

**Community Centrum: Grand Bay Room – Broadcast for the Public**

**1. Call to Order**

Mayor Merrifield called the meeting to order at 7:00 pm.

**ADOPTED**  
December 9, 2024

**2. Acknowledgement of Treaty Land**

*We respectfully acknowledge that Grand Bay-Westfield exists on the traditional Wolastoqey (WOOL-US-TOOK-WAY) land.*

*The lands of Wabanaki (WAH-BAH-NAH-KEE) people are recognized in a series of Peace and Friendship Treaties to establish an ongoing relationship of peace, friendship and mutual respect between equal nations.*

*The river that runs by our town is known as Wolastoq (WOOL-LUSS-TOOK), along which live Wolastoqiyik (WOOL-US-TOO-GWEEG) - the people of the beautiful and bountiful river.*

*We, the staff and elected representatives, pay respect to the elders, past and present, and descendants of this land.*

**3. Mayor's Comments**

**4. Record of Attendance**

Mayor Merrifield, Deputy Mayor Toole, Councillor McIntosh Lawrence, Councillor Balcomb, Councillor Balemans, and Councillor Burpee in attendance.

**Regrets:** Councillor Day

**Staff Attendance:** John Enns-Wind, James Barrington, Troy Gautreau, Bruce Gault, Broc Belding, and Nicole Goddard

**Guests:** Community Grant Recipients  
Andrew Beckett, CEO, Envision Saint John  
Sgt. Ben Comley, RCMP

**5. Agenda Approval**

That the Council of the Town of Grand Bay-Westfield approve the Agenda of November 25, 2024, as presented, with the slight change of having Sgt. Comley present prior to Envision Saint John.

Motioned by: Councillor Balemans

Seconded by: Councillor Balcomb

Carried

**6. Disclosure of Conflict of Interest**

**7. Public Hearings/Presentations/Delegations/Petitions**

a) Presentation of Community Grants

<b>Recipient</b>	<b>Name of Project</b>
Boys and Girls Club Saint John Inc. (RVYC BGC)	Flex Your Head Project
Inglewood School	Equipping the Community Project
Royal Canadian Legion Br 22	Seven Feather Indigenous Banners
River Valley Middle School	Football Uprights Project
River Valley Middle School Home and School	Beach Volleyball Court Sand Project
St. Augustine's Cemetery	St. Augustine's Memorial Garden Project
YMCA of Southwestern New Brunswick	Glenn Carpenter Centre Summer Camp Access Program

b) RCMP Report Q2 - Sgt. Ben Comley

That the Council of the Town of Grand Bay-Westfield receive and file the information as presented.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Burpee

Carried

c) Envision Saint John Update - Andrew Beckett, CEO

That the Council of the Town of Grand Bay-Westfield receive and file the information as presented.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balemans

Carried

**8. Minutes of Previous Meeting**

- a) Regular Council Minutes of October 28, 2024

That the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Regular Meeting of October 28, 2024, as presented.

Motioned by: Councillor Burpee

Seconded by: Deputy Mayor Toole

Carried

- b) Special Council Minutes of November 12, 2024

That the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Special Meeting of November 12, 2024, as presented.

Motioned by: Councillor Burpee

Seconded by: Councillor McIntosh Lawrence

Carried

- c) Email Poll: Shannon Road Overland Drainage

That the Council of the Town of Grand Bay-Westfield ratify the email poll: Shannon Road Overland Drainage.

Motioned by: Councillor Balemans

Seconded by: Deputy Mayor Toole

Carried

**9. Unfinished Business**

**10. By-Laws**

**11. New Business/Recommendations**

a) 2025 Budget Approval

i. Capital Budget

That the Council of the Town of Grand Bay-Westfield move that the 2025 Capital Budget, in the amount of \$3,914,000, be adopted as presented.

Motioned by: Councillor Balcomb

Seconded by: Councillor Balemans

Carried

ii. General Operating Fund

That the Council of the Town of Grand Bay-Westfield approves the following:

- The sum of \$8,871,680 be the total Operating Budget of the local government of Grand Bay-Westfield for the 2025 fiscal year.
- The sum of \$8,043,940 be the Warrant to the local government for the 2025 fiscal year.
- The tax rate for Ward 1 will be \$1.25 for the 2025 fiscal year.
- The tax rate for Ward 2 will be \$0.7432 for the 2025 fiscal year.
- The levying by the Minister of Local Government and Local Governance Reform of said amount on real property liable to taxation under the Assessment Act within the local government of Grand Bay–Westfield.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

iii. Sewerage Utility

That the Council of the Town of Grand Bay-Westfield adopt the 2025 Sewerage Utility Budget, reflecting total revenue of \$741,441 and total expenditures of \$741,441. With the sewerage user rate of \$380 per unit, effective January 1, 2025.

Motioned by: Councillor Balemans

Seconded by: Councillor McIntosh Lawrence

Carried

b) Community Funding

a) CMEI

That the Council of the Town of Grand Bay-Westfield approves contributing \$2,000 from Council discretionary funds to Crane Mountain Enhancement Inc. for the purposes of public education.

Motioned by:

Seconded by:

Being addressed via 10.a the December 9, 2024 meeting.

b) NB Medical Education Fund

That the Council of the Town of Grand Bay-Westfield approves contributing \$2,000 from Council discretionary funds to the NB Medical Education Fund.

Councillor Balemans made a friendly amendment to increase the amount from \$2000 to \$4000.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Deputy Mayor Toole

Carried

c) SPCA Contract

That the Council of the Town of Grand Bay-Westfield authorize the Mayor and CAO to sign the agreement with the SPCA at the annual amounts of:

2025 = \$3,996

2026 = \$4,068

2027 = \$4,140

Motioned by: Councillor Balemans

Seconded by: Councillor Balcomb

Carried

d) Crisis Communications Plan

That the Council of the Town of Grand Bay-Westfield approve the Crisis Communications Plan, for immediate effect.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Burpee

Carried

e) Canada Community Building Fund 2024-2028

That the Council of the Town of Grand Bay-Westfield:

1. Authorize the Mayor and Administration to sign the Canada Community Building Fund Agreement 2024-2033
2. That the document titled "Town of Grand Bay-Westfield Five-Year Capital Investment Plan for the Canada Community Building Fund (CCBF) 2024-2028" be adopted.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Burpee

Carried

f) Neighbourhood Caution Signs Policy

That the Council of the Town of Grand Bay-Westfield approve the Neighbourhood Caution Signs Policy effective immediately.

Motioned by: Councillor Balemans

Seconded by: Deputy Mayor Toole

Carried

g) Christmas Parade Road Closure

That the Council of Grand Bay-Westfield approve the request for a temporary Road Closure of River Valley Drive between the southern boundary and River Valley Community Centre, between the hours of 5:30 - 7:30 p.m., on Saturday November 30, 2024, for the Grand Bay-Westfield Evening Christmas Parade. Subject to the provisions of the Traffic By-law No. 80, the organizers are to confirm with RCMP, DTI, Ambulance NB and the Fire-Rescue Department, to ensure continuity of emergency services.

Motioned by: Councillor Burpee

Seconded by: Councillor Balcomb

Carried

**12. Bills for Payment**

a) That the Council of the Town of Grand Bay-Westfield authorize the November 25, 2024 bills for payment as presented in the amount for \$ 741,168.32.

Motioned by: Councillor Burpee

Seconded by: Deputy Mayor Toole

Carried

**13. Consent Agenda**

- a) Animal Control Report Year to Date
- b) Building Report – October 2024
- c) Meeting Minutes RVCC – March 19, 2024
- d) Meeting Minutes RVCC – April 23, 2024
- e) Meeting Minutes RVCC – May 28, 2024
- f) Meeting Minutes RVCC – September 17, 2024
- g) Certificate of Appreciation – Royal Canadian Legion
- h) Letter to Council – Hammond Road Washout
- i) Donation Request – Saint John Regional Hospital
- j) UMNb Summary – Speech from the Throne NB 2024
- k) Letter – Thank you UMNb

**End Consent Agenda**

That the Council of the Town of Grand Bay-Westfield receive and file the consent agenda items for November 25, 2024.

Motioned by: Councillor Balemans

Seconded by: Councillor Burpee

Carried

**14. Council Reports**

**15. Business Arising from Committee of the Whole**

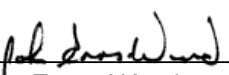
**16. Adjournment**

That the Council of the Town of Grand Bay-Westfield adjourned the meeting at 8:25pm.

Motioned by: Councillor Burpee

Seconded by: Councillor McIntosh Lawrence

Carried

  
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John Enns-Wind  
CAO

  
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Brittany Merrifield  
Mayor