

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

July 27, 2020

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ADOPTED

AUG 24 2020

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in Regular Session on Monday, July 27, 2020 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Evans, Deputy Mayor Likely and Councillor Snodgrass were in attendance. Councillor Day was absent.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Snodgrass moved to approve the Agenda of July 27, 2020 as presented with the addition of item No. 26.b – Letter of July 27, 2020 from the Town Manager.

Seconded by Deputy Mayor Likely. Carried unanimously.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

None

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF JUNE 22, 2020**

Councillor Snodgrass moved to adopt the minutes of the Regular Council Meeting of June 22, 2020 as presented.

Seconded by Councillor Evans. Carried.

7.2 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF JUNE 15, 2020**

Councillor Evans moved to receive and file minutes of Planning Advisory Committee (PAC) meeting of June 15, 2020.

Seconded by Deputy Mayor Likely. Carried.

7.3 **MINUTES OF SPECIAL COUNCIL MEETING OF JULY 16, 2020**

Councillor Snodgrass moved to adopt the minutes of the Special Council Meeting of July 16, 2020 as presented.

Seconded by Councillor Evans. Carried.

8. **BILLS FOR PAYMENT**

Deputy Mayor Likely moved to pay July 27, 2020 Bills for Payment as presented for \$529,059.30 and Bills for Ratification for \$241,249.10 for a grand total of \$770,308.40.

Seconded by Councillor Snodgrass. Carried.

9. **CONSENT AGENDA**

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for June 2020
- b) Building Inspector's Report for June 2020
- c) Dog Control Report for June 2020
- d) Recreation Department Report for June 2020
- e) Works Department Report for June 2020
- f) River Centre Coordinator's Report for June 2020

Councillor Snodgrass moved to receive and file the following Consent Agenda items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for June 2020
- b) Building Inspector's Report for June 2020
- c) Dog Control Report for June 2020
- d) Recreation Department Report for June 2020
- e) Works Department Report for June 2020
- f) River Centre Coordinator's Report for June 2020.

Seconded by Councillor Evans. Carried.

10. **BUSINESS ARISING FROM MINUTES**

- a) Regular Council Meeting Minutes of June 22, 2020

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

13.1 **DRAFT ZONING BY-LAW NO. 122 FOR CONSIDERATION FOR ESTABLISHMENT OF PUBLIC HEARING DATE**

Councillor Evans moved to establish August 24, 2020 as the date for a Hearing of Objections under Section 111(1)(b)(ii) of the *Community Planning Act*, for the repeal and replacement of the By-law No. 112, considering the Draft By-law No. 122, Zoning By-law to be held in the Grand Bay Room of the Centrum, 609 River Valley Drive at 7:30pm; the Draft By-law may be inspected between the hours of 9am and 5pm, Monday through Friday inclusive, holidays excepted. Written objections

to the proposed Zoning By-law may be made to Town Council in care of the Town Clerk by August 19, 2020. Persons wishing to speak for or against written objections may be heard at the Public Hearing on August 24, 2020.

Seconded by Councillor Snodgrass. Carried.

14. **NOTICE OF MOTIONS**

Councillor Snodgrass offered notice that he will submit a motion for consideration by Council to bring forward to the 2021 General Capital Budget a request for a funding allocation for any costs related to providing public Council meetings online.

15. **REPORTS**

15.1 **TOWN OF GRAND BAY-WESTFIELD SEWERAGE UTILITY
ACCOUNTS RECEIVABLE AS AT JULY 3, 2020**

Deputy Mayor Likely moved to receive and file Town of Grand Bay-Westfield Sewerage Utility Accounts Receivable Report for July 3, 2020.

Seconded by Councillor Evans. Carried.

15.2 **FUNDY REGIONAL SERVICE COMMISSION ANNUAL REPORT
2019**

Councillor Snodgrass moved to receive and file Fundy Regional Service Annual Report for 2019.

Seconded by Deputy Mayor Likely. Carried.

Cst. Jean-Luc Kanyabujinja (RCMP) joined the meeting at the request of Council.

Councillor Evans moved that the RCMP be contacted to provide the June RCMP Report for information as the Detachment Clerk was unavailable to submit the report for the Council package.

Seconded by Councillor Snodgrass. Carried unanimously.

A concern was noted to Cst. Kanyabujinjá regarding Dirt Bikes on the Walking Trail.

16. **LETTER OF FEBRUARY 27, 2020 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: ACTIVE TRANSPORTATION PLAN – IMPLEMENTATION, PROJECT NO. 19-9142A/B, CERTIFICATE NO. 4, FINAL COMPLETION CERTIFICATE**

Councillor Snodgrass moved to approve payment in the amount of \$54,305.43 to Maguire Excavating per letter of February 27, 2020 from Douglas Hartford, P. Eng., Dillon Consulting Re: Active Transportation Plan – Implementation, Project No. 19-9142 A/B, Certificate No. 4, Final Completion Certificate.

Seconded by Deputy Mayor Likely. Carried.

17. **EMAIL OF JUNE 25, 2020 FROM DARREN MCLEOD RE: NBMEDED FOUNDATION: CREATING A LEGACY TO HONOUR A PROVINCIAL ICON – PAT DARRAH**

Deputy Mayor Likely moved to refer email of June 25, 2020 from Darren McLeod Re: NBMEDED Foundation : Creating a Legacy to Honour a Provincial Icon – Pat Derrah to the 2021 Budget Process.

Seconded by Councillor Evans. Carried.

18. **MEMORANDUM OF JULY 6, 2020 FROM PLANNING ADVISORY COMMITTEE (PAC) RE: PAC SUMMER MEETING SCHEDULE**

Councillor Snodgrass moved to receive and file memorandum of July 6, 2020 from Planning Advisory Committee (PAC) Re: PAC Summer Meeting Schedule.

Seconded by Deputy Mayor Likely. Carried.

19. **MEMORANDUM OF JULY 6, 2020 FROM PLANNING ADVISORY COMMITTEE RE: TENTATIVE SUBDIVISION 709682 NB LTD.**

Councillor Snodgrass moved to accept \$445.62 money in lieu of Land for Public Purposes (cash, money order, certified cheque or debit) for the purposes of creating one new building lot out of PID No. 219659 on Brandy Crescent, as shown on the Tentative Subdivision Plan, 709682 NB Ltd. Subdivision, Lot 2020-1, as prepared by Desaulniers Surveys Inc., dated June 19, 2020, with approval of Final Subdivision Plan subject to:

- a. Payment of \$445.62 (cash, money order, certified cheque or debit)
- b. Recording m 5 utility easement along the front property line as required by NB Power.

Seconded by Councillor Evans. Carried.

20. **LETTER OF JUNE 12, 2020 FROM STEPHANIE FOX, VICE PRESIDENT, SJRHF RE: THANK YOU FOR DONATION AND UPDATE ON PURCHASES MADE WITH DONATIONS**

Councillor Snodgrass moved to receive and file letter of June 12, 2020 from Stephanie Fox, Vice President, SJRHF Re: Thank You for Donation.

Seconded by Councillor Evans. Carried.

21. **LETTER OF JULY 10, 2020 FROM ADRIANA TERAN, P. ENG., CRANDALL ENGINEERING RE: BRANDY POINT ROAD – SPEED REDUCTION MEMO, PROJECT NO. 18252-00**

Councillor Evans moved to refer letter of July 10, 2020 from Adriana Teran, P. Eng., Crandall Engineering Re: Brandy Point Road – Speed Reduction Memo, Project No. 18252-00, back to Town Staff to clarify the Speed on Brandy Point Road compared to other streets such as Bayview Drive with information on procedures for speed limit changes, e.g., by-law requirements.

Seconded by Councillor Snodgrass. Carried.

22. **LETTER OF JULY 17, 2020 FROM MARK ANDERSON AND ALLEN SEWELL OF VALLEY VIEW ESTATES RE: POSSIBLE RE-ZONING TO R2 DESIGNATION**

Councillor Snodgrass moved to receive and file letter of July 17, 2020 from Mark Anderson and Allen Sewell of Valley View Estates Re: Possible Re-Zoning to R2 Designation.

Seconded by Councillor Evans. Carried.

It was noted Councillor Evans would respond via email to Allen Sewell with a copy to all Elected Officials.

23. **REPORT OF JULY 17, 2020 FROM WORKS COMMISSIONER RE: DESIGNATED HIGHWAY 5 YEAR PLAN 2021 – 2025**

Councillor Evans moved to adopt the Town Designated Highway 5 Year Plan 2021 – 2025 per Works Commissioner's report of July 17, 2020 and forward the Plan to the Department of Transportation and Infrastructure.

Seconded by Deputy Mayor Likely. Carried.

24. **REPORT OF JULY 17, 2020 FROM WORKS COMMISSIONER RE: MINI STORM SEWER SYSTEM BALLENTINE PLACE**

Councillor Snodgrass moved to authorize the additional project work to install a Mini Storm Sewer System at the intersection of Ballentine Place and Nerepis Road per Dillon Consulting's net estimate of \$45,000.

Seconded by Councillor Evans. Carried.

25. **REPORT OF JULY 21, 2020 FROM TOWN MANAGER RE: APPOINTMENT ON AQUATIC CENTRE BOARD MEMBER**

Councillor Snodgrass moved to appoint Erin Toole to the Aquatic Centre Board for a term of one year from April 2020 to April 2021.

Seconded by Councillor Evans. Carried.

26. EMAIL OF JULY 8, 2020 FROM COUNCILLOR BALEMANS RE:
RULES OF FILLING SWIMMING POOLS/POSSIBLE
AMENDMENT TO BY-LAW TO INCLUDE REQUIRED
ELEVATION TO NEW BUILDS NEAR WATER

Councillor Balemans moved to receive and file email of July 8, 2020 from Councillor Balemans Re: Rules of Filling Swimming Pools/Possible Amendment to By-law to Include Required Elevation to New Builds Near Water.

Seconded by Councillor Evans. Carried.

26.b LETTER FROM TOWN MANAGER DATED JULY 27, 2020

Councillor Snodgrass moved to receive and file letter from Town Manager dated July 27, 2020 (formal notification of retirement date).

Seconded by Councillor Evans. Carried.

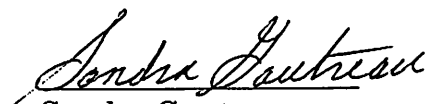
27. ADJOURNMENT

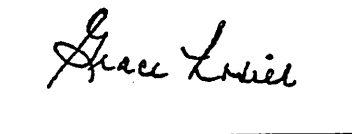
Councillor Evans moved adjournment.

Seconded by Councillor Balemans. Carried.

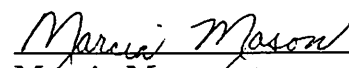
Time: 8:11 pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk



Grace Losier
Mayor


Marcia Mason
Assistant Clerk