



**Town of Grand Bay-Westfield**  
(Incorporated 1<sup>st</sup> January, 1998)

**ADOPTED**  
**JUL 02 2024**

**Planning Advisory Meeting**  
**Minutes**  
**June 3, 2024**

**1. CALL TO ORDER / LAND ACKNOWLEDGEMENT**

The Town of Grand Bay-Westfield Planning Advisory Committee conducted a meeting on Monday, June 3, 2024 with Chair Jim Burke presiding. The meeting was livestreamed on the Town's YouTube channel.

**2. RECORD OF ATTENDANCE**

Members in attendance were Chair Jim Burke, Vice-chair Theresa Gordon, Kelly Thompson, Philip Reeves, Councillor Jim Balcomb, Darrel Short, Andrew Miller, and Cathy Fawcett.

**3. PAC MEETING MINUTES OF: APRIL 2, 2024**

moved by Phillip Reeves...

**"to accept as presented the PAC meeting minutes of April 2, 2024..."**

Seconded by Theresa Gordon.

Carried.

**4. REGULAR COUNCIL MEETING MINUTES OF: MARCH 11, MARCH 25, APRIL 22, AND MAY 13, 2024**

moved by Cathy Fawcett...

**"to receive and file the Regular Council meeting minutes of March 11, March 25, April 22, and May 13, 2024..."**

Seconded by Councillor Jim Balcomb.

Carried.

**5. CHAIRMAN'S REMARKS**

**Addition of Item 10 - The Development Officer's Memo of May 31, 2024 Re: Summer Schedule**

**6. BUILDING PERMIT REPORTS: APRIL AND MAY 2024**

Moved by Andrew Miller...

**"to receive and file the Building Permit reports of April and May 2024..."**

Seconded by Vice-Chair Theresa Gordon.

Carried.

7. **VARIANCE APPLICATION: 65 THOMPSON ROAD, PID 217414**  
**RE: SUBDIVISION – CONVERT ONE LOT INTO TWO BUILDING**  
**LOTS (LFPP)**  
a) **APPLICATION DATED MAY 29, 2024**  
b) **DEVELOPMENT OFFICER'S REPORT DATED MAY 24, 2024**

There was no one present to speak in favor or opposition of the Variance Application submitted to the Committee.

moved by Philip Reeves...

**“that the Planning Advisory Committee recommend to Council to accept \$1,309.04 as money in lieu of land for public purposes, for the creation of one new building lot out of PID #217414 on Thompson Road, with approval of the final subdivision plan by the development officer to be subject to recording the new civic nos. 65, 67 and 69 on the final subdivision plan...”**

Seconded by Andrew Miller. Carried.

8. **SUBDIVISION PLAN, 45 RIDGE WAY, PID #30132484**  
**RE: SUBDIVISION – ONE NEW INSTITUTIONAL LOT**  
a) **APPLICATION DATED MAY 16, 2024**  
b) **DEVELOPMENT OFFICER'S APPROVAL REPORT DATED**  
**MAY 29, 2024**

moved by Vice-chair Theresa Gordon...

**“to receive and file the Development Officer's Approval Report dated May 29, 2024...”**

Seconded by Philip Reeves. Carried.

9. **VARIANCE APPLICATION - MAGUIRE EXCAVATING – LOTS: E-8,**  
**F-7, G-7 & G-8-**  
**RE: FINAL SUBDIVISION PANORAMIC ESTATES SUBDIVISION,**  
**JUNE AVENUE- MAPLECREST DRIVE, 4 NEW BUILDING**  
**LOTS**  
a) **APPLICATION DATED APRIL 16, 2024**  
b) **DEVELOPMENT OFFICER'S VARIANCE REPORT DATED**  
**MAY 8, 2024**

moved by Cathy Fawcett...

**“to receive and file the Development Officer's Report dated May 8, 2024...”**

Seconded by Philip Reeves. Carried.

10. **DEVELOPMENT OFFICER'S MEMO OF MAY 31, 2024 RE: SUMMER SCHEDULE**

moved by Darrel Short..

**"to approve that the Planning Advisory Committee adopt a summer meeting schedule by cancelling the regularly scheduled meeting of August 6, 2024 noting that a special meeting may be called where Quorum can be confirmed, if required..."**

Seconded by Andrew Miller.

Carried.

11. **ADJOURNMENT**

moved by Kelly Thompson...

**"to adjourn at 7:38 pm..."**

Respectfully submitted,



Jim Burke  
PAC Chair



Heather Shannon  
PAC Secretary