

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

September 24, 2018

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ADOPTED

OCT 10 2018

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, September 24, 2018 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likely and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the Agenda of September 24, 2018 as presented.

Seconded by Councillor Snodgrass. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION RE: AQUATIC CENTRE OPERATIONS 2017 - 2018 - ERIN TOOLE, TOWN REPRESENTATIVE PRESENTER**

Councillor Evans moved to receive and file presentation by Erin Toole, Town Representative, Aquatic Centre and Interim CEO, Stephen Smith.

Seconded by Deputy Mayor Likely. Carried.

6.2 **PRESENTATION RE: DRAFT GRAND BAY-WESTFIELD'S
COMMUNITY GHG AND ENERGY ACTION PLAN - EDDIE
OLDFIELD, FCM REGIONAL CLIMATE ADVISOR PRESENTER**

Councillor Snodgrass moved to table the item Draft Grand Bay-Westfield Community GHG and Energy Action Plan until the next Regular Council Session for more information to be gathered at the upcoming UMNb Conference in Fredericton.

Seconded by Councillor Evans. Carried.

It was noted that Elected Officials could email Mr. Oldfield with any requests for additional information.

Mayor Losier thanked Eddie Oldfield, FCM Climate Advisor for his presentation.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF SEPTEMBER
10, 2018**

Deputy Mayor Likely moved to adopt the minutes of the Regular Council Meeting of September 10, 2018 as presented.

Seconded by Councillor Snodgrass. Carried.

7.2 **EMAIL POLL OF SEPTEMBER 12, 2018 RE: DECISION TO NOT
AWARD TENDER FOR ACTIVE TRANSPORTATION PLAN -
IMPLEMENTATION PHASE 2**

Councillor Day moved to ratify the Email Poll of September 12, 2018, not to award the Active Transportation Plan - Implementation Phase 2 Tender 18-8131A Project No. 18-8131.

Seconded by Deputy Mayor Likely. Carried.

7.3 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING
OF SEPTEMBER 4, 2018**

Councillor Evans moved to receive and file minutes of Planning Advisory Committee Meeting of September 4, 2018.

Seconded by Councillor Day. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment as presented for \$10,713.22 and Bills for Ratification for \$152,915.41 for a total of \$163,628.63.

Seconded by Councillor Snodgrass. Carried.

9. **CONSENT AGENDA**

None

10. **BUSINESS ARISING FROM MINUTES**
a) **REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER
10, 2018**

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

None

16. **LETTER OF AUGUST 28, 2018 FROM DR. CHIN AND DR. LANGILLE - SAINT JOHN REGIONAL HOSPITAL RE: SUPPORT FOR THE CREATION OF AN ENDOSCOPIC SUITE**

Councillor Snodgrass moved to donate \$1,000.00 per letter of August 28, 2018 from Dr. Chin and Dr. Langille - Saint John Regional Hospital Re: Support for the Creation of an Endoscopic Suite.

Seconded by Councillor Evans. Carried.

17. **REPORT OF SEPTEMBER 11, 2018 FROM TOWN MANAGER RE: DOG CONTROL SERVICES FOR 2019**

Councillor Evans moved to renew the contract for Dog Control Services with Ann Savoy for a one year period from January 1, 2019 to December 31, 2019 subject to all terms and conditions of Bid No. 012D-006 for an annual contract rate of \$15,000.00 plus HST plus cost for contractor's insurance.

Seconded by Councillor Balemans. Carried.

18. **LETTER OF SEPTEMBER 7, 2018 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING LTD. RE: STORM SEWER AND STREET IMP. 2018 VARIOUS LOCATIONS, PROJECT NO. 187635A, CERTIFICATE NO. 1**

Councillor Snodgrass moved to authorize payment to Keel Construction in the amount of \$181,871.06 per letter of September 7, 2018 from Douglas Hartford, P. Eng., Dillon Consulting Ltd. Re: Storm Sewer and Street Imp. 2018 Various Locations, Project No. 187635A, Certificate No. 1.

Seconded by Deputy Mayor Likely. Carried.

19. **REQUEST OF SEPTEMBER 11, 2018 FROM NEW BRUNSWICK PADDLERS FISHING SERIES TO PARTNER WITH THE TOWN FOR 2019 EVENT**

Councillor Snodgrass moved to authorize the River Centre Coordinator to proceed with the 2019 NB Paddlers Fishing Series event with the River Centre Coordinator to provide details on the 2018 event including any local involvement, for the October 9, 2018 Council meeting.

Seconded by Councillor Evans. Carried.

20. **REPORT OF SEPTEMBER 13, 2018 FROM WORKS COMMISSIONER RE: PAVEMENT MARKINGS RENEWAL FOR 2019**

Councillor Day moved to renew the Pavement Markings Tender T03-2018 for 2019 with Four Seasons Sports per option to renew for 2019 under the same terms, conditions and price.

Seconded by Councillor Evans. Carried.

21. **LETTER FROM RALPH THOMAS, BOARD PRESIDENT - PRUDE INC. RE: SPONSORSHIP OF DIVERSITY CHAMPIONS AWARDS**

Deputy Mayor Likely moved to donate \$100.00 to PRUDE Inc. per letter from Ralph Thomas, Board President Re: Sponsorship of Diversity Champions Award.

Seconded by Councillor Evans. Carried.

22. **LETTER OF AUGUST 21, 2018 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: VILLAGE GREEN BEAUTIFICATION PROJECT NO. 17-6708, CERTIFICATE NO. 4, FINAL COMPLETION**

Councillor Snodgrass moved to authorize payment of \$23,024.66 to Fairville Construction per letter of August 21, 2018 from Douglas Hartford, P. Eng., Dillon Consulting Re: Village Green Beautification Project No. 17-6708, Certificate No. 4, Final Completion.

Seconded by Councillor Evans. Carried.

23. **REPORT OF SEPTEMBER 19, 2018 FROM WORKS COMMISSIONER RE: DESIGNATED HIGHWAY 5 YEAR PLAN 2019 – 2023**

Councillor Day moved to adopt the Town Designated Highway 5 Year Plan 2019 - 2035 per Works Commissioner's Report of September 19, 2018 and forward the Plan to the Department of Transportation and Infrastructure.

Seconded by Councillor Evans. Carried.

24. **REPORT OF SEPTEMBER 13, 2018 FROM TOWN MANAGER RE: REPAIR AND MAINTENANCE OF MUNICIPAL VEHICLES - 2019**

Deputy Mayor Likely moved to approve renewal of the Repair and Maintenance of Municipal Vehicles agreement at the labour rate of \$60.00 per hour with Star-Key Enterprise Ltd. for one year to December 31, 2019.

Seconded by Councillor Evans. Carried.

25. **LETTER OF SEPTEMBER 19, 2018 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: SEWAGE TREATMENT FACILITY UPGRADES, WASTEWATER TREATMENT PLANT, PROJECT NO. 175658B, CERTIFICATE NO. 4**

Councillor Snodgrass moved to authorize payment to Keel Construction in the amount of \$19,596.75 per letter of September 19, 2018 from Douglas Hartford, P. Eng., Dillon Consulting Re: Sewage Treatment Facility Upgrades, Wastewater Treatment Plant, Project No. 175658B, Certificate No. 4.

Seconded by Councillor Balemans. Carried.

26. ADJOURNMENT

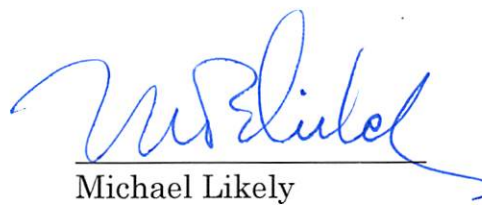
Councillor Evans moved adjournment.


Seconded by Councillor Balemans. Carried.

Time: 8:12pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Michael Likely
Deputy Mayor


Marcia Mason
Assistant Clerk Treasurer