



# Town of Grand Bay-Westfield

(Incorporated 1<sup>st</sup> January, 1998)

## Planning Advisory Meeting Minutes May 2, 2022

**ADOPTED**  
**JUN - 6 2022**

**1. CALL TO ORDER**

The Town of Grand Bay-Westfield Planning Advisory Committee conducted a meeting on Monday May 2, 2022 at 7:30 pm with Chair Jim Burke presiding. The meeting was livestreamed on the Town's You Tube channel.

**2. RECORD OF ATTENDANCE**

Members in attendance were Chair Jim Burke, Vice-chair Theresa Gordon, Kelly Thompson, Councillor Jim Balcomb, Philip Reeves, Andrew Miller and Development Officer David Taylor.

"moved by Philip Reeves to excuse Catherine Fawcett with cause..."

Seconded by Theresa Gordon.

Carried.

**3. PAC MEETING MINUTES OF: APRIL 4, 2022**

"...moved by Philip Reeves to amend minutes to reflect the attendance of Catherine Fawcett and to accept as presented with amendment..."

Seconded by Councillor Jim Balcomb.

Carried.

**4. REGULAR COUNCIL MEETING MINUTES OF: MAR. 28, 2022 & APR. 11, 2022**

"...moved by Kelly Thompson to receive and file the Regular Council meeting minutes of March 28, 2022 and April 11, 2022..."

Seconded by Theresa Gordon.

Carried.

**5. CHAIRMAN'S REMARKS**

None.

**6. DECLARATION OF CONFLICT OF INTEREST**

None.

**7. DISCRETIONARY USE APPLICATION – HOME OCCUPATION FOR PET GROOMING SALON**

**7.A RE: TONY ZERJAVIC - 151 HIGHLAND ROAD**

**7.B DEVELOPMENT OFFICER'S REPORT**

Tony Zerjavic of 151 Highland Road was present to speak on behalf of the application to use the rear portion (12' x 12') section of their Accessory Building (being constructed under Building Permit No. 5405) to be used for a pet grooming salon.

No one was present to speak in opposition of the application.

**"...moved by Philip Reeves that the Planning Advisory Committee approve the proposal for the operation of a Pet Grooming Salon to be located in a 12' x 12' area located at the rear of an Accessory Building at 151 Highland Road, PID 30327126 (as per submitted Site Plan), under discretionary conditions set out in Section 5.4 of the Zoning By-law #122..."**

**Seconded by Andrew Miller.**

**Carried.**

- 8. DRAFT SUBDIVISION BY-LAW 124**
- 8.a PRESENTATION BY DILLON CONSULTING LTD.**
- 8.b CAO MEMORANDUM DATED APRIL 27, 2022**
- 8.c DEVELOPMENT OFFICER MEMO DATED APRIL 27, 2022**

Jennifer Brown from Dillon Consulting presented to PAC the Draft Subdivision By-law #124. Jennifer was able to present changes in text as well as address all questions from the Committee. Sections 1 through 5 were addressed.

**"....moved by Kelly Thompson to table the discussion and review the remaining sections to the meeting of June 6<sup>th</sup>.**

**Seconded by Vice-Chair Theresa Gordon.**


**Carried.**


**\*Planning Advisory Committee Member Catherine Fawcett joined the meeting at 8:12 pm.**

## **9. ADJOURNMENT**

**"...moved by Philip Reeves to adjourn at 9:12 pm and seconded by Theresa Gordon..."**

**Respectfully submitted,**

  
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Jim Burke,  
PAC Chair

  
\_\_\_\_\_  
Heather Shannon,  
PAC Secretary