

Community Centrum: Grand Bay Room – Broadcast for the Public

1. Call to Order

Mayor Merrifield called the meeting to order at 7:00 pm.

2. Acknowledgement of Treaty Land

We respectfully acknowledge that Grand Bay-Westfield exists on the traditional Wolastoqey (WOOL-US-TOOK-WAY) land.

The lands of Wabanaki (WAH-BAH-NAH-KEE) people are recognized in a series of Peace and Friendship Treaties to establish an ongoing relationship of peace, friendship and mutual respect between equal nations.

The river that runs by our town is known as Wolastoq (WOOL-LUSS-TOOK), along which live Wolastoqiyik (WOOL-US-TOO-GWEEG) - the people of the beautiful and bountiful river.

We, the staff and elected representatives, pay respect to the elders, past and present, and descendants of this land.

3. Mayor's Comments

4. Record of Attendance

Mayor Merrifield, Deputy Mayor Toole, Councillor McIntosh Lawrence, Councillor Day, Councillor Balcomb, Councillor Balemans, and Councillor Burpee in attendance.

Regrets:

Staff Attendance: John Enns-Wind, James Barrington, Troy Gautreau, David Taylor, Bruce Gault, Rick Adams, Broc Belding, and Nicole Kelly

Guests: Andrew Beckett, Envision Saint John Interim CEO
Marie Langlois, LIFPA

5. Agenda Approval

That the Council of the Town of Grand Bay-Westfield approve the Agenda of December 11, 2023, as presented.

Motioned by: Councillor Balcomb

Seconded by: Councillor Balemans

Carried

ADOPTED
January 8, 2024

6. Disclosure of Conflict of Interest

Councillor Balemans item 15.

7. Public Hearings/Presentations/Delegations/Petitions

a) Envision Saint John – Andrew Beckett, Interim CEO

That the Council of the Town of Grand Bay-Westfield receive and file the information as presented.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

b) LIFPA: Marie Langlois, Development Manager

That the Council of the Town of Grand Bay-Westfield receive and file the information as presented.

Motioned by: Councillor Burpee

Seconded by: Councillor Balcomb

Carried

8. Minutes of Previous Meeting

a) Regular Council Minutes of November 27, 2023

That the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Regular Meeting of November 27, 2023, as presented.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Burpee

Carried

9. Unfinished Business

None

10. By-Laws

a) **By-Law No. PW-001 Sanitary Sewer System (3rd Reading)**

Third Reading (by title):

By-Law No. PW-001 Sanitary Sewer System

Motioned by: Councillor Burpee

Seconded by: Councillor Balemans

Carried

b) **By-law No. PR-001: Respecting Roads Accessible to Off-Road Vehicles (3rd Reading)**

Third Reading (by title):

By-law No. PR-001: Respecting Roads Accessible to Off-Road Vehicles

Motioned by: Councillor Burpee

Seconded by: Councillor McIntosh Lawrence

Carried

11. New Business/Recommendations

a) **Rail Crossing Review**

That the Council of the Town of Grand Bay-Westfield direct Administration to:

- Add Stop Bar pavement markings at each of the 6 railway crossings in 2024 and to be installed at the same time the normal pavement markings are being installed. And,
- Purchase new advanced warning signs (2 at Epworth Park Road, 1 at Pamdenec Road) and crosswalk signs (2 on the west side at Pamdenec Road to match the east side) to be installed as weather permits. And,
- Widen the shoulder areas in the winter to allow for greater vehicle pull-off room while waiting for trains. Which will also improve sightlines at the intersection. Further,

That the Council of the Town of Grand Bay-Westfield direct Administration to amend the capital plan to:

- Add northbound right turn lanes with storage to the Brittain Rd., Epworth Park Rd., Station St. and Pamdenec Rd. in their next Road Ahead Plan for consideration under Designated Highway Capital Improvements.
- Improve shoulder conditions to allow for improved vehicle pull-off while waiting for trains.

Motioned by: Councillor Balcomb

Seconded by: Councillor Burpee

Carried

b) Town Fees 2024

That the Council of the Town of Grand Bay-Westfield adopt the Various 2024 Town Fees effective January 1, 2024.

Motioned by: Councillor Burpee

Seconded by: Deputy Mayor Toole

Carried

c) General Revenue Reserve Transfers 2023

That the Council of Grand Bay-Westfield Council authorize the following transfers:

- Transfer \$600,000 from the General Revenue Fund to the General Revenue Capital Reserve.
- Transfer \$112,147 from the General Revenue Capital Reserve to the General Revenue Fund.
- Transfer \$53,500 from the General Revenue Fund to the General Revenue Operating Reserve.

Motioned by: Councillor Burpee

Seconded by: Councillor McIntosh Lawrence

Carried

d) Sewerage Revenue Reserve Transfers 2023

That the Council of Grand Bay-Westfield Council authorize the following transfers:

- Transfer \$30,000 from the Sewerage Utility Fund to the Sewerage Utility Operating Reserve
- Transfer \$75,000 from the Sewerage Utility Fund to the Sewerage Utility Capital Reserve

Motioned by: Councillor Balemans

Seconded by: Deputy Mayor Toole

Carried

e) Term Loan Repayment

That the Council of the Town of Grand Bay-Westfield authorize the Mayor and CFO to instruct Scotiabank to transfer \$1,062,925.25 from the operating account to pay off the amounts outstanding on the term loans.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balcomb

Carried

f) Council Calendar 2024

That the Council of the Town of Grand Bay-Westfield approve the calendar as presented.

Motioned by: Councillor Burpee

Seconded by: Councillor Balemans

Carried

12. Bills for Payment

- a) That the Council of the Town of Grand Bay-Westfield authorize the December 11, 2023 bills for payment as presented in the amount for \$119,566.53.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Balemans

Carried

13. Consent Agenda

- a) NB EMO Package
- b) Glenn Carpenter Expansion Project Update
- c) PAC Meeting Minutes November 6, 2023
- d) FRSC Letter re MCBB Application
- e) Donation Request Bobby's Hospice
- f) Building Report November 2023

End Consent Agenda

That the Council of the Town of Grand Bay-Westfield receive and file the consent agenda items for December 11, 2023.

Motioned by: Councillor Balcomb

Seconded by: Councillor Burpee

Carried

14. Council Reports

15. Business Arising from Committee of the Whole

That the Council of the Town of Grand Bay-Westfield finds that Councillor Balemans violated the Code of Conduct when Councillor Balemans used his position as a Council Member to influence residents for a purpose other than for the exercise of his official duties in that he identified himself as a Council Member when he solicited residents for their support of his petition in relation to the proposed development of the trail on Town property. And,

That Councillor Balemans be provided a letter of reprimand and, at his own expense, take a governance course approved by Council.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Burpee

Carried

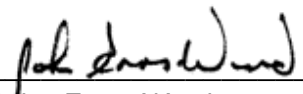
16. Adjournment

That the Council of the Town of Grand Bay-Westfield adjourned the meeting at 8:33pm.

Motioned by: Councillor Burpee

Seconded by: Deputy Mayor Toole

Carried



John Enns-Wind
CAO



Brittany Merrifield
Mayor