

**Community Centrum: Grand Bay Room – Broadcast for the Public**

**1. Call to Order**

Mayor Merrifield called the meeting to order at 7:00 pm.

**ADOPTED  
MAR 13 2023**

**2. Acknowledgement of Treaty Land**

*We respectfully acknowledge that Grand Bay-Westfield exists on the traditional Wolastoqey (WOOL-US-TOOK-WAY) land.*

*The lands of Wabanaki (WAH-BAH-NAH-KEE) people are recognized in a series of Peace and Friendship Treaties to establish an ongoing relationship of peace, friendship and mutual respect between equal nations.*

*The river that runs by our town is known as Wolastoq (WOOL-LUSS-TOOK), along which live Wolastoqiyik (WOOL-US-TOO-GWEEG) - the people of the beautiful and bountiful river.*

*We, the staff and elected representatives, pay respect to the elders, past and present, and descendants of this land.*

**3. Mayor's Comments**

**4. Record of Attendance**

Mayor Merrifield, Deputy Mayor Toole, Councillor McIntosh Lawrence, Councillor Balcomb, Councillor Balemans, and Councillor Burpee in attendance.

**Regrets:** Councillor Day (Sabbatical)

**Staff Attendance:** John Enns-Wind, James Barrington, Troy Gautreau, David Taylor, Bruce Gault, Broc Belding, and Amanda Long

**Guests:** TSI Erica Thomas, Judy Unsworth, Dan Blackburn and Dave McReynolds, GEMTEC Jihad El Zamer

**5. Agenda Approval**

That the Council of the Town of Grand Bay-Westfield approve the Agenda of February 21, 2023, as presented.

Motioned by: Councillor Balcomb

Seconded by: Councillor Balemans

Carried

**6. Disclosure of Conflict of Interest**

None

**7. Public Hearings/Presentations/Delegations/Petitions**

a) **TSI: Fire Services Review**

**In-person: Erica Thomas and Judy Unsworth**

**By Electronic Participation: Dan Blackburn, and Dave McReynolds**

That the Council of the Town of Grand Bay-Westfield receive and file the information as presented.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

b) **GEMTEC: Asset Management, Jihad El Zamer**

That the Council of the Town of Grand Bay-Westfield receive and file the information as presented.

Motioned by: Councillor Balemans

Seconded by: Councillor Balcomb

Carried

- c) **Public Hearing: By-law Feedback**  
None

**8. Minutes of Previous Meeting**

- a) **Regular Council Minutes of January 23, 2023**

That the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Regular Meeting of January 23, 2023, as presented.

Motioned by: Councillor Burpee

Seconded by: Deputy Mayor Toole

Carried

- b) **Budget Meeting Council Minutes of February 7, 2023**

That the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Budget Meeting of February 7, 2023, as presented.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Burpee

Carried

**9. Unfinished Business**

**None**

**10. By-Laws**

**Third readings by title and enactment of the following Town of Grand Bay-Westfield By-laws:**

**a) Council Procedures and Organization By-law**

**Third Reading (by title and enactment):**

By-law No. GG-001: Respecting the Town of Grand Bay-Westfield Council Procedures and Organization.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Balcomb

Carried

**b) Code of Conduct By-law**

**Third Reading (by title and enactment):**

By-law No. GG-002: Respecting the Code of Conduct for Members of the Town Council.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balemans

Carried

**c) Remuneration of the Mayor and Council By-law**

**Third Reading (by title and enactment):**

By-law No. GG-003: Respecting the Remuneration of the Mayor and Council of the Town of Grand Bay-Westfield.

Motioned by: Councillor Burpee

Seconded by: Councillor Balcomb

Carried



d) **Chief Administrative Officer (CAO) By-law**

**Third Reading (by title and enactment):**

By-law No. GG-004: Respecting the Chief Administrative Officer.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Burpee

Carried

e) **Emergency Management By-law**

**Third Reading (by title and enactment):**

By-law No. PS-001: Respecting Emergency Management.

Motioned by: Councillor Balcomb

Seconded by: Councillor McIntosh Lawrence

Carried

f) **Bonding By-law**

**Third Reading (by title and enactment):**

By-law No. GG-006: Respecting the Annual Bonding of Officers and Employees.

Motioned by: Councillor Burpee

Seconded by: Deputy Mayor Toole

Carried

**11. New Business/Recommendations**

**a) Annual Bonding**

That the Council of the Town of Grand Bay-Westfield receive and file the Annual Bonding – Town Employees of February 21, 2023.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balemans

Carried

**b) Strategic Plan Review**

That the Council of the Town of Grand Bay-Westfield receive and file the Strategic Plan Review.

Motioned by: Councillor Burpee

Seconded by: Councillor Balcomb

Carried

**c) Community Grant Program**

That the Council of the Town of Grand Bay-Westfield approve the 2023 Grant Policy and Application Form as presented.

Motioned by: Councillor Balemans

Seconded by: Councillor McIntosh Lawrence

Carried

**d) High School Grad Banners**

That the Council of the Town of Grand Bay-Westfield approve the installation of the 2023 high school graduation banners including those graduates from Fundy Rural District. And, Council encourages the Organizing Committee to apply for the annual Community Grant in the spring.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

**e) Inglewood & Epworth: Stop Sign**

That the Council of the Town of Grand Bay-Westfield authorize Administration to purchase two LED Solar Stop signs for \$4,543.88 plus shipping, to be installed at the intersection of Inglewood Drive and Epworth Park Road.

Motioned by: Councillor Balemans

Seconded by: Councillor McIntosh Lawrence

Carried

f) **Brittain Road and Campbell Road Streetlights**

That the Council of the Town of Grand Bay-Westfield approve the installation of new streetlights at the following locations:

1. One at the intersection of the Campbell Rd and Rte.102 is busy, and very dark.
2. Two at the bus stops where there are a bigger group of elementary age kids.
  - a. Brittain Rd & Davies Dr. and
  - b. Birch Cres. & Cedar Dr.
3. One where the Brittain and Crandall Rd form a "Y"
4. Two at the very sharp turn by the Lone Water Farm entrance.

Motioned by: Councillor Balemans

Seconded by: Councillor Burpee

Carried

**12. Bills for Payment**

- a) That the Council of the Town of Grand Bay-Westfield authorize the February 21, 2023 bills for payment as presented in the amount for \$536,746.94.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Deputy Mayor Toole

Carried



**13. Consent Agenda**

- a) Junior Achievers New Brunswick
- b) Diabetes Canada
- c) Heart & Stroke Foundation
- d) Chamber Membership Renewal
- e) Thank-you card: Grand Bay Primary
- f) PAC Minutes – December 5, 2022
- g) PAC Memo – Election of Officers 2023
- h) Letter – Minister Hogan, Transit System
- i) LGR Orientation #1: Vision of Local Governance Reform
- j) LGR Orientation #2: Effective Governance and Administration
- k) LGR Orientation #3: Governance Best Practices
- l) LGR Orientation #4: Governance and Service Delivery – Rural Districts
- m) LGR Orientation #5: Community Financing and Community Funding
- n) LGR Legislative Changes Overview Planning
- o) Fundy RSC: Weighted Voting Information Sheet
- p) Letter: Saint John to PM Trudeau re: Guaranteed Livable Basic Income

**End Consent Agenda**

That the Council of the Town of Grand Bay-Westfield receive and file the consent agenda items for February 21, 2023.

Motioned by: Councillor Balcomb

Seconded by: Councillor McIntosh Lawrence

Carried

**14. Council Reports**

**15. Business Arising from Committee of the Whole**

**16. Adjournment**

That the Council of the Town of Grand Bay-Westfield adjourned the meeting at 9:16pm.

Motioned by: Councillor Burpee

Seconded by: Deputy Mayor Toole

Carried

  
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John Enns-Wind  
CAO

  
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Brittany Merrifield  
Mayor