



**TOWN OF GRAND BAY-WESTFIELD - REGULAR COUNCIL MEETING**  
**MONDAY, March 22, 2021**

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**Council Meeting at Centrum – Televised Meeting for the Public**

**1. CALL TO ORDER**

Mayor Losier called the meeting to order at 7:30 pm.

**2. RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likely and Councillor Snodgrass were in attendance.

Staff Attendance: John Enns-Wind, Troy Gautreau, Marcia Mason

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

THAT the Council of the Town of Grand Bay-Westfield approve the Agenda of March 22, 2021 as presented with the deletion of Item No. 15.3 – Town of Grand Bay-Westfield Report and Consolidated Financial Statements as at December 231, 2021 by Curry & Betts.

Motioned by: Councillor Day

Seconded by: Councillor Snodgrass

Carried unanimously

**4. CONFLICT OF INTEREST**

None

**5. PUBLIC HEARING(S)**

None

**6. PUBLIC PRESENTATION VIA ZOOM**

**6.1 Parks & Recreation Master Plan – RC Strategies Mike Roma & Meaghan Carey Presenters**

THAT the Council of Grand Bay Westfield receive and file presentation by Mike Roma and Meaghan Carey, RC Strategies.

Motioned by Councillor Evans

Seconded by Councillor Day

Carried



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**6.2 RCMP Mayoral Report Presentation – Julie Rogers-Marsh, Presenter in Person**

Sgt Julie Rogers-March presented Council with an overview of the RCMP Report for February 2021.

THAT the Council of Grand Bay-Westfield receive and file the RCMP Report for February 2021.

Motioned by Councillor Snodgrass

Seconded by Councillor Evans

Carried

Councillor Day departed the Meeting at 8:06 pm

Councillor Day rejoined the Meeting at 8:08 pm.

**6.3 Hook & Paddle Fishing Derby – Bryan Cowtha, Presenter**

THAT the Town of Grand Bay-Westfield Council refer the Hook & Paddle Fishing Derby information to Town Staff for more information and to bring back to the next Council Meeting.

Motioned by Councillor Evans

Seconded by Councillor Snodgrass

Carried

**6.4 Community Climate Adaption Plan – Dillon Consulting Ltd. – Julie DiCicco, Presenter**

THAT the Council of Grand Bay-Westfield approve the Community Climate Adaption Plan and forward to the Province.

Motioned by Councillor Evans

Seconded by Deputy Mayor Likely

Carried

7.



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**MINUTES**

**7.1 Regular Meeting – February 22, 2021:**

THAT the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Regular Meeting of February 22, 2021 as presented.

Motioned by: Councillor Day

Seconded by: Councillor Balemans  
Carried

**7.2 Minutes of River Valley Community Center Meeting of January 19, 2021**

THAT the Council of the Town of Grand Bay-Westfield receive and file minutes of River Valley Community Center Meeting of January 19, 2021.

Motioned by: Councillor Evans

Seconded by: Councillor Day Carried

**7.3 Minutes of Age Friendly Committee Meeting of February 4, 2021**

THAT the Council of the Town of Grand Bay-Westfield receive and file minutes of Age Friendly Committee Meeting of February 4, 2021.

Motioned by: Councillor Day

Seconded by: Councillor Evans Carried

**7.4 Tender Notes of March 16, 2021 Re: Pavement Markings 2021**

THAT the Council of the Town of Grand Bay-Westfield receive and file Tender Notes of March 16, 2021 Re: Pavement Markings.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans Carried

8.



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**BILLS FOR PAYMENT**

THAT the Council of the Town of Grand Bay-Westfield authorize the bills for payment as presented in the amount for \$531,665.16.

Motioned by: Councillor Day

Seconded by: Councillor Evans

Carried

**9. CONSENT AGENDA**

- 1) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for February 2021
- 2) Building Inspector's Report for February 2021
- 3) Dog Control Report for February 2021
- 4) Recreation Department Report for February 2021
- 5) Works Department Report for February 2021
- 6) Dillon Consulting – Tracking Sheet – Capital Projects
- 7) River Centre Coordinator's Report for February 2021
- 8) Senior's Resource Centre Report for February 2021

THAT the Council of the Town of Grand Bay-Westfield receive and file the Consent Agenda Reports for February 2021.

Motioned by: Councillor Day

Seconded by: Deputy Mayor Likely

Carried

**10. BUSINESS ARISING FROM MINUTES**

None

**11. DELEGATIONS**

None

**12. PETITIONS**

None

**13. BY-LAWS**

None

**14.**



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**NOTICE OF MOTIONS**

None

**15. REPORTS**

**15.1 Outdoors NB**

THAT the Council of the Town of Grand Bay-Westfield lease PID 30227987 north of Ferry Road to Outdoors NB for a monthly rate not to exceed \$200.00.

Motioned by: Councillor Day

Seconded by: Deputy Mayor Likely

Carried

**15.2 Request for Refinancing – New Brunswick Municipal Finance Corporation**

THAT the Council of the Town of Grand Bay-Westfield resolved that the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Grand Bay-Westfield debenture in the principal amount of \$79,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Grand Bay-Westfield agree to issue post-dated cheques payable to the New Brunswick Finance corporation as an when they are requested in payment of principal and interest charges on the above debenture.

Motioned by: Councillor Day

Seconded by: Councillor Evans

Carried

**15.3 Deleted**

**15.4 Pavement Markings**

THAT the Council of the Town of Grand Bay-Westfield award the 2021 Pavement Markings contract to Four Seasons Sport Ltd for the tendered price of \$42,025.60 plus HST.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Carried



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**15.5 Snow Control Contract Extension**

THAT the Council of the Town of Grand Bay-Westfield extend the Snow Removal Contract with AVL Construction Group Inc. signed in 2016 for two years with an increase of 4.5%.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Carried

**15.6 Oak Hill Homes Inc. Subdivision Lot 2021-1**

THAT the Council of the Town of Grand Bay-Westfield provide Tentative Approval to Oak Hill Homes Inc. Subdivision Lot 2021-1, as prepared by Keirstead Quigley & Roberts Ltd., dated February 24, 2021, subject to completion of Final Subdivision Plan with:

1. Recording of Civic No. 100 for lot 2021-1 on the Final Subdivision Plan;
2. Recording of a 15 m radius Municipal Easement for temporary turn around at the end of the developed portion of Emma Avenue.

Motioned by: Councillor Day

Seconded by: Councillor Snodgrass

Carried

It was noted \$1,627.76 was received for Land for Public Purposes.

**15.7 Request for Financing- New Brunswick Municipal Finance Corporation**

THAT the Council of the Town of Grand Bay-Westfield resolved that the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Grand Bay-Westfield debenture in the principal amount of \$135,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Grand Bay-Westfield agree to issue post-dated cheques payable to the New Brunswick Finance corporation as an when they are requested in payment of principal and interest charges on the above debenture.

Motioned by: Councillor Day

Seconded by: Councillor Evans

Carried



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**16. LETTER OF FEBRUARY 15, 2021 FROM CANADIAN HERITAGE, DAVID BURTON**  
**RE: CELEBRATE CANADA FUNDING APPLICATION**

THAT the Council of the Town of Grand Bay-Westfield receive and file letter of February 15, 2021 from Canadian Heritage, David Burton Re: Celebrate Canada Funding Application.

Motioned by: Councillor Evans

Seconded by: Councillor Snodgrass

Carried

**17. LETTER OF MARCH 2, 2021 FROM MP JOHN WILLIAMSON RE:**  
**INTRODUCTION OF THREE DIGIT SUICIDE PREVENTION HOTLINE**

THAT the Council of the Town of Grand Bay-Westfield endorses the 9-8-8 crisis line initiative per the letter of March 2, 2021 from MP John Williamson.

Motioned by: Councillor Day

Seconded by: Councillor Evans

Carried

**18. LETTER OF MARCH 8, 2021 FROM JILL GREEN, MINISTER OF**  
**TRANSPORTATION & INFRASTRUCTURE RE: DESIGNATED HIGHWAY**  
**PROGRAM PARTNERSHIP**

THAT the Council of the Town of Grand Bay-Westfield receive and file letter of March 8, 2021 from Jill Green, Minister of Transportation & Infrastructure Re: Designated Highway Program Partnership.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Carried

**19. LETTER OF MARCH 1, 2021 FROM DOUG HARTFORD, P. ENG., DILLON**  
**CONSULTING LTD. RE: STORM SEWER & STREET IMPROVEMENTS 2020,**  
**PORJECT NO. 20-2094, HOLDBACK RELEASE, CERTIFICATE NO.4**

THAT the Council of the Town of Grand Bay-Westfield release the Holdback in the amount of \$111,919.33 to Keel Construction per letter of March 21, 2021 from Doug Hartford, P. Eng., Dillon Consulting Re: Storm Sewer & Street Improvements 2020, Project No. 20-2094.

Motioned by: Councillor Evans

Seconded by: Councillor Balemans

Carried



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**20. LETTER OF MARCH 16, 2021 FROM ALEX CUNNINGHAM, WESTFIELD GOLF & COUNTRY CLUB, RE: REQUEST FOR CAO TO ACCEPT REQUEST FOR MEMBERSHIP & EX-OFFICIO MEMBER OF BOARD OF DIRECTORS**

THAT the Council of the Town of Grand Bay-Westfield refer the request back to Town Staff for clarification and report back to Council.

Motioned by: Councillor Day

Seconded by: Councillor Evans

Carried

**21. LETTER OF MARCH 16, 2021 FROM MIKE HOLLAND, MINISTER OF NATURAL RESOURCES AND ENERGY DEVELOPMENT RE: INTEREST IN MUNICIPAL PARTNERSHIP IN NB NATURE INITIATIVE**

THAT the Council of the Town of Grand Bay-Westfield defer the request until the Recreation Master Plan is in affect to determine if any land available.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Carried

**22. ADJOURNMENT**

THAT the Council of the Town of Grand Bay-Westfield adjourned the meeting at 9:00 pm.

Motioned by: Councillor Day

Seconded by: Councillor Balemans

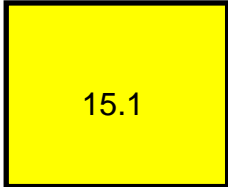
Carried

\_\_\_\_\_  
John Enns-Wind  
CAO

\_\_\_\_\_  
Grace Losier  
Mayor

\_\_\_\_\_  
Marcia Mason  
Assistant Clerk/Treasurer





**Town of Grand Bay-Westfield**

*(incorporated 1<sup>st</sup> January 1998)*

**Administrative Report**

**Council Meeting:** September 24, 2020

**Date:** September 24, 2020

**Vision:** Working together for our common good.

**Mission:** Serving our community.

**Priorities:** Economic Development, Quality of Life, Organizational Effectiveness, Infrastructure, Environment.

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**TITLE:** Outdoors NB

**PREPARED BY:** John Enns-Wind

**DEPARTMENT:** GENERAL GOVERNMENT

*For Information* \_\_ *For Discussion* \_\_ *For Decision* **X**

**RELATED TO STRATEGIC PLAN:**

- Economic Development

**PREVIOUS REPORTS:**

**Attachments (list):**

1. Outdoors NB Draft License Agreement
2. Outdoors NB Proposal

**BACKGROUND**

Outdoors NB is a well-established outdoor supply company retailing canoes and kayaks and support accessories. The business also rents kayaks and canoes to individuals. The owner wants to expand his business away from his house to the beach property owned by the Town north of Ferry Road.

The preferred area for use on the river is up to the Nerepis River and Marsh and along the bay area as outlined in the proposal's map.

Two employees are expected to be hired who would have access to the Brundage Point Centre for washrooms.

A small kiosk would be set up in the green space north of the ferry road and would be on site seasonally. Equipment will not be stored on site but moved on and off the site daily.

A few years ago, the Town was approached by an operator wanting to rent out SeaDoos. The approach to Town was informal, no formal proposal was received.

To ensure the security of their equipment and gear and to provide good service Outdoors NB have requested permission to install, on a seasonal basis, a shipping containment container suitably painted as their base of operations.

**DEPARTMENTAL INPUT**

**Fire:** the department doesn't have the capacity to provide rescue services.

**Recreation:** The Recreation Director has reviewed the proposal from Outdoors NB Inc and is in agreement with the recommendation of this report.



**COMMENT**

The owner, Jeremy Cline, has been operating his business for a number of years and sits on provincial and federal organizations related to paddle sports. He is a licensed instructor and part of his business is the provision of lessons and courses.

This is the type of business that would help Grand Bay-Westfield become a destination for people in the surrounding area.

**FINANCIAL IMPLICATIONS**

The impact on the Town’s finances is negligible. The proposed rental fee is between \$100-\$200 per month. The expected cost may be increased electrical costs for POS equipment, lighting and other amenities to provide a comfortable working environment for the employees.

**RECOMMENDATION**

That Council permit the business to operate as described and that the CAO negotiate a reasonable rental rate that supports the business initiative and recovers as much costs as possible.

**MOTION**

That the Council of the Town of Grand Bay-Westfield lease the beach area north of Ferry Road for a monthly rate not exceeding \$200.

**CAO COMMENTS**

**APPROVAL**

*Department Head:*

*Date:*

*CAO: [Signature]*

*Date: 03/16/2021*



15.2

**Town of Grand Bay-Westfield**

*(incorporated 1<sup>st</sup> January 1998)*

Administrative Report

**Council Meeting:** March 22, 2021

**Date:** March 12, 2021

**Vision:** Working together for our common good.

**Mission:** Serving our community.

**Priorities:** Economic Development, Quality of Life, Organizational Effectiveness, Infrastructure, Environment

**TITLE:** Request for Debentures

**PREPARED BY:** Marcia Mason, John Enns-Wind

**DEPARTMENT:** GENERAL GOVERNMENT

*For Information* \_\_ *For Discussion* \_\_ *For Decision* **X**

**RELATED TO STRATEGIC PLAN:**

- Organizational Effectiveness

**BACKGROUND**

The Town has received approval for Town of Grand Bay-Westfield Debentures from the New Brunswick Municipal Finance Corporation and it is in the Town’s best interest to re-finance Debenture BB-12-2011 in the amount of \$79,000.

**COMMENT**

Our Financial Consultant David Casey, CA and Marcia have reviewed the information in relation to the Ministerial Approval, as a result it is our view that the Municipality should apply for long term financing with respect to the above noted project.

**FINANCIAL IMPLICATIONS**

The interest rate for long term financing will not be known until the Municipal Finance Corporation concludes its sale of debentures on the bond market.

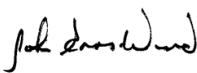
**RECOMMENDATION**

The recommendation to Council would be to approve long term debt financing from the New Brunswick Municipal Finance Corporation.

**MOTION**

Resolved that the Clerk, and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Grand Bay-Westfield Debenture in the principal amount of \$79,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation and be it resolved that the Municipality of Grand Bay-Westfield agree to issue post dated cheques payable to the New Brunswick Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

**Department Head:** **Date:** 03/12/2021

**CAO:**  **Date:** 03/12/21



**Town of Grand Bay-Westfield**

*(incorporated 1<sup>st</sup> January 1998)*

Administrative Report

**Council Meeting:** March 22, 2021

**Date:** March 16, 2021

**Council's Vision:** working together for our common good.

**Values:** serving our community.

**Priorities:** Economic Sustainability, Quality of Life, Organizational Effectiveness, Infrastructure, Environment.

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**TITLE:** 2020 AUDITED FINANCIAL STATEMENTS

**PREPARED BY:** CAO, Assistant Clerk Treasurer

**DEPARTMENT:** GENERAL GOVERNMENT

*For Information* \_\_ *For Discussion* \_\_ *For Decision* **X**

**RELATED TO STRATEGIC PLAN:**

- Organizational Effectiveness

**PREVIOUS REPORTS:**

**Attachments (list):**

- Report and Consolidated Financial Statements.

**BACKGROUND**

Section 79 of the Local Governance Act requires municipalities to complete an audit of their financial statements on an annual basis. The audit is to be completed by March 1<sup>st</sup> of each year; the audit is late this year for reasons beyond the control of the Administration.

The audit was conducted, and documents were tested the week of March 8<sup>th</sup>.

**COMMENT**

Curry & Betts CPA will be retained for 2022.

**FINANCIAL IMPLICATIONS**

The cost of the audit is approximately \$15,000.

**RECOMMENDATION**

That Council approve the Audited Financial Statements as presented.

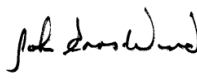
**MOTION**

That the Council of the Town of Grand Bay-Westfield approve the Town of Grand Bay-Westfield Audited Report and Consolidated Financial Statements as at December 31, 2020 as prepared by Curry & Betts and forward to the Province for approval.

**APPROVAL**

**Department Head:**

**Date:**

**CAO:** 

**Date:** 03/16/21



15.4

**Town of Grand Bay-Westfield**

*(incorporated 1<sup>st</sup> January 1998)*

Administrative Report

**Council Meeting:** March 22, 2021

**Date:** March 17, 2021

**Council's Vision:** working together for our common good.

**Values:** serving our community.

**Priorities:** Economic Sustainability, Quality of Life, Organizational Effectiveness, Infrastructure, Environment.

**TITLE:** TENDER AWARD 2021 PAVEMENT MARKING

**PREPARED BY:** Works Commissioner

**DEPARTMENT:** GENERAL GOVERNMENT

*For Information* \_\_ *For Discussion* \_\_ *For Decision* **X**

**RELATED TO STRATEGIC PLAN:**

Infrastructure Maintenance

**PREVIOUS REPORTS:**

**Attachments (list):**

1. Tender T02-2021 package for pavement markings
2. Bid submission from Four Season Sports Ltd.

**BACKGROUND**

Annually the pavement markings need to be repainted to refresh their visibility to control and guide traffic. Similar to other tenders issued for annual occurrences this tender has a renewal clause allowing the successful bidder the ability to perform the work in the next year without us going to tender as long as the conditions and price remains the same.

The tender packaged was posted on the New Brunswick online tender site and emailed directly to 3 previous bidders. Two bids were received.

The Town is responsible to paint pavement markings which includes those on designated highway Route 177. DTI reimburses the Town at a set rate for markings applied on Route 177. The tender price is for the cost for all pavement markings including those on River Valley Drive/Nerepis Road, Route 177.

**COMMENT**

Four Season Sports Ltd. has performed our pavement marking for the past number of years and I have no concern about awarding the 2021 Pavement Marking tender to Four Season Sports Ltd.

**FINANCIAL IMPLICATIONS**

The bids received are as noted below:

Four Season Sports Ltd.	Bid \$42,025.60 plus HST
Northside Pavement Markings Ltd.	Bid \$47,118.20 plus HST



The 2021 Operating Budget included an allotment of \$30,000 plus the credit reimbursement from DTI for markings on River Valley Drive and Nerepis Road of \$10,848.

The bid from Four Season Sports will come in approximately \$1,178 over budget, (\$42,025.60 less DTI credit of \$10,848 = \$31,177.60)

**RECOMMENDATION**

That the tender T02-2021 be awarded to Four Season Sports Ltd. for the tendered price of \$42,025.60 plus HST.

**MOTION**

That the Council of the Town of Grand Bay-Westfield award the 2021 pavement marking contract to Four Season Sport Ltd. For the tendered price of \$42,025.60 plus HST.

**APPROVAL**

**Department Head:**

**Date:** 03/17/21

**CAO:**

**Date:** 03/17/21



15.5

**Town of Grand Bay-Westfield**

*(incorporated 1<sup>st</sup> January 1998)*

Administrative Report

**Council Meeting:** March 22, 2021

**Date:** March 11, 2021

**Council's Vision:** working together for our common good.

**Values:** serving our community.

**Priorities:** Economic Sustainability, Quality of Life, Organizational Effectiveness, Infrastructure, Environment.

**TITLE:** SNOW & ICE CONTROL 2 YEAR CONTRACT EXTENSION

**PREPARED BY:** Works Commissioner

**DEPARTMENT:** GENERAL GOVERNMENT

*For Information* \_\_ *For Discussion* \_\_ *For Decision* **X**

**RELATED TO STRATEGIC PLAN:**

**PREVIOUS REPORTS:**

**Attachments (list):**

1. Contract with AVL Construction Group Inc. dated January 14<sup>th</sup>, 2016 for Plowing and Other Winter Maintenance Services.

**BACKGROUND**

The original contract with AVL Construction included the following clause:

**25. This tender is for 5 years with the option to renew under mutual agreement for a 2 year extension at the tendered price, subject to minor changes in pricing as mutually agreed.**

The current contract expires at the end of this winter season on April 15, 2021. If the extension is granted the contract would extend thru to April 15, 2023. The retendering process would begin early 2022 with award in October 2022 allowing the tendered amount to be allocated to the 2023 operating budget. This early award provides the contractor almost a full year to acquire equipment, find operators and provide training to be geared up and ready for November 2023.

Please note that the current Snow & Ice Plan is being revised to reflect current service level expectations of the contractor and the Town when handling winter storm events. This plan will form part of the tender document as the bidder will need to bid according to these service level requirements. The draft revised Snow & Ice Plan will be provided to council August/September for review and approval. Once approved will become the bases for the requirements needed by the contractor when bidding.

Louis Morin, President of AVL Construction Group Inc., in an email dated March 9, 2021 at 10:40 AM states: "We will commit to 2 more years with the town of GBW."



**COMMENT**

AVL Construction has performed plowing & other winter maintenance since 2009, 12 years. There has been a couple hiccups over the years depending on the type and duration of the storm event but overall, the service has been excellent. As such I have no concerns about recommending the 2-year extension to this contract.

**FINANCIAL IMPLICATIONS**

The extension allows for a minor price change as mutually agreed. I have discussed with Louis some of the increased cost he will be subject to over the next 2 years such as wage increases, liability insurance, Covid-19, and operating older equipment. Louis has agreed to extend for 2 additional years at a 4.5% increase over the previous contract.

The current contract totals \$122,280.44 per month plus 4.5% increases the monthly bill by \$5,502.62 per month for a total of \$127,783.06. Over a 5-month winter season the total increase each year would be \$27,513.10.

**RECOMMENDATION**

I recommend that the option to renew the Plowing and Other Winter Maintenance Service Form of Agreement with AVL Construction Group Inc be mutually agreed to with a 4.5% increase.

**MOTION**

That the Council of the Town of Grand Bay-Westfield extend the snow removal contract with AVL Construction Group Inc. signed in 2016 for two years with an increase of 4.5%.

**CAO COMMENTS**

Prior to offering the snow and ice control work to tender, I will be looking to complete a cost benefit analysis to ensure that the Town is spending its money wisely and to anticipate what a reasonable contract may look like.

**APPROVAL**

**Department Head:**      **Date:** 03/11/21

**CAO:**      **Date:** 03/17/21





**Town of Grand Bay-Westfield**

*(incorporated 1<sup>st</sup> January 1998)*

Administrative Report

15.6

**Council Meeting:** March 22, 2021

**Date:** March 17, 2021

**Council's Vision:** Working together for our common good.

**Values:** To serve our community.

**Strategic Priorities:** Economic Sustainability, Quality of Life, Organizational Effectiveness, Infrastructure, Environment

**TITLE:** OAK HILL HOMES INC. SUBDIVISION LOT 2021-1

**PREPARED BY:** Development Officer

**DEPARTMENT:** PLANNING

*For Information* \_\_ *For Discussion* \_\_ *For Decision* X

**RELATED TO STRATEGIC PLAN:**

- Infrastructure

**BYLAWS/POLICIES:**

- Subdivision By-law 113
- Zoning By-law 122

**BACKGROUND**

**Attachments (list):**

1. Recommendation from Planning Advisory Committee dated March 2, 2021;
2. OAKHILL Homes Inc. Subdivision Plan for Lot 2021-1.

**DEPARTMENTAL INPUT**

**Works:** Existing Tentative Turn Around will continue to be provided for operational snow clearing and service vehicles on Emma Avenue.

**COMMENT**

This proposal is for an initial build of a single-family dwelling on the large parcel, with the intent to further develop the property in the future based on an earlier tentative lot layout. The property may be developed with private septic, while the setback from the sewer main on Emma Avenue is more than 60 m away. The Final Plan will have an easement registered to the Town for the Turn around at the end of Emma Avenue. The PAC recommendation provides for Final Approval; however, the Final Subdivision Plan will return to Council for a motion to record Assent of the Final Subdivision Plan.

**FINANCIAL IMPLICATIONS**

Security in the amount of \$1,627.76 has been paid in lieu of Land for Public Purposes.

**MOTION**

That the Council of the Town of Grand Bay-Westfield provide Tentative Approval to Oak Hill Homes Inc. Subdivision Lot 2021-1, as prepared by Keirstead Quigley & Roberts Ltd., dated February 24, 2021, subject to completion to Final Subdivision Plan with:



- i) Recording of Civic No. 100 for Lot 2021-1 on the Final Subdivision Plan;
- ii) Recording of a 15 m radius Municipal Easement for temporary turn around at the end of the developed portion of Emma Avenue.

**APPROVAL**

**Department Head:** *David T. L.* **Date:** 3/17/21      **CAO:** *John J. W.* **Date:** 3/18/21



15.7

**Town of Grand Bay-Westfield**

*(incorporated 1<sup>st</sup> January 1998)*

Administrative Report

**Council Meeting:** March 22, 2021

**Date:** March 17, 2021

**Vision:** Working together for our common good.

**Mission:** Serving our community.

**Priorities:** Economic Development, Quality of Life, Organizational Effectiveness, Infrastructure, Environment

**TITLE:** REQUEST FOR DEBENTURES

**PREPARED BY:** Marcia Mason, John Enns-Wind

**DEPARTMENT:** GENERAL GOVERNMENT

*For Information* \_\_\_ *For Discussion* \_\_\_ *For Decision* **X**

**RELATED TO STRATEGIC PLAN:**

- Organizational Effectiveness

**BACKGROUND**

The Town has received approval for a Town of Grand Bay-Westfield Debenture from New Brunswick Municipal Finance Corporation for Environmental Health in the amount of \$135,000.

**FINANCIAL IMPLICATIONS**

The interest rate for long term financing will not be known until the Municipal Finance Corporation concludes its sale of debentures on the bond market.

**RECOMMENDATION**

The recommendation to Council would be to approve long term debt financing from the New Brunswick Municipal Finance Corporation.

**MOTION**

That the Council of the Town of Grand Bay-Westfield authorize the Mayor and CAO issue and sell to the New Brunswick Municipal Finance Corporation, a Municipality of Grand Bay-Westfield debenture in the principal amount of \$135,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved the Municipality of Grand Bay-Westfield agree to issue post dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

**APPROVAL**

**Department Head:** *Marcia Mason* **Date:** 03/18/21

**CAO:** *John Enns-Wind* **Date:** 03/19/21