

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

## Regular Council Meeting Minutes

Monday, September 23, 2013

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**ADOPTED**

**OCT 15 2013**

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, September 23, 2013 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Calvin, Councillor Day, Councillor Evans, and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of Monday, September 23, 2013 as presented.

Seconded by Councillor Calvin. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

None

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2013**

Councillor Calvin moved to adopt the minutes of the Regular Council Meeting of September 9, 2013 as presented.

Seconded by Councillor Snodgrass. Carried.

7.2 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF JULY 2, 2013**

Councillor Evans moved to receive and file minutes of the Planning Advisory Committee Meeting of July 2, 2013.

Seconded by Councillor Snodgrass. Carried.

7.3 **MINUTES OF FUNDY REGIONAL SERVICE COMMISSION MEETINGS OF AUGUST 13, 2013 AND SEPTEMBER 4, 2013**

Councillor Day moved to receive and file minutes of the Fundy Regional Service Commission Meetings of August 13, 2013 and September 4, 2013.

Seconded by Councillor Calvin. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment in the amount of \$4,730.02 and Bills for Ratification in the amount of \$112,674.14; Grand Total of \$117,404.16.

Seconded by Councillor Snodgrass. Carried.

9. **CONSENT AGENDA**

None

10. **BUSINESS ARISING FROM MINUTES**

a) Regular Council Meeting September 9, 2013

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

None

16. **LETTER OF SEPTEMBER 17, 2013 FROM SANDRA MORTON,  
SECRETARY, GRAND BAY-WESTFIELD EMERGENCY  
MEASURES ORGANIZATION RE: REQUEST FOR  
APPOINTMENT OF DEBBIE STEWART AS A VOTING  
MEMBER OF THE EMERGENCY MEASURES ORGANIZATION**

Councillor Day moved to appoint Debbie Stewart as a Voting Member of the Emergency Measures Organization per letter of September 17, 2013 from Sandra Morton, Secretary, Grand Bay-Westfield Emergency Measures Organization.

Seconded by Councillor Evans. Carried.

17. **DEVELOPMENT OFFICER'S REPORT OF SEPTEMBER 19, 2013 RE: BRANDY POINT ROAD**

Councillor Day moved to refer the Development Officer's Report of September 19, 2013 Re: Brandy Point Road to the Capital Budget Process.

Seconded by Councillor Calvin. Carried.

18. **WORKS COMMISSIONER'S REPORT OF SEPTEMBER 17, 2013 RE: STREET SWEEPING TENDER RENEWAL 2014**

Councillor Snodgrass moved to renew the Street Sweeping Tender T01-2012 for 2014 with Phillip Brothers Excavating per option to renew for 2014 under the same terms, conditions, and price.

Seconded by Councillor Evans. Carried.

19. **WORKS COMMISSIONER'S REPORT OF SEPTEMBER 17, 2013 RE: SCADA COMMUNICATIONS - LIFT STATION NO. 5 AND LIFT STATION NO. 10 (LS 5 AND LS 10)**

Councillor Evans moved to authorize staff to engage ADM Systems Engineering Ltd. to upgrade SCADA communications for Lift Station No. 5 and Lift Station No. 10 to cellular communications as outlined in their proposal Project No. 4975 dated August 13, 2013.

Seconded by Councillor Snodgrass. Carried.

20. **WORKS COMMISSIONER'S REPORT OF SEPTEMBER 17, 2013 RE: SNOW & ICE CONTROL TENDER - RENEWAL 2014-2016**

Councillor Day moved to renew the Snow & Ice Control Contract with AVL (MCI) for an additional two years, 2014-2015 & 2015-2016 per option to renew in the original tender for Snow & Ice Control Services under the same terms, conditions, and price, and further;

moved to grant approval for a onetime payment to AVL (MCI) in November 2014 for \$16,800 subject to receipt of documentation/invoices from AVL confirming snow & ice control equipment upgrades totaling a minimum of \$16,800, to the satisfaction of the Works' Commissioner.

Seconded by Deputy Mayor Likely. Carried.


21. ADJOURNMENT

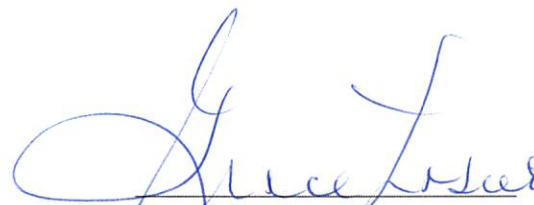
Councillor Calvin moved adjournment.

Seconded by Councillor Day. Carried.

Time 7:44 pm

Respectfully submitted,

  
Sandra Gautreau  
Town Manager/Clerk

  
Grace Losier  
Mayor

  
Marcia Mason  
Assistant Clerk



