

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

## **Regular Council Meeting**

### **Minutes**

**September 26, 2016**

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**1. CALL TO ORDER - 7:33 P.M.**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, September 26, 2016 with Mayor Losier presiding.

**2. RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Balemans, and Councillor Evans were in attendance.

Councillor Day and Councillor Snodgrass were absent.

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Deputy Mayor Likely moved to approve the agenda of September 26, 2016 as presented.

Seconded by Councillor Evans. Carried.

**4. DISCLOSURE OF CONFLICT OF INTEREST**

None

**5. PUBLIC HEARINGS**

None

**6. PUBLIC PRESENTATIONS**

**6.1 PRESENTATION BY THE COMMUNITY FOUNDATION RE: 40<sup>TH</sup> ANNIVERSARY GALA, KELLY EVANS, EXECUTIVE DIRECTOR PRESENTER**

Councillor Evans moved to receive and file the Presentation by The Community Foundation Re: 40<sup>th</sup> Anniversary Gala as presented by Kelly Evans, Executive Director.

Seconded by Councillor Balemans. Carried.

**6.2 PRESENTATION BY THE IMPERIAL THEATRE RE: REVIEW OF OPERATIONS AND REQUEST FOR CAPITAL FUNDING, LEE BOLTON, EXECUTIVE DIRECTOR PRESENTER**

Deputy Mayor Likely moved to refer the Imperial Theatre request for funding to the 2017 General Capital Budget process for consideration.

Seconded by Councillor Evans. Carried.

**6.3 PRESENTATION RE: KEEL CONSTRUCTION GRAVEL PIT - MARK GILLAN, PRESENTER**

Mr. Gillan offered comments regarding the September 19, 2016 blasting that occurred at the Keel Construction Gravel Pit following which he requested to be listed on the Council agenda of October 24, 2016 in order to provide Council with additional information that was not submitted prior to the September 26, 2016 agenda deadline.

Robert Cyr with Conquest Engineering Ltd. advised he had information available related to the September 19, 2016 blasting and was advised it would be brought forward to the October 24, 2016 agenda as it had not been received prior to the September 26, 2016 agenda deadline.

Deputy Mayor Likely moved to table the Mark Gillan presentation Re: Keel Construction Gravel Pit to the October 24, 2016 Council agenda as requested by Mark Gillan.

Seconded by Councillor Evans. Carried.

**7. MINUTES**

**7.1 MINUTES OF REGULAR COUNCIL MEETING OF SEPTEMBER 12, 2016**

Councillor Evans moved to adopt the Minutes of Regular Council Meeting of September 12, 2016 as presented.

Seconded by Councillor Balemans. Carried.

**7.2 MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF AUGUST 2, 2016**

Deputy Mayor Likely moved to receive and file the Minutes of Planning Advisory Committee Meeting of August 2, 2016.

Seconded by Councillor Evans. Carried.

**8. BILLS FOR PAYMENT**

Deputy Mayor Likely moved to pay Bills for Payment as presented (for \$4,173.31 and Bills for Ratification for \$64,954.66 for a total of \$69,127.97).

Seconded by Councillor Evans. Carried.

**9. CONSENT AGENDA**

**a) Works Department Report for August 2016**

Councillor Evans moved to receive and file the Works Department Report for August 2016.

Seconded by Deputy Mayor Likely. Carried.

**10. BUSINESS ARISING FROM MINUTES**

**a) Regular Council Meeting Minutes of September 12, 2016**

None

11. **DELEGATIONS**

None

12. **PETITIONS**

12.1 **PETITION OF SEPTEMBER 20, 2016 FROM RESIDENTS OF THOMPSON ROAD RE: CONDITION OF THOMPSON ROAD - JOE YOUNG PRESENTER**

Mayor Losier advised Presenter Joe Young and members of the audience that the Town had reached an agreement to acquire land from all property owners on Thompson Road and the Thompson Road resurfacing project would be brought forward to the 2017 General Capital Budget process for consideration.

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

None

16. **MEMORANDUM OF SEPTEMBER 7, 2016 FROM THE FEDERATION OF CANADIAN MUNICIPALITIES RE: DESIGNATION OF LEADERS FOR CANADA 150 COMMUNITY LEADERS**

Councillor Evans moved to receive and file the Memorandum of September 7, 2016 from The Federation of Canadian Municipalities Re: Designation of Leaders for Canada 150 Community Leaders and to include information on Canada 150 in an upcoming flyer to the community.

Seconded by Deputy Mayor Likely. Carried.

17. **EMAIL OF SEPTEMBER 12, 2016 FROM MICHAEL LIKELY, DEPUTY MAYOR, TOWN REPRESENTATIVE REGIONAL FACILITIES COMMISSION RE: 2017 APPROVED BUDGET FOR REGIONAL FACILITIES COMMISSION**

Councillor Balemans moved to refer the Email of September 12, 2016 from Michael Likely, Deputy Mayor, Town Representative Regional Facilities Commission Re: 2017 Approved Budget for Regional Facilities Commission to the 2017 budget process for consideration.

Seconded by Councillor Evans. Carried.

18. **LETTER OF SEPTEMBER 21, 2016 FROM BILL MACMACKIN, SAINT JOHN FIELDHOUSE RE: GREATER SAINT JOHN FIELDHOUSE PROJECT**

Councillor Evans moved to receive and file the Letter of September 21, 2016 from Bill MacMackin, Saint John Fieldhouse Re: Greater Saint John Fieldhouse Project.

Seconded by Deputy Mayor Likely. Carried.

19. **LETTER OF SEPTEMBER 19, 2016 FROM JIM & CAROL CARNELL RE: TRANSFER OF LANDS TO ACQUIRE TITLE TO LAND CONTAINED IN A PORTION OF GREEN AREA OFF GARY COURT/DEVELOPMENT OFFICER'S REPORT OF SEPTEMBER 19, 2016**

Deputy Mayor Likely moved to acknowledge the offer from Carol and James Carnell to transfer property out of PID No. 458505 located at 22 Gary Court for the vesting of a parcel as PUBLIC STREET **including the existing pavement and shoulder area** for the extended cul-de-sac (as constructed), and to bring the item forward to the 2017 budget to proceed with the land transfer in exchange for the remaining portion of PID No. 458976 to the rear of the Carnell Property with related costs to be covered by the Town.

Seconded by Councillor Evans. Carried.

**20. PROPERTY REQUEST FORM FROM JAMES TIPPETT -  
NEREPIS ROAD/DEVELOPMENT OFFICER'S REPORT OF  
SEPTEMBER 21, 2016**

Councillor Evans moved to forward the Development Officer's Report of September 21, 2016 Re: James Tippett, Nerepis Road matter to the Department of Transportation and Infrastructure for consideration of the Town's concerns.

Seconded by Councillor Balemans. Carried.

**21. WORK'S COMMISSIONER'S REPORT OF SEPTEMBER 21, 2016  
RE: DESIGNATED HIGHWAY 5 YEAR PLAN 2017-2021**

Councillor Evans moved to adopt the Town Designated Highway 5 Year Plan 2017 - 2021 per Works Commissioner's report of September 21, 2016 and forward the Plan to the Department of Transportation and Infrastructure.

Seconded by Deputy Mayor Likely. Carried.

**22. WORK'S COMMISSIONER'S REPORT OF SEPTEMBER 21, 2016  
RE: ROADSIDE AREA - BAYVIEW ROAD**

Councillor Evans moved to advise Mr. Simms that construction activity is a permitted use within municipal right-of-ways and residential properties for construction purposes and activity required for maintenance work and upgrades to various types of municipal infrastructure and further that the Bayview Road roadside area will not be used on a year round daily basis, however may be needed on occasion and that as a condition of future construction projects it will be a priority for regular site inspections to be performed by our consulting engineers.

Seconded by Deputy Mayor Likely. Carried.

It was also noted that a copy of the Work's Commissioner's Report of September 21, 2016 Re: Roadside Area - Bayview Road would be provided to Mr. Simms.

**23. LETTER OF SEPTEMBER 22, 2016 FROM DOUG HARTFORD, P. ENG., DILLON CONSULTING RE: STORM SEWER & STREET IMP. 2016, PROJECT NO. 16-3595A, CERTIFICATE NO. 4, COMPLETION CERTIFICATE**

Deputy Mayor Likely moved to pay sum of \$40,890.54 to TerraEx Inc. as per the Letter of September 22, 2016 from Doug Hartford, P. Eng., Dillon Consulting Re: Storm Sewer & Street Imp. 2016, Project No. 16-3595A, Certificate No. 4, Completion Certificate.

Seconded by Councillor Evans. Carried.

**24. LETTER OF SEPTEMBER 22, 2016 FROM DOUG HARTFORD, P. ENG., DILLON CONSULTING RE: WASTEWATER SYSTEM IMPROVEMENTS, PROJECT NO. 163317A, CERTIFICATE NO. 2, COMPLETION CERTIFICATE**

Deputy Mayor Likely moved to pay sum of \$278,420.87 to TerraEx Inc. as per the Letter of September 22, 2016 from Doug Hartford, P. Eng., Dillon Consulting Re: Wastewater System Improvements, Project No. 163317A, Certificate No. 2, Completion Certificate.

Seconded by Councillor Evans. Carried.

**25. ADJOURNMENT**

Councillor Evans moved adjournment.

Seconded by Councillor Balemans. Carried.

Time 8:42 pm

Respectfully submitted,

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Sandra Gautreau  
Town Manager/Clerk

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Grace Losier  
Mayor

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Lynn Campbell  
Assistant Clerk/Treasurer