

**Planning Advisory Committee Meeting
Minutes
December 4, 2023**

1. CALL TO ORDER / LAND ACKNOWLEDGEMENT

The Town of Grand Bay-Westfield Planning Advisory Committee conducted a meeting on Monday, December 4, 2023, with Chair Jim Burke presiding. The meeting was livestreamed on the Town's You Tube channel.

2. RECORD OF ATTENDANCE

Members in attendance were Chair Jim Burke, Vice-Chair Theresa Gordon, Andrew Miller, Phillip Reeves, Kelly Thompson, Darrel Short, and Development Officer David Taylor.

"...moved by Kelly Thompson to excuse Councillor Jim Balcomb and Cathy Fawcett with cause..."

Seconded by Philip Reeves.

Carried.

**3. MINUTES OF PREVIOUS PAC MEETING
A) PAC MINUTES OF: NOVEMBER 6, 2023**

"...moved by Philip Reeves to accept as present the PAC meeting minutes of November 6, 2023..."

Seconded by Andrew Miller.

Carried.

**4. MINUTES OF PREVIOUS COUNCIL MEETING
A) REGULAR COUNCIL MEETING MINUTES OF: OCT. 23, 2023 & NOV. 14, 2023**

"...moved by Darrel Short to receive and file the Regular Council meeting minutes of October 23, 2023 and November 14, 2023..."

Seconded by Vice-Chair Theresa Gordon.

Carried.

5. CHAIRMAN'S REMARKS

Happy Holidays to all.

The members appointed to a new 3-year term beginning January 1, 2024, were Chair Jim Burke, Vice-Chair Theresa Gordon and Councillor Jim Balcomb.

**6. BUILDING PERMIT REPORTS:
A) BUILDING PERMIT REPORTS: NOVEMBER 2023**

“...moved by Andrew Miller to receive and file the Building Report for November 2023...”

Seconded by Kelly Thompson. Carried.

**7. VARIANCE – 29 YOUNG STREET – PID 220376 / 106021 / 106013
RE: APPLICATION – ROY MCALPINE & DANIELLE CHARBONNEAU-
MCALPINE
a) PLANNING OFFICER’S REPORT DATED NOVEMBER 9, 2023**

Variance- height of foundation, Section 8.1.8
Required 0.75 m above street grade
Proposed 2.74 m below street grade

Roy McAlpine was present along with his wife Danielle. They are requesting a variance for the height of foundation to be 2.74 m below grade of Young Street.

There was no one present to speak in opposition.

“...moved by Philip Reeves that the Planning Advisory Committee Grant an approval for the following Variance to By-law No. PD-009: Zoning By-law, for the development of 29 Young Street (PID 220376/106021/106013) for the construction of a new Dwelling:

a) grant a variance of 3.49 m to reduce required height of the top of foundation, from 0.75 m above street grade to 2.74 m below street grade...”

Seconded by Kelly Thompson. Carried.

**8. STATEMENT OF PUBLIC INTEREST
a) PLANNING OFFICER’S REPORT DATED NOVEMBER 9, 2023
b) REGULATION 2023-53, STATEMENT OF PUBLIC INTEREST
REGULATION – COMMUNITY PLANNING ACT.**

“...moved by Kelly Thompson to receive and file the Memo on Statements of Provincial Interests...”

Seconded by Andrew Miller.

Carried.

9. **ADJOURNMENT**

“...moved by Philip Reeves to adjourn at 7:36 pm and seconded by Andrew Miller...”

Respectfully Submitted,


Jim Burke
PAC Chair


Heather Shannon
PAC Secretary