

**7. MINUTES**

**7.1 MINUTES OF REGULAR COUNCIL MEETING OF FEBRUARY 10, 2020**

Councillor Snodgrass moved to adopt the minutes of the Regular Council Meeting of February 10, 2020 as presented.

Seconded by Deputy Mayor Likely. Carried.

**7.2 MINUTES OF EMERGENCY MEASURES ORGANIZATION (EMO) ACTION COMMITTEE AND EMO TRAINING SESSION OF JANUARY 21, 2020**

Councillor Evans moved to receive and file minutes of Emergency Measures Organization (EMO) Action Committee and EMO Training Session of January 21, 2020.

Seconded by Councillor Snodgrass. Carried.

7.3 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF JANUARY 20, 2020**

Councillor Day moved to receive and file minutes of Planning Advisory Committee Meeting of January 20, 2020.

Seconded by Deputy Mayor Likely. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment as presented for \$13,415.90 and Bills for Ratification for \$279,704.86 for a grand total of \$293,120.76.

Seconded by Councillor Snodgrass. Carried.

9. **CONSENT AGENDA**

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for February 2020
- b) Building Inspector's Report for February 2020
- c) Dog Control Report for February 2020
- d) Recreation Department Report for February 2020
- e) Works Department Report for February 2020
- f) River Centre Coordinator's Report for February 2020

Councillor Evans moved to receive and file the following Consent Agenda items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for February 2020
- b) Building Inspector's Report for February 2020
- c) Dog Control Report for February 2020
- d) Recreation Department Report for February 2020
- e) Works Department Report for February 2020
- f) River Centre Coordinator's Report for February 2020.

Seconded by Councillor Snodgrass. Carried.

10. **BUSINESS ARISING FROM MINUTES**

- a) Regular Council Meeting Minutes of February 10, 2020

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

13.1 **REPORT OF MARCH 5, 2020 FROM DEVELOPMENT OFFICER  
RE: DRAFT MUNICIPAL PLAN BY-LAW NO. 121, FIRST AND  
SECOND READINGS**

Moved to 5.2a

13.2 **FIRST READING BY TITLE OF BY-LAW NO. 121, TOWN OF  
GRAND BAY-WESTFIELD MUNICIPAL PLAN BY-LAW**

Moved to 5.2b

13.3 **SECOND READING BY TITLE OF BY-LAW NO. 121, TOWN OF GRAND BAY-WESTFIELD MUNICIPAL PLAN BY-LAW**

Moved to 5.2c

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

None

16. **EMAIL OF JUNE 6, 2019 FROM ERIN TOOLE RE: AQUATIC CENTRE BOARD APPOINTMENT**

Councillor Snodgrass moved to advertise for an appointment to the Aquatic Centre Board with an inquiry to be made to the Aquatic Centre Board regarding needed skill sets to fill the vacancy.

Seconded by Councillor Evans. Carried.

17. **EMAIL OF FEBRUARY 13, 2020 FROM MAUREEN BOONE RE: 2020 EXPLORE MAGAZINE - ADVERTISING**

Councillor Evans moved to advertise in Explore Magazine per email of February 13, 2020 from Maureen Boone, with the advertisement to be the same cost as previous years.

Seconded by Deputy Mayor Likely. Carried.

18. **REPORT OF FEBRUARY 20, 2020 FROM RECREATION DIRECTOR RE: FIRE ALARM SERVICES**

Councillor Day moved to approve the estimate from Quality Sound Alarm for the annual Inspection and Testing of the Fire Alarm Systems at the Centrum/Fire Station #1 and #2 for the amount of \$450.00 plus



applicable taxes per year for 3 years plus an option for a fourth year if agreed upon by both parties.

Seconded by Deputy Mayor Likely. Carried.

19. **EMAIL OF FEBRUARY 26, 2020 FROM STEPHEN TOBIAS, EXECUTIVE DIRECTOR/ARTISTIC DIRECTOR OF THE SAINT JOHN THEATRE COMPANY INC: RE: REQUEST FOR PROJECT SUPPORT OF THE PROJECT "THE WOLVES"**

Councillor Day moved to refer email of February 26, 2020 from Stephen Tobias, Executive Director/Artistic Director of the Saint John Theatre Company Inc. Re: Request for Project Support of the Project "The Wolves" to the 2021 Budget Process.

Seconded by Councillor Evans. Carried.

Town Manager departed the meeting at 8:30 pm.

20. **EMAIL OF FEBRUARY 16, 2020 FROM COUNCILLOR BEVERLEY DAY RE: EMERGENCY MEASURES ORGANIZATION DIRECTOR POSITION**

Councillor Day moved to refer email of February 16, 2020 from Councillor Beverley Day Re: Emergency Measures Organization Director Position to a future meeting.

Seconded by Councillor Evans. Carried.

The Town Manager rejoined the meeting at 8:31 pm.

21. **REPORT OF FEBRUARY 26, 2020 FROM FIRE CHIEF RE: DOOR REPAIR AND REPLACEMENT**

Councillor Snodgrass moved to approve door repairs and replacement work at Station #1 as quoted by Jo-At Services for a total cost of \$4,144.11 plus applicable taxes.

Seconded by Councillor Evans. Carried.

22. **LETTER OF FEBRUARY 7, 2020 FROM DAVID BURTON, REGIONAL DIRECTOR GENERAL, CANADIAN HERITAGE RE: 2020 FAMILY, FRIENDS, NEIGHBORS AND NEWCOMERS CANADA DAY CELEBRATION**

Councillor Snodgrass moved to receive and file grant approval letter of February 7, 2020 from David Burton, Regional Director General, Canadian Heritage Re: 2020 Family, Friends, Neighbors and Newcomers Canada Day Celebration.

Seconded by Councillor Evans. Carried.

It was noted a grant in the amount of \$2,400 has been approved for Grand Bay-Westfield.

23. **REPORT OF MARCH 2, 2020 FROM TOWN MANAGER RE: LONG TERM DEBENTURE - REFINANCING - TRANSPORTATION SERVICES**

Councillor Day moved that the Treasurer and Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Grand Bay-Westfield debenture in the principal amount of \$124,000 for a term of five (5) years on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation and be it resolved that the Municipality of Grand Bay-Westfield agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture, one year in advance.

Seconded by Deputy Mayor Likely. Carried.

24. **REPORT OF FEBRUARY 26, 2020 FROM FIRE CHIEF RE: SPRING FRESHET DRAFT EMERGENCY RESPONSE POLICY**

Councillor Evans moved to approve the Spring Freshet Emergency Response Policy as presented for consideration by the Town's Emergency Measures Organization.

Seconded by Deputy Mayor Likely. Carried.

It was noted that the Policy would be posted on the Town Website with the Policy to be brought forward for a public presentation at an upcoming Council meeting.

25. **REPORT OF MARCH 5, 2020 FROM DEVELOPMENT OFFICER RE: FLOOD IMPACT ZONE STUDY - ENVIRONMENTAL TRUST GRANT**

Deputy Mayor likely moved to approve signing authority to proceed with the Offer of Services – Flood Impact Zone Study proposed by Dillon Consulting Ltd., for total fees of \$14,000 (after HST rebate) with total eligible costs being provided under terms of agreement Environmental Trust Fund Project No. 190350, Flood Impact Zone Study – St. John River at Grand Bay-Westfield.

Seconded by Councillor Snodgrass. Carried.

26. **REPORT OF MARCH 5, 2020 FROM TOWN MANAGER RE: WE BELIEVE SAINT JOHN SPONSORSHIP REQUEST**

Councillor Snodgrass moved to provide sponsorship for the May 14, 2020 WE Believe event scheduled for TD Station in the amount of \$1,000.

Seconded by Councillor Day. Carried.

27. **LETTER OF MARCH 4, 2020 FROM DAVID THOMPSON, ACTING DISTRICT ENGINEER – SAINT JOHN RE: PARTNERSHIP WITH MUNICIPALITY - RTE.177, FERRY ROAD TO RTE 102, ASPHALT PAVING PROJECT**

Councillor Snodgrass moved to receive and file letter of March 4, 2020 from David Thompson, Acting District Engineer – Saint John Re: Partnership with Municipality - Rte.177, Ferry Road to Rte. 102, Asphalt Paving Project.

Seconded by Councillor Evans. Carried.

28. ADJOURNMENT

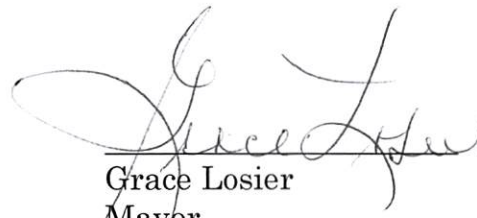
Councillor Balemans moved adjournment.


Seconded by Councillor Evans. Carried.

Time: 8:45 pm

Respectfully submitted,

  
Sandra Gautreau  
Town Manager/Clerk

  
Grace Losier  
Mayor

  
Marcia Mason  
Assistant Clerk



