



TOWN OF Grand Bay-Westfield - REGULAR COUNCL MEETING
Monday, December 14, 2020

PUBLIC MEETING – The Grand Bay Room in the Centrum

7:30 PM

1) Call to Order

A quorum being present, Deputy Mayor Likely called the meeting to order at 7:30 pm,

2) Record of Attendance

Deputy Mayor Likely and Councillors, John Balemans, Stephen Evans, and Ryan Snodgrass

CAO John Enns-Wind, Assistant Clerk-Treasurer, Marcia Mason

THAT the Council of the Town of Grand Bay-Westfield opens the Regular Meeting at 7:30 pm.

3) Regular Meeting of Council – approval of the Order of Business and approval of Additions and Deletions

THAT the Council of the Town of Grand Bay-Westfield approve the Agenda of December 14, 2020 as presented.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

4) Conflict of interest

None

5) Public Hearings

None

6) Public Presentations

6.1 RCMP Report for November 2020 – Representative Attending

THAT the Council of the Town of Grand Bay-Westfield receive and file the RCMP report for November, 2020.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

*Deputy Mayor Likely voted in favour of the Motion



7) Minutes

7.1 Minutes of Regular Council Meeting – November 23, 2020

THAT the Council of the Town of Grand Bay-Westfield adopt the minutes of the Regular Council Meeting of November 23, 2020 as presented.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

7.2 Minutes of RVCC Meetings of June 16, and October 20, 2020

THAT the Council of the Town of Grand Bay-Westfield receive and file the minutes of the RVCC Meetings of June 16 and October 20, 2020.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*

7.3 Minutes of Age Friendly Committee Meeting of October 1, 2020

THAT the Council of the Town of Grand Bay-Westfield receive and file the minutes of the Age friendly Committee Meeting of October 1, 2020.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*

7.4 Minutes of Planning Advisory Committee Meeting of September 21, 2020

THAT the Council of the Town of Grand Bay-Westfield receive and file the minutes of the Planning Advisory Committee Meeting of September 21, 2020.

Motioned by: Councillor Evans

Seconded by: Councillor Balemans

Decision: Carried*

8) Bills for Payment

THAT the Council of the Town of Grand Bay-Westfield authorize the bills for payment as presented in the amount for \$345,349.72.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Balemans

Decision: Carried*

*Deputy Mayor Likely voted in favour of the Motion



9) **Consent Agenda:**

THAT the Council of the Town of Grand Bay-Westfield receive and file the following Consent Agenda items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for November 2020
- b) Building Inspector's Report for November 2020
- c) Dog Control Report for November 2020
- d) Recreation Department Report for November 2020
- e) Works Department Report for November 2020
- f) River Centre Coordinator's Report for November 2020
- g) Senior's Resource Centre Report of October and November, 2020.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*

10) **Business Arising from Minutes**

- a) Regular Council Meeting Minutes of November 23, 2020.

None

11) **Delegations**

None

12) **Petitions**

None

13) **By-Laws**

13.1 **Administrative Report – Sewerage Rates**

THAT the Council of the Town of Grand Bay-Westfield receive and file the Administrative Report - Sewerage Rates.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*



13.2 Third Reading By title and Enactment of By-law No. 20, Town of Grand Bay-Westfield By-law, Sanitary Wastewater System

THAT the Council of the Town of Grand Bay-Westfield Read by Title and Enact , By-law No. 20 Town of Grand Bay-Westfield By-law Respecting the Sanitary Wastewater System.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*

By-law No. 20 , Town of Grand Bay-Westfield By-law, Sanitary Wastewater System was Read by Title and Enacted.

14) Notice of Motions

None

15) Reports

15.1 Keel Construction – Excavation Permit Application – Ballentine Pit

THAT the Council of the Town of Grand Bay-Westfield :

1. accept the digital plan “Ultimate Rehabilitation of Ballentine Pit”, issued July 2018 by Dillon Consulting Limited, as it relates to the **2021 Ballentine Pit Excavation Permit** for excavation of material from Ballentine Pit, lands identified by PID Nos. 00093088, 00227546, 00227595, 30042899 as required under section 16.4.6 of the Zoning By-law No. 122
2. accept The Guarantee Company of **North America Continuation Certificate for Indemnity Bond #HM0003001013** and **Endorsement #27**, reflecting the increased security amount to **\$80,000.00** for the **2021 Ballentine Pit Excavation Permit**, affecting property identified by PID Nos. 00093088, 00227546, 00227595, 30042899, effective from December 31, 2020 to December 31, 2022 inclusive, as security required by clause 16.4.8 of the Zoning By-law No. 122
3. approve conditions for the operation of the **2021 Ballentine Pit Excavation Permit** as set out in section 16.9 and that the excavation site and rehabilitated as provided under section 16.10 and 16.11 of the Town’s Zoning By-law No. 122, **with additional requirements:**
 - to provide street sweeping on Ballentine Place, once per week during the months of June through October, and provide to the Town within 5 working days of the end of each month written records of the dust control measures undertaken;
 - additional dust control measures may be requested by the Building Inspector as required, subject to special and or unreasonable dust conditions;no blasting to occur in 2021 without prior approval of Town Council.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*



15.2 Panoramic Estates Subdivision Phase 7C

THAT the Council of the Town of Grand Bay-Westfield :

assent to Subdivision Plan, Panoramic Estates Subdivision Phase 7C, as prepared by Keirstead Quigley & Roberts Ltd., dated December 10, 2020 subject to:

signing authority and registration of Developer's Subdivision Agreement to the satisfaction of the Town Solicitor, complete with security in the amount of \$32,600 to be held in favour of the Town...

that Council accept payment of \$43.20, money in lieu of Land for Public Purposes (cash, debit, money order or certified cheque) for the creation of one new building lot as shown on Subdivision Plan, Panoramic Estates Subdivision Phase 7C as prepared by Kierstead Quigley & Roberts Ltd., dated December 10, 2020.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

15.3 Safe Restart Covid-19 Funding

THAT the Council of the Town of Grand Bay-Westfield receive and file the report for funding for the Safe Restart Covid-19 Funding.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Balemans

Decision: Carried*

15.4 Request for Land disposal – Frederick Street

THAT the Council of the Town of Grand Bay-Westfield defer a decision until the completion of the Parks & Recreation Master Plan which may indicate a use for the Frederick Street lot.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

15.5 Phone Services

THAT the Council of the Town of Grand Bay-Westfield direct the Mayor and CAO to enter into an agreement with Telus Business Connect for the installation of a VOIP System for 17 lines.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*



15.6 Various Town Fees

THAT the Council of the Town of Grand Bay-Westfield adopt the Various 2021 Town Fees dated December 14, 2020, effective January 1, 2021 (it was noted that there were no changes in the Fees for 2021).

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

15.7 Westfield School All Inclusive Playground

THAT the Council of the Town of Grand Bay-Westfield donate \$5,000 to the Westfield School All Inclusive Playground Project.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

15.8 Storm Sewer and Street Improvements 2021 Work

THAT the Council of the Town of Grand Bay-Westfield proceed with the Agreement for Professional Services from Dillon Consulting Ltd. for Storm Sewer and Street Improvements for 2021 Work for a fee of \$76,500.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

15.9 MOU Short Term Funding for REDAGSJ

THAT the Council of the Town of Grand Bay-Westfield approve funding in the amount of \$9,000, it is further understood and agreed that these funds will be considered as an advance credited against any funding due and payable from Grand Bay-Westfield in 2021 resulting from the adoption of a formal funding agreement for REDAGSJ.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*

15.10 Transfer to Reserves

THAT the Council of the Town of Grand Bay-Westfield approve to transfer \$150,000 from the General Revenue Operating Fund to the General Revenue Operating Reserve Fund and further moved to transfer \$270,000 from General Revenue Operating Fund to the General Revenue Capital Reserve Fund.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*

*Deputy Mayor Likely voted in favour of the Motion



15.11 Cyber Insurance – 2021 New

THAT the Council of the Town of Grand Bay-Westfield authorize the CAO to purchase Cyber Insurance through Hub International for a sum not to exceed \$4,300.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*

15.12 Municipal Insurance – 2021 Renewal

THAT the Council of the Town of Grand Bay-Westfield authorize renewal of the 2021 Municipal Insurance with a fee of \$124,246. (including \$9,500 Brokerage Fee) effective January 1, 2021.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

16) Thank You Card from Darren McLeod, Executive Director – NB Medical Education Foundation Inc. for Donation in Honour of Pat Derrah

THAT the Council of the Town of Grand Bay-Westfield receive and file the thank you card from Darren McLeod, Executive Director - NB Medical Education Foundation Inc. for donation in honour of Pat Derrah.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*

17) Request for Donation – NB Environmental Network

THAT the Council of the Town of Grand Bay-Westfield refer the request for funding to the 2022 budget deliberations.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

18) Letter of December 7, 2020 from Dillon Consulting Ltd. Re: 165 Highland Road Wastewater System Improvements, Project No. 092797F, Completion Certificate No. 1

THAT the Council of the Town of Grand Bay-Westfield approve payment in the amount of \$15,305.80 to Fairville Construction Ltd. per letter of December 7, 2020 from Dillon Consulting Ltd. Re: 165 Highland Road Wastewater System Improvements, Project NO. 092797F, Completion Certificate No. 1.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Balemans

Decision: Carried*



19) Letter of October 5, 2020 from Dillon Consulting Ltd. Re; Storm Sewer and Street Improvements 2019, Project No. 19-9581, Partial Holdback Release, Certificate No. 5

THAT the Council of the Town of Grand Bay-Westfield approve payment in the amount of \$64,323.72 to Debly Enterprises Ltd. per letter of October 5, 2020 from Dillon Consulting Ltd. Re: Storm Sewer and Street Improvements 2019, Project No-19-9581, Partial Holdback Release, Certificate No. 5.

Motioned by: Councillor Snodgrass

Seconded by: Deputy Mayor Likely

Decision: Carried*

20) Letter of December 2 2020 from Dillon Consulting Ltd. Re; Storm Sewer and Street Improvements 2019, Project No. 19-9581, Final Completion Certificate No. 7

THAT the Council of the Town of Grand Bay-Westfield approve payment in the amount of \$33,198.23 to Debly Enterprises Ltd. per letter of December 2, 2020 from Dillon Consulting Ltd. Re: Storm Sewer and Street Improvements 2019, Project No-19-9581, Final Completion Certificate No. 7.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

21) Letter of October 6, 2020 from Dillon Consulting Ltd. Re; Storm Sewer and Street Improvements 2019, Project No. 19-9581, Completion Certificate No. 6

THAT the Council of the Town of Grand Bay-Westfield approve payment in the amount of \$33,198.23 to Debly Enterprises Ltd. per letter of December 2, 2020 from Dillon Consulting Ltd. Re: Storm Sewer and Street Improvements 2019, Project No-19-9581, Completion Certificate No 6.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

22) Letter of December 7, 2020 from Dillon Consulting Ltd. Re; Storm Sewer and Street Improvements 2020, Project No. 20-2094, Completion Certificate No. 2

THAT the Council of the Town of Grand Bay-Westfield approve payment in the amount of \$194,482.40 to Keel Construction Ltd. per letter of December 7, 2020 from Dillon Consulting Ltd. Re: Storm Sewer and Street Improvements 2020, Project No-20-2094, Completion Certificate No2.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*

*Deputy Mayor Likely voted in favour of the Motion



23) **Letter of October 6, 2020 from Marc. McLeod, Executive Director, FRSWC Re: Application to Municipal Capital Borrowing Board.**

THAT the Council of the Town of Grand Bay-Westfield receive and file letter of October 6, 2020 from Marc McLeod, Executive Director – FRSWC Re; Application to Municipal Capital Borrowing Board.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Balemans

Decision: Carried*

24) **Hook & Paddle Kayak Fishing Series – Opportunity**

THAT the Council of the Town of Grand Bay-Westfield refer the item to Town staff for more information for a future meeting.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Decision: Carried*

25) **Letter of October 22, 2020 from Dillon Consulting Ltd. Re; Designated Highway 2019 – Route 177 – Culvert Replacement, Project No. 19-1192-Final Completion Certificate**

THAT the Council of the Town of Grand Bay-Westfield approve payment in the amount of \$4,329 to Gulf Operators Ltd. per letter of October 22, 2020 from Dillon Consulting Ltd. Re: Designated Highway 2019 – Route 177 – Culvert Replacement, Project No. 19-1192, Final Completion.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Decision: Carried*


26) **ADJOURN (Regular Meeting):**

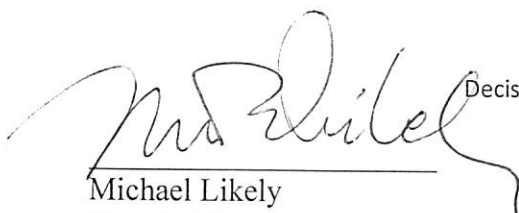
THAT the Council of the Town of Grand Bay-Westfield adjourns the Regular Meeting at 8:19 pm.


Motioned by: Councillor Snodgrass

Seconded by: Councillor Balemans

Decision: Carried*


John Enns-Wind
CAO


Michael Likely
Deputy Mayor


Marcia Mason
Assistant Clerk/Treasurer