

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

June 22, 2020

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ADOPTED

JUL 27 2020

1. **CALL TO ORDER - 7:35 PM**

The Town of Grand Bay-Westfield Council conducted a virtual meeting via Zoom with Mayor Losier presiding. The meeting was livestreamed on the Town's YouTube channel.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likely, Councillor Snodgrass and the Town Manager/Clerk Sandra Gautreau were present.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Snodgrass approved the Agenda of June 22, 2020 as presented with the addition of item no 23.b - Draft Zoning By-law No. 122.

Seconded by Councillor Day. Carried unanimously.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

None

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF JUNE 8, 2020**

Councillor Day moved to adopt the minutes of the Regular Council Meeting of June 8, 2020 as presented.

Seconded by Councillor Evans. Carried.

7.2 **MINUTES OF RIVER VALLEY COMMUNITY CENTER FOUNDATION INC. MEETINGS OF FEBRUARY 18, APRIL 21, AND APRIL 28, 2020**

Councillor Evans moved to receive and file minutes of River Valley Community Center Foundation Inc. Meetings of February 18, April 21, and April 28, 2020.

Seconded by Councillor Day. Carried.

7.3 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETINGS OF MAY 4, 2020 AND MAY 19, 2020**

Councillor Day moved to receive and file minutes of Planning Advisory Committee Meetings of May 4, 2020 and May 19, 2020.

Seconded by Deputy Mayor Likely. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay June 22, 2020 Bills for Payment as presented for \$175,950.75 and Bills for Ratification for \$57,710.15 for a grand total of \$233,660.90.

Seconded by Councillor Snodgrass. Carried.

9. **CONSENT AGENDA**

None

10. **BUSINESS ARISING FROM MINUTES**

a) Regular Council Meeting Minutes of June 8, 2020

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

15.1 **DRAFT TOWN OF GRAND BAY-WESTFIELD 2019 ANNUAL REPORT**

Councillor Snodgrass moved to approve the Draft Town of Grand Bay-Westfield 2019 Annual Report.

Seconded by Councillor Day. Carried.

It was noted the report would be placed on the Town Website with hard copies available at the Town Office.

16. **REPORT OF JUNE 3, 2020 FROM TOWN MANAGER RE: 2020 SUMMER MEETING SCHEDULE**

Councillor Day moved to cancel the Regular Council Meetings of July 13, 2020 and August 10, 2020 with a Special Meeting to be called if required.

Seconded by Councillor Snodgrass. Carried.

17. **LETTER OF JUNE 10, 2020 FROM JOHN JARVIE, TOWN MANAGER TOWN OF ROTHESAY RE: GREATER SAINT JOHN REGIONAL FACILITIES COMMISSION**

Councillor Evans moved to receive and file letter of June 10, 2020 from John Jarvie, Town Manager Town of Rothesay Re: Greater Saint John Regional Facilities Commission.

Seconded by Councillor Day. Carried.

18. **LETTER OF JUNE 5, 2020 FROM JEFF MCALOON, PRESIDENT & CEO, SAINT JOHN REGIONAL HOSPITAL FOUNDATION RE: NB COVID-19 EMERGENCY RESPONSE FUND**

Deputy Mayor Likely moved to refer letter of June 5, 2020 from Jeff McAloon, President & CEO, Saint John Regional Hospital Foundation Re: Covid-19 Emergency Response Fund to the 2021 Budget process for consideration.

Seconded by Councillor Day. Carried.

It was noted information on the COVID-19 Emergency Response Fund will be listed on the Town Website.

19. **BRUNDAGE POINT RIVER CENTRE WEEKLY MARKET PROPOSAL 2020 – COVID-19 PRECAUTIONARY MEASURES**

Councillor Snodgrass moved to adopt the Brundage Point River Centre Weekly Market Proposal 2020 - COVID-19 Precautionary Measures Plan.

Seconded by Councillor Evans. Carried.

20. **REPORT OF JUNE 17, 2020 FROM DEVELOPMENT OFFICER RE: FEASIBILITY ASSESSMENT - PILOT PROJECT FOR THE WASTEWATER FACILITY**

Councillor Evans moved to accept the Solar Assessment for the Town of Grand Bay-Westfield Wastewater Treatment Facility as prepared by The SmartEnergy Company (June 8, 2020) and to bring forward the Pilot Project for consideration in the 2021 General Capital Budget process.

Seconded by Councillor Snodgrass. Carried.

21. **EMAIL OF JUNE 17, 2020 FROM JULIE DICICCO, DILLON CONSULTING LTD. RE: OFFER OF SERVICES - CLIMATE CHANGE ADAPTATION PLAN**

Councillor Snodgrass moved to authorize signatures to proceed with the Offer of Services - Climate Change Adaption Plan per email of June 17, 2020 from Julie DiCicco, Dillon Consulting Ltd.

Seconded by Councillor Day. Carried.

22. **REPORT OF JUNE 18, 2020 FROM FIRE CHIEF RE: BUYOUT OF LEASED VEHICLE**

Councillor Snodgrass moved to authorize staff to end the lease agreement with Ford Credit Canada Leasing on the 2017 Ford Explorer by paying out the remaining monthly payments from the previously allocated funds in the General Operating Budget, and further by exercising Option 7 of the Lease Agreement (Lease End Purchase Option) at a cost of \$19,151.77 plus applicable taxes and fees.

Seconded by Councillor Evans. Carried.

23. **REPORT OF JUNE 19, 2020 FROM FIRE CHIEF RE: PURCHASE OF STRUCTURAL FIREFIGHTING GEAR**

Councillor Day moved to authorize Staff to purchase seven (7) sets of structural firefighting gear from Nova Fire Equipment for a total cost \$20,265.00 plus HST.

Seconded by Councillor Evans. Carried.

23.a **DRAFT ZONING BY-LAW NO. 122**

Councillor Snodgrass moved to refer Draft Zoning By-law No. 122 to the Planning Advisory Committee for review and comment to Council.

Seconded by Councillor Evans. Carried.

24. **ADJOURNMENT**

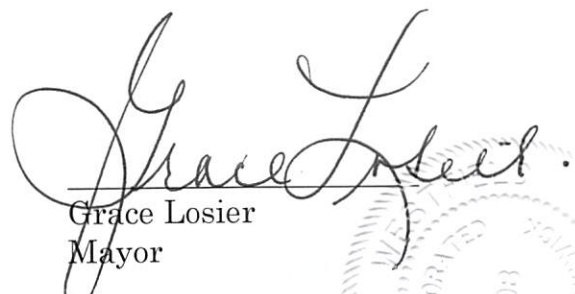
Councillor Day moved adjournment.

Seconded by Councillor Snodgrass. Carried.

Time: 7:53 pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Grace Losier
Mayor


Marcia Mason
Assistant Clerk

