

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

Monday, September 11, 2017

Page 1 of 10

ADOPTED

SEP 25 2017

1. CALL TO ORDER - 7:30 PM

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, September 11, 2017 with Mayor Losier presiding.

2. RECORD OF ATTENDANCE

Deputy Mayor Likely, Councillor Day, Councillor Evans, and Councillor Snodgrass were in attendance.

Councillor Balemans was absent.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Councillor Snodgrass moved to approve the agenda of September 11, 2017 with the addition of Item 24.a) Letter of September 11, 2017 from Dillon Consulting Re: Water Play Park (Splash Pad) Project No. 17-5899, Certificate No. 2, Item 24.b) Letter of September 7, 2017 from Dillon Consulting Re: Storm Sewer & Street Improvements Project No. 17-5700B, Certificate No. 1, and Item 24.c) Acting Development Officer Appointment.

Seconded by Councillor Evans. Carried unanimously.

4. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Losier declared a conflict of interest with item #95 on Bills for Payment and Item #20 on the regular agenda.

The Assistant Clerk declared a conflict of interest with items #30 and #31 on Bills for Payment.

5. PUBLIC HEARINGS

None

ADOPTED
SEP 5 8 2011

6. PUBLIC PRESENTATIONS

6.1 PRESENTATION OF REGIONAL ICE STRATEGY BY NICK CAMERON, RECREATION FACILITATOR - FUNDY REGIONAL SERVICE COMMISSION

Nick Cameron, Recreation Facilitator provided information and a slide presentation on the Regional Ice Strategy and responded inquiries from Council.

Councillor Evans moved to refer the Presentation of the Regional Ice Strategy to Town Manager for a recommendation and to receive and file the Regional Ice Strategy by Nick Cameron, Recreation Facilitator - Fundy Regional Service Commission.

Seconded by Deputy Mayor Likely. Carried.

6.2 RCMP REPORT FOR AUGUST 2017 - RCMP REPRESENTATIVE ATTENDING

Sgt. Desrosiers presented the RCMP Report for August 2017 and responded to questions from Council.

Councillor Snodgrass moved to receive and file the RCMP Report for August 2017.

Seconded by Councillor Day. Carried.

It was noted the RCMP would organize a Bike Rodeo for the spring of 2018.

7. MINUTES

7.1 EMAIL POLL OF AUGUST 16, 2017 RE: DEMAND LOAN REGARDING MINISTERIAL APPROVAL NO. 17-0012 CONCERNING 2017 GENERAL CAPITAL BORROWING FOR RECREATION & CULTURAL SERVICES - WATER PLAY PARK

Councillor Snodgrass moved to ratify the Email Poll of August 16, 2017 to grant authorization for a Demand Loan at the Bank of Nova Scotia regarding Ministerial Approval No. 17-0012 concerning 2017 General

Capital Borrowing Re: Recreation & Cultural Services - Water Play Park (Splash Pad) with the Loan not to exceed \$347,000.

Seconded by Councillor Day. Carried.

7.2 MINUTES OF REGULAR COUNCIL MEETING OF AUGUST 14, 2017

Councillor Day moved to adopt the Minutes of Regular Council Meeting of August 14, 2017 as presented.

Seconded by Councillor Evans. Carried.

7.3 EMAIL POLL OF AUGUST 28, 2017 RE: AUTHORIZATION OF TOWN SIGNATURES ON AGREEMENT FOR TEMPORARY BANNER ATTACHMENTS ON NB POWER POLES

Councillor Snodgrass moved to ratify the Email Poll of August 28, 2017 to authorize Town signatures on an Agreement for Temporary Banner Attachments on NB Power Poles regarding the Veteran Banners Project as requested by Cory Ryan, Royal Canadian Legion Bayview Branch No. 22.

Seconded by Councillor Evans. Carried.

7.4 MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF AUGUST 8, 2017

Councillor Snodgrass moved to receive and file the Minutes of the Planning Advisory Committee Meeting of August 8, 2017.

Seconded by Councillor Day. Carried.

7.5 TENDER NOTES OF SEPTEMBER 6, 2017 RE: DESIGNATED HIGHWAY 2017, ROUTE 177 - CULVERT REPLACEMENTS, PROJECT NO: 17-5695

Councillor Snodgrass moved to receive and file the Tender Notes of September 6, 2017 Re: Designated Highway 2017, Route 177 - Culvert Replacements, Project No: 17-5695.

Seconded by Councillor Day. Carried.

8. BILLS FOR PAYMENT

The Assistant Clerk departed the meeting due to a stated conflict of interest.

Councillor Day moved to pay items #30 & #31 on Bills for Payment to Lynn Campbell for \$95.00.

Seconded by Councillor Evans. Carried.

The Assistant Clerk rejoined the meeting.

Mayor Losier departed the meeting due to a stated conflict of interest.

Deputy Mayor Likely assumed the Chair.

Deputy Mayor Likely moved to pay item #95 on Bills for Payment to Lifting Others up Services for \$575.00.

Seconded by Councillor Day. Carried.

Mayor Losier rejoined the meeting and resumed the Chair.

Councillor Day moved to pay the remaining Bills for Payment for \$109,117.74 and Bills for Ratification for \$360,551.21 for a total of \$469,668.95.

Seconded by Councillor Evans. Carried.

9. CONSENT AGENDA

- a) Works Department Report for August 2017
- b) Dog Control Report for August 2017
- c) River Center Coordinator's Report for August 2017
- d) Recreation Director's Report for August 2017
- e) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for August 2017
- f) Building Inspector's Report for August 2017

Councillor Snodgrass moved to receive and file the following Consent Agenda Items:

- a) Works Department Report for August 2017
- b) Dog Control Report for August 2017
- c) River Center Coordinator's Report for August 2017

- d) Recreation Director's Report for August 2017
- e) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for August 2017
- f) Building Inspector's Report for August 2017.

Seconded by Councillor Day. Carried.

10. BUSINESS ARISING FROM MINUTES

- a) Regular Council Meeting Minutes of August 14, 2017

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

Agenda Item No. 21

14. NOTICE OF MOTIONS

None

15. REPORTS

None

16. EMAIL OF AUGUST 17, 2017 FROM BARB KEIR RE: GALA DINNER AND AUCTION FUNDRAISER FOR CHURCH OF RESURRECTION

Deputy Mayor Likely moved to make a donation of \$250.00 as per Email of August 17, 2017 from Barb Keir Re: Gala Dinner and Auction Fundraiser for Church of Resurrection.

Seconded by Councillor Evans. Carried.

17. LETTER OF AUGUST 28, 2017 FROM MARC MACLEOD, FUNDY REGIONAL SERVICE COMMISSION RE: 2018 DRAFT BUDGET

Councillor Snodgrass moved to support the Commission 2018 draft budget and receive and file the Letter of August 28, 2017 from Marc MacLeod, Fundy Regional Service Commission Re: 2018 Draft Budget.

Seconded by Councillor Evans. Carried.

18. LETTER OF JULY 28, 2017 FROM BILL LEVESQUE, PRESIDENT - REGIONAL DEVELOPMENT CORPORATION RE: PROJECT NO.: 10192, TOWN OF GRAND BAY-WESTFIELD - RETRO-FIT IMPROVEMENTS

Councillor Snodgrass moved to authorize appropriate signatures for the funding agreement regarding improvements to the Town Centrum as per the Letter of July 28, 2017 from Bill Levesque, President - Regional Development Corporation Re: Project No.: 10192, Town of Grand Bay-Westfield - Retro-fit Improvements.

Seconded by Councillor Evans. Carried.

19. EMAIL OF AUGUST 29, 2017 FROM DIANA ALEXANDER, EXECUTIVE DIRECTOR - NEW BRUNSWICK INTERNATIONAL SCULPTURE SYMPOSIUM SCULPTURE SAINT JOHN RE: COMMUNITY PARTNER UPDATE

Deputy Mayor Likely moved to receive and file the Email of August 29, 2017 from Diana Alexander, Executive Director - New Brunswick International Sculpture Symposium Sculpture Saint John Re: Community Partner Update and to forward the information to 2018 Budget Discussions.

Seconded by Councillor Evans. Carried.

20. REPORT OF SEPTEMBER 5, 2017 FROM DEVELOPMENT OFFICER
RE: AMENDING SUBDIVISION PLAN, GRAND BAY SUBDIVISION,
FOURTH STREET, PARCEL "A"

Mayor Losier departed the meeting due to a stated conflict of interest.

Deputy Mayor Likely assumed the Chair.

Councillor Evans moved to accent to the Municipal Service Easement MSE-1 as shown on Amending Subdivision Plan, Grand Bay Subdivision as prepared by Kierstead Quigley & Roberts Ltd., dated August 16, 2017.

Seconded by Councillor Day. Carried.

Mayor Losier rejoined the meeting and resumed the Chair.

21. REPORT OF SEPTEMBER 5, 2017 FROM DEVELOPMENT OFFICER
RE: DRAFT BY-LAW NO. 80G, AMENDMENT TO BY-LAW NO. 80,
TOWN OF GRAND BAY-WESTFIELD TRAFFIC BY-LAW

Councillor Day moved First Reading by Title of By-law No. 80G.

Seconded by Councillor Evans. Carried.

Councillor Day moved Second Reading by Title of By-law No. 80G.

Seconded by Councillor Snodgrass. Carried.

Councillor Day moved to Declare an Emergency regarding By-law No. 80.

Seconded by Councillor Evans. Carried unanimously.

Councillor Day moved Reading in its Entirety of By-law No. 80G.

Seconded by Councillor Snodgrass. Carried.

Councillor Day moved Third Reading by Title and Enactment of By-law No. 80G.

Seconded by Councillor Evans. Carried.

22. REPORT OF SEPTEMBER 6, 2017 FROM FIRE CHIEF RE: CENTRUM GENERATOR

Councillor Day moved to authorize Staff to engage Dillon Consulting to begin the tender/quote process for electrical panel upgrade, supply and installation of a generator, and related components for the Community Centrum Building.

Seconded by Councillor Evans. Carried.

23. REPORT OF SEPTEMBER 6, 2017 FROM RECREATION DIRECTOR RE: ERNIE'S POOLS PROPOSAL

Councillor Snodgrass moved to approve the proposal from Ernie's Pools for Splash Pad maintenance for the amount of \$135.80 day x 50 days = \$6,790 plus HST and \$461.00 plus HST for the chemicals, for August 5, 2017 to September 24, 2017.

Seconded by Deputy Mayor Likely. Carried.

24. LETTER OF SEPTEMBER 7, 2017 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: TENDER RESULTS FOR DESIGNATED HIGHWAY 2017, RTE 177, CULVERT REPLACEMENTS, PROJECT NO: 17-5695

Councillor Day moved to award TerraEx Inc. the contract for Designated Highway 2017, Rte 177, Culvert Replacements, Project No: 17-5695 for the low tendered price of \$212,391.00 including 15% HST, as per the Letter of September 7, 2017 from Douglas Hartford, P. Eng., Dillon Consulting Re: Tender Results for Designated Highway 2017, Rte 177, Culvert Replacements, Project No: 17-5695.

Seconded by Deputy Mayor Likely. Carried.

24.a LETTER OF SEPTEMBER 11, 2017 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: WATER PLAY PARK (SPLASH PAD) PROJECT NO. 17-5899, CERTIFICATE NO. 2

Councillor Snodgrass moved to pay \$7,162.95 to TerraEx Inc. as per the Letter of September 11, 2017 from Douglas Hartford, P. Eng., Dillon

Consulting Re: Water Play Park (Splash Pad) Project No. 17-5899,
Certificate No. 2.

Seconded by Deputy Mayor Likely. Carried.

24.b LETTER OF SEPTEMBER 7, 2017 FROM DOUGLAS HARTFORD, P.
ENG., DILLON CONSULTING RE: STORM SEWER & STREET
IMPROVEMENTS 2017 PROJECT NO. 17-5700B, CERTIFICATE
NO. 1

Councillor Day moved to pay \$271,255.40 to Classic Construction (2012)
Ltd. as per the Letter of September 7, 2017 from Douglas Hartford, P.
Eng., Dillon Consulting Re: Storm Sewer & Street Improvements 2017
Project No. 17-5700B, Certificate No. 1.

Seconded by Councillor Evans. Carried.

24.c APPOINTMENT OF ACTING DEVELOPMENT OFFICER

Councillor Snodgrass moved to appoint Brian Shannon as Acting
Development Officer, Building Inspector and By-law Enforcement
Officer to cover periods of absence by the Town's Development Officer
with a compensation rate of \$65.00 per hour and a vehicle use rate of
\$0.40/km.

Seconded by Councillor Evans. Carried.

25. ADJOURNMENT

Councillor Day moved adjournment.

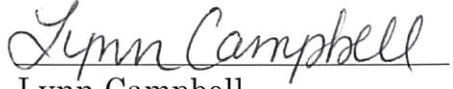
Seconded by Councillor Evans. Carried.

Time 8:25 pm

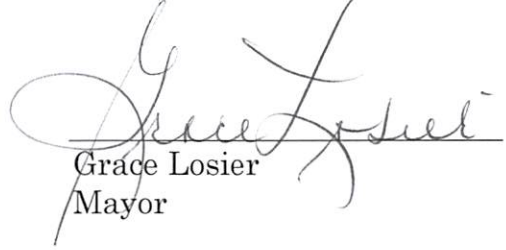
Respectfully submitted,



Sandra Gautreau
Town Manager/Clerk



Lynn Campbell
Assistant Clerk/Treasurer


Grace Losier
Mayor



