

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

## Regular Council Meeting Minutes

June 8, 2020

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5.

**ADOPTED**

**JUN 22 2020**

1. **CALL TO ORDER - 7:33 PM**

The Town of Grand Bay-Westfield Council conducted a virtual meeting via Zoom with Mayor Losier presiding. The meeting was livestreamed on the Town's YouTube channel.

2. **RECORD OF ATTENDANCE**

A roll call was conducted: Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likely, Councillor Snodgrass and the Town Manager/Clerk Sandra Gautreau were present.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of June 8, 2020 as presented.

Seconded by Councillor Snodgrass. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

None

6.1 **RCMP REPORT FOR MAY 2020**

Councillor Evans moved to receive and file the RCMP Report for May 2020 and to request information from the RCMP on three items regarding the Report: Criminal Code year to date, False alarms May 2019 – May 2020 and Regional Stats versus Grand Bay-Westfield Stats.

Seconded by Councillor Snodgrass. Carried.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF MAY 25, 2020**

Councillor Day moved to adopt the minutes of the Regular Council Meeting of May 25, 2020 as presented.

Seconded by Councillor Snodgrass. Carried.

7.2 **MINUTES OF SPECIAL COUNCIL MEETING OF MAY 20, 2020**

Councillor Snodgrass moved to adopt the minutes of the Special Council Meeting of May 20, 2020 as presented.

Seconded by Councillor Evans. Carried.

7.3 **EMAIL POLL OF MAY 25, 2020 RE: CREDIT IN LIEU OF RECLAIMED ASPHALT PLACEMENT - 2020 DESIGNATED HIGHWAY PROJECT**

Councillor Day moved to decline the Provincial offer of reclaimed asphalt placement (RAP) and accept \$6,000 credit in lieu related to email of May 25, 2020 from Douglas Hartford, P. Eng., Dillon Consulting per Email Poll for May 25, 2020.

Seconded by Deputy Mayor Likely. Carried.

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7.4 **TENDER NOTES OF JUNE 5, 2020 FOR BID#20-2094 – STORM SEWER AND STREET IMPROVEMENTS 2020**

Councillor Snodgrass moved to receive and file Tender Notes of June 5, 2020 for Bid#20-2094 – Storm Sewer and Street Improvements 2020.

Seconded by Councillor Evans. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay June 8, 2020 Bills for Payment as presented for \$16,478.36 and Bills for Ratification for \$112,297.73 for a grand total of \$128,776.09.

Seconded by Councillor Snodgrass. Carried.

9. **CONSENT AGENDA**

- A) GRAND BAY-WESTFIELD VOLUNTEER FIRE/RESCUE DEPARTMENT REPORT FOR MAY 2020**
- B) BUILDING INSPECTOR'S REPORT FOR MAY 2020**
- C) DOG CONTROL REPORT FOR MAY 2020**
- D) RECREATION DEPARTMENT REPORT FOR MAY 2020**
- E) WORKS DEPARTMENT REPORT FOR MAY 2020**
- F) RIVER CENTRE COORDINATOR'S REPORT FOR MAY 2020**

Councillor Snodgrass moved to receive and file the following Consent Agenda items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for May 2020
- b) Building Inspector's Report for May 2020
- c) Dog Control Report for May 2020
- d) Recreation Department Report for May 2020
- e) Works Department Report for May 2020
- f) River Centre Coordinator's Report for May 2020.

Seconded by Councillor Day. Carried.

10. **BUSINESS ARISING FROM MINUTES**

- a) Regular Council Meeting Minutes of May 25, 2020 - None
- b) Special Council Meeting Minutes of May 20, 2020 - None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

15.1 **WOOLASTOOK DRIVE SPEED STUDY, FINAL REPORT  
PREPARED BY PETER ALLABY, P. ENG., - CRANDALL  
ENGINEERING**

Councillor Snodgrass moved to receive and file Woolastook Drive Speed Study, Final Report Prepared by Peter Allaby, P. Eng., - Crandall Engineering and to forward a copy to the RCMP for information.

Seconded by Councillor Day. Carried.

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15.2 GENERAL REVENUE FUND OPERATING BUDGET  
FINANCIAL REPORT FOR TOWN OF GRAND BAY-WESTFIELD  
AS AT MAY 31, 2020

Councillor Snodgrass moved to receive and file the General Revenue Fund Operating Budget Financial Report for Town of Grand Bay-Westfield as at May 31, 2020.

Seconded by Councillor Day. Carried.

16. REPORT OF MAY 26, 2020 FROM TOWN MANAGER RE:  
APPOINTMENT OF P.R.O. KIDS ADVISORY COMMITTEE  
TOWN REPRESENTATIVE

Councillor Evans moved to appoint Councillor Beverley Day as the Town's representative on the P.R.O. Kids Advisory Committee effective May 2020 to May 2021.

Seconded by Deputy Mayor Likely. Carried.

17. LETTER OF MAY 19, 2020 FROM CADE LIBBY, ACTING  
PRESIDENT, REGIONAL DEVELOPMENT CORPORATION RE:  
APPROVAL OF PROJECT NO. 12863, EQUIPMENT PURCHASE  
- THREE PARK BENCHES

Councillor Snodgrass moved authorization for signatures per letter of May 19, 2020 from Cade Libby, Acting President, Regional Development Corporation Re: Approval of Project No. 12863, Equipment Purchase - Three Park Benches.

Seconded by Councillor Day. Carried.

18. LETTER OF JANUARY 29, 2020 FROM DOUGLAS HARTFORD,  
P. ENG., DILLON CONSULTING RE: DESIGNATED HIGHWAY  
2019, ROUTE 177 - CULVERT REPLACEMENT, PROJECT NO.  
19-1192, CERTIFICATE NO. 2, HOLDBACK RELEASE  
CERTIFICATE

Councillor Snodgrass moved to approve payment in the amount of \$33,695.07 to Gulf Operators per letter of January 29, 2020 from Doug Hartford, P. Eng., Dillon Consulting Re: Designated Highway 2019, Route 177 - Culvert Replacement, Project No. 19-1192, Certificate No. 2, Holdback Release Certificate.

Seconded by Councillor Day. Carried.

19. **THANK YOU FROM GRAND BAY PRIMARY AND INGLEWOOD SCHOOL FOR GRANTS RECEIVED FROM THE TOWN OF GRAND BAY-WESTFIELD**

Councillor Evans moved to receive and file Thank You from Grand Bay Primary and Inglewood School for Grants Received from the Town of Grand Bay-Westfield.

Seconded by Councillor Snodgrass. Carried.

20. **EMAIL OF JUNE 5, 2020 FROM DOUGLAS HARTFORD, DILLON CONSULTING RE: BID RESULTS FOR STORM SEWER AND STREET IMPROVEMENTS 2020, PROJECT NO. 20-2094**

Councillor Day moved to award Keel Construction Ltd. the contract for Storm Sewer and Street Improvements 2020, Project No. 20-2094. per email of June 5, 2020 from Douglas Hartford, Dillon Consulting for the low Tender Price of \$738,778.50.

Seconded by Councillor Evans. Carried.

21. **TOWN 2020 BURSARY DRAW**

The following names were drawn for the Town 2020 Bursary Draw:

Ibra Mamboumina a \$500 Bursary for NBCC

Emma D. Galbraith a \$500 Bursary for UNB.

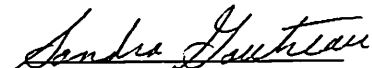
22. ADJOURNMENT

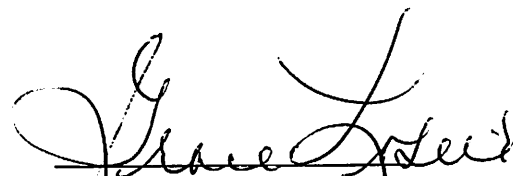
Councillor Day moved adjournment.

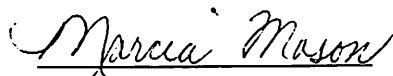
Seconded by Councillor Balemans. Carried.

Time: 8:03 pm

Respectfully submitted,

  
Sandra Gautreau  
Town Manager/Clerk

  
Grace Losier  
Mayor

  
Marcia Mason  
Assistant Clerk