

1. CALL TO ORDER / LAND ACKNOWLEDGEMENT

The Town of Grand Bay-Westfield Planning Advisory Committee conducted a meeting on Monday, February 5, 2024, with Chair Jim Burke presiding. The meeting was livestreamed on the Town's YouTube channel.

2. RECORD OF ATTENDANCE

Members in attendance were Chair Jim Burke, Vice-Chair Theresa Gordon, Andrew Miller, Philip Reeves, Kelly Thompson, Darrel Short, Councillor Jim Balcomb & Cathy Fawcett

3. PAC MEETING MINUTES OF: DECEMBER 4, 2023

moved by Philip Reeves...

“to accept as presented the PAC meeting minutes of December 4, 2023...”

Seconded by Vice-Chair Theresa Gordon. Carried.

4. REGULAR COUNCIL MEETING MINUTES OF: NOVEMBER 27, 2023, AND DEC. 11, 2023

moved by Cathy Fawcett...

“to receive and file the Regular Council meeting minutes of November 27, 2023, and December 11, 2023...”

Seconded by Kelly Thompson. Carried.

5. CHAIRMAN'S REMARKS

None.

6. ELECTION OF OFFICERS FOR 2024

Councillor Balcomb took the floor for the election of Chair and Vice-Chair Officers for 2024.

The election of officers proceeded.

Jim Burke agreed to stand for the office of PAC Chair.

Nominations for the position of Chair was called for three times. There being no other nominations, **Jim Burke was acclaimed PAC Chair for 2024.**

Theresa Gordon agreed to stand for the office of PAC Vice-Chair.

Nominations for the position of Vice-Chair was called for three times. There being no other nominations, **Theresa Gordon was acclaimed PAC Vice-Chair for 2024.**

- 7. **DECLARATION OF CONFLICT OF INTEREST**
- 7. A. **DEVELOPMENT OFFICER'S MEMORANDUM OF JANUARY 17, 2024**
- 7. B. **LOCAL GOVERNANCE ACT SECTIONS 86-98, CONFLICT OF INTEREST**

moved by Darrel Short...

"to receive and file Development Officer's Memorandum of January 17, 2024, and Local Governance Act Sections 86-98..."

Seconded by Cathy Fawcett.

Carried.

- 8. **BUILDING PERMIT REPORTS: DECEMBER 2023 & JANUARY 2024**

...moved by Councillor Jim Balcomb...

" to receive and file Building Permit Reports: December 2023 and January 2024..."

Seconded by Philip Reeves.

Carried.

- 9. **VARIANCE APPLICATION – 8 CALVIN LANE, PID 30246912**
RE.: FRONT YARD & REAR YARD SETBACKS
- 9. A. **GEORGE LOUTSOS APPLICATION DATED DECEMBER 18, 2023**
- 9. B. **PLANNING OFFICER'S REPORT DATED JANUARY 31, 2024**

George Loutsos was present to speak on behalf of the application to reduce the front and rear yard setbacks for 8 Calvin Lane. There were no questions and no one to speak in opposition to the application.

It was noted that the Town did receive two phone calls enquiring about the application. Neither call was in opposition to the proposal.

moved by Vice-Chair Theresa Gordon...

"that the Planning Advisory Committee Grant approvals for the following Variances to the Town of Grand Bay-Westfield Zoning

By-law No. PD-009, for the development of 8 Calvin Lane (PID 30246912) to construct a new single-family Dwelling:

- a) grant a variance of 0.6 m to reduce required rear yard setback from 7.5 m to 6.9 m;
- b) grant a variance of 2.32 m to reduce the front yard setback from 7.5 m to 5.1.8 m to accommodate a portion of covered veranda, along the front face of the building.....”

Seconded by Cathy Fawcett.

Carried.

10. **ADJOURNMENT**

moved by Philip Reeves...

“to adjourn at 7:38 pm...”

Respectfully submitted


Jim Burke
PAC Chair


Heather Shannon
PAC Secretary