



Town of Grand Bay-Westfield
(Incorporated 1st January, 1998)

ADOPTED
MAR 20 2023

**Planning Advisory Meeting
Minutes
February 6, 2023**

1. CALL TO ORDER / LAND ACKNOWLEDGEMENT

The Town of Grand Bay-Westfield Planning Advisory Committee conducted a meeting on Monday February 6, 2023 with Chair Jim Burke presiding. The meeting was livestreamed on the Town’s You Tube channel.

2. RECORD OF ATTENDANCE

Members in attendance were Chair Jim Burke, Vice-Chair Theresa Gordon, Andrew Miller, Philip Reeves, Councillor Jim Balcomb and Development Officer David Taylor.

“moved by Councillor Balcomb to excuse Kelly Thompson and Cathy Fawcett with cause...”

Seconded by Philip Reeves. Carried.

3. PAC MEETING MINUTES OF: DECEMBER 5, 2022

“...moved by Theresa Gordon to accept as presented the PAC Meeting Minutes of December 5, 2022...”

Seconded by Philip Reeves. Carried.

4. REGULAR COUNCIL MEETING MINUTES OF: DEC 12, 2022 AND JANUARY 9, 2023

“...moved by Philip Reeves to receive and file the Regular Council meeting minutes of December 12, 2022 and January 9, 2023...”

Seconded by Theresa Gordon. Carried.

5. CHAIRMAN’S REMARKS

None.

6. DECLARATION OF CONFLICT OF INTEREST

A. DEVELOPMENT OFFICER’S MEMORANDUM OF JANUARY 17, 2023

B. GORMAN NASON MEMO OF JULY 2021

“moved by Philip Reeves to receive and file the Development Officer’s memo of January 17, 2023 and Gorman Nason memo of July 2021...”

Seconded by Councillor Jim Balcomb. Carried.

7. ELECTION OF OFFICERS FOR 2023

Councillor Balcomb took the floor for the election of Chair and Vice-Chair for 2023.

The election of officers proceeded.

The position of office for Chair was called for nominations 3x.

Jim Burke was nominated and has agreed to hold the office of Chair once again for 2023. All were in agreement.

Nomination accepted.

The position of office for Vice-Chair was called for nominations 3x.

Theresa Gordon was nominated and has agreed to hold the office of Vice-Chair once again for 2023. All were in agreement.

Nomination accepted.

“...moved by Andrew Miller to accept Jim Burke’s nomination for Chair and Theresa Gordon’s nomination for Vice-Chair...”

Seconded by Philip Reeves. Carried.

8. CAO MEMORANDUM RE: GENERAL FUND OPERATING BUDGET 2023

“...moved by Theresa Gordon to receive and file the CAO Memorandum Re: General Fund Operating Budget for 2023...”

Seconded by Councillor Jim Balcomb. Carried.

9. BUILDING PERMIT REPORTS: DECEMBER 2022 & JANUARY 2023

“...moved by Philip Reeves to receive and file Building Permit Reports: December 2022 and January 2023...”

Seconded by Theresa Gordon. Carried.

10. **DEVELOPMENT OFFICERS MEMORANDUM RE: INDEX LIST OF PAC ITEMS FOR 2022**

“...Councillor Jim Balcomb moved to receive and file the Development Officers Memorandum Re: Index List of PAC Items for 2022...”

Seconded by Philip Reeves.

Carried.

11. **LETTER OF JULY 7, 2022 FROM DILLON CONSULTING RE: OFFER OF SERVICES – PLANNING SERVICES**

“...moved by Theresa Gordon to receive and file the letter of July 7, 2022 from Dillon Consulting Re: Offer of Services – Planning Services...”


Seconded by Philip Reeves.

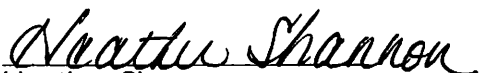
Carried.

12. **ADJOURNMENT**

“...moved by Philip Reeves and seconded by Theresa Gordon to adjourn at 7:38 pm...”

Respectfully submitted,


Jim Burke,
PAC Chair


Heather Shannon,
PAC Secretary