

Community Centrum: Grand Bay Room – Broadcast for the Public

1. Call to Order

Mayor Merrifield called the meeting to order at 7:00pm.

APPROVED

August 8, 2025

2. Acknowledgement of Treaty Land

We respectfully acknowledge that Grand Bay-Westfield exists on the traditional Wolastoqey (WOOL-US-TOOK-WAY) land.

The lands of Wabanaki (WAH-BAH-NAH-KEE) people are recognized in a series of Peace and Friendship Treaties to establish an ongoing relationship of peace, friendship and mutual respect between equal nations.

The river that runs by our town is known as Wolastoq (WOOL-LUSS-TOOK), along which live Wolastoqiyik (WOOL-US-TOO-GWEEG) - the people of the beautiful and bountiful river.

We, the staff and elected representatives, pay respect to the elders, past and present, and descendants of this land.

3. Mayor's Comments

4. Record of Attendance

Mayor Merrifield, Councillor McIntosh Lawrence, Councillor Balcomb, Councillor Balemans, Councillor Day and Councillor Burpee in attendance.

Regrets: Deputy Mayor Toole

Staff Attendance: John Enns-Wind, Nicole Goddard, David Taylor, James Barrington, Bruce Gault, Christopher Crabbe, Broc Belding and Troy Gautreau

5. Agenda Approval

That the Council of the Town of Grand Bay-Westfield approve the Agenda of July 14, 2025, as presented.

Motioned by: Councillor Burpee

Seconded by: Councillor Balemans

Carried

6. Disclosure of Conflict of Interest

None

7. Public Hearings/Presentations/Delegations/Petitions

- a) Community Grant Presentations
- b) Post Secondary Bursary Draws
 - a. Noah Pilkington
 - b. Logan Thompson

8. Minutes of Previous Meeting

- a) Regular Council Minutes of June 9, 2025

That the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Regular Meeting of June 9, 2025 as presented.

Motioned by: Councillor Balemans

Seconded by: Councillor McIntosh Lawrence

Carried

9. Unfinished Business

- a) Vendor Engagement Policy

That the Council of the Town of Grand Bay-Westfield approve the Vendor Events and Speaker Engagement Policy.

Motioned by: Councillor Balcomb

Seconded by:

Defeated

10. By-Laws

None

11. New Business/Recommendations

a) Housing Accelerator Fund Marketing

That the Council of the Town of Grand Bay-Westfield approve the marketing material for landowners and developers as presented.

Motioned by: Councillor Burpee

Seconded by: Councillor McIntosh Lawrence

Carried

b) Housing Accelerator Fund Amendment

That the Council of the Town of Grand Bay-Westfield receive and file the amended HAF Agreement Schedule A: Approved Action Plan.

Motioned by: Councillor Balcomb

Seconded by: Councillor Burpee

Carried

c) Credit Card Policy Revision

That the Council of the Town of Grand Bay-Westfield approve PP-GG-017 Credit Card Policy.

Motioned by: Councillor Burpee

Seconded by: Councillor Balcomb

Carried

d) Transit Study Contract – UNB

That the Council of the Town of Grand Bay-Westfield approve the multimodal transportation study contract with the University of New Brunswick's Community Transportation Research Lab in the amount of \$12,000.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balemans

Carried

e) Property Assessment Policy

That Council of the Town of Grand Bay-Westfield approve the Appeals of Significant Property Assessment Value Reductions Policy.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balemans

Carried

f) Hampton Summit Centre Fundraising

That the Council of the Town of Grand Bay-Westfield authorize the donation of \$500 from Council Discretion to be used to purchase one seat dedication at the Hampton Summit Centre with the inscription reading: "Donated by the Town of Grand Bay-Westfield."

Motioned by: Councillor Balemans

Seconded by: Councillor McIntosh Lawrence

Carried

g) Economic Development Fund Criteria

That the Council of the Town of Grand Bay- Westfield accept the Crane Mountain Economic Development funding criteria, and
That Council approve renovating the second floor of the Community Centrum to accommodate an entrepreneurial space to be operated by ConnexionWorks for a sum not to exceed the money received from the Crane Mountain Economic Development Fund.

Motioned by: Councillor Balcomb

Seconded by: Councillor Burpee

Carried

h) Council Orientation 2026

That the Council of the Town of Grand Bay-Westfield authorize the CAO to engage TSI to deliver Council Orientation to be held from June 12th to 15th 2026 to the new Council to be elected in May of 2026.

Motioned by: Councillor Burpee

Seconded by: Councillor McIntosh Lawrence

Carried

i) Grand Bay-Westfield Maintenance Agreement

That the Council of the Town of Grand Bay-Westfield approve the Summer and Winter Maintenance Agreement as prepared by the Department of Transportation and Infrastructure, for the period covering January 1, 2025 until December 31, 2025.

Motioned by: Councillor Balemans

Seconded by: Councillor Burpee

Carried

12. Bills for Payment

- a) That the Council of the Town of Grand Bay-Westfield authorize the July 14, 2025 bills for payment as presented in the amount for \$ 1,214,800.04.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Burpee

Carried

13. Consent Agenda

- a) Monthly Animal Control Report – June
- b) Monthly Building Report – June
- c) Monthly Fire – Rescue Department Report – May
- d) Monthly Fire - Rescue Department Report – June
- e) Letter - DTI update to Road Ahead Plan period 2025-2027
- f) Letter - DTI Provincial Municipal Highway Partnership
- g) Letter to Council re Canada Post Union CPAA
- h) Thank You Card – Sutton Family
- i) Thank You Card – Westfield School Soapbox Derby Champs
- j) Letter – NB Country Music Hall of Fame – Seeking Funding
- k) Letters – Community Playgrounds
- l) Invite – River Valley Lions – Nerepis River Gazebo
- m) Atlantic Canada Investment Outlook

End Consent Agenda

That the Council of the Town of Grand Bay-Westfield receive and file the consent agenda items for July 14, 2025.

Motioned by: Councillor Burpee

Seconded by: Councillor Balcomb

Carried

14. Council Reports

15. Business Arising from Committee of the Whole

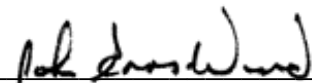
16. Adjournment

That the Council of the Town of Grand Bay-Westfield adjourned the meeting at 7:48pm.

Motioned by: Councillor Burpee

Seconded by: Councillor McIntosh Lawrence

Carried



John Enns-Wind
CAO



Brittany Merrifield
Mayor