



## Planning Advisory Committee Meeting Minutes August 8, 2023

### 1. CALL TO ORDER / LAND ACKNOWLEDGEMENT

The Town of Grand Bay-Westfield Planning Advisory Committee conducted a meeting on Tuesday August 8, 2023 with Vice-chair Theresa Gordon presiding. The meeting was livestreamed on the Town's You Tube channel.

### 2. RECORD OF ATTENDANCE

Members in attendance were Vice-Chair Theresa Gordon, Andrew Miller, Philip Reeves, Councillor Jim Balcomb, Darrel Short and Development Officer David Taylor.

Virtual: Kelly Thompson

"...moved by Philip Reeves to excuse Cathy Fawcett and Jim Burke with cause..."

Seconded by Councillor Balcomb.

Carried.

### 3. MINUTES OF PREVIOUS PAC MEETING

#### a) PAC Meeting Minutes of June 5, 2023

"...moved by Andrew Miller to accept as presented the PAC Meeting Minutes of June 5, 2023..."

Seconded by Darrel Short.

Carried.

### 4. MINUTES OF PREVIOUS COUNCIL MEETING

#### a) Regular Council Meeting Minutes of May 23, June 12, and June 26, 2023

"...moved by Councillor Balcomb to receive and file the Regular Council Meeting Minutes of May 23, June 12, and June 26, 2023..."

Seconded by Philip Reeves.

Carried.

### 5. CHAIR'S COMMENTS

Addition of Agenda item no. 7c. – email – Norma Ross dated July 26, 2023

### 6. BUILDING PERMIT REPORTS

#### a) Building Permit Report - June 2023 & July 2023

"...moved by Philip Reeves to receive and file the Building Permit Reports of June and July 2023..."

Seconded by Darrel Short.

Carried.

7. **VARIANCE APPLICATION – 23 OLIVE RD – PETER CLANCY**

- a) Peter Clancy Application of 4 June 2023
- b) Planning Officer's Report dated 27 July 2023.
- c) Email from Norma Ross dated July 26, 2023.

Peter Clancy was present to speak in favor of his application put forth Requesting a variance for an addition to be built reducing the minimum yard setback to 2.5m.

The only question asked was concerning snowplowing.

No one was present to speak in opposition of the variance.

“moved by Andrew Miller to approve the following Variance to the Town of Grand Bay-Westfield Zoning By-law No. 122, for the development of an attached 2-car garage located at 23 Olive Road (PID 00459636):

- a) grant a variance of 5.0 m to reduce the minimum front yard setback from 7.5 m to 2.5 m...”

Seconded by Philip Reeves.

Carried.

8. **EMAIL POLL – MATTHEW SKIDMORE – 192 RIVER VALLEY DRIVE**

- a) Matthew Sidmore Application dated June 10, 2023
- b) Development Officer's Report of June 21, 2023
- c) Email Poll dated July 20<sup>th</sup>, 2023

“...moved by Darrel Short to ratify the Email Poll dated July 20<sup>th</sup>, 2023 RE: request for a similar and compatible use under Section 9.2.4 of the Town of Grand Bay-Westfield Zoning By-law No. 122, for a change of use within the Mixed Use Zone to accommodate a Single Family Residential Use, located at 192 River Valley Drive, PID 219329....”

Seconded by Councillor Balcomb.

Carried.

9. **ADJOURNMENT**

“...moved by Philip Reeves and seconded by Darrel Short to adjourn at 7:40 pm.

Respectfully submitted,

  
Theresa Gordon  
PAC Vice-Chair

  
Heather Shannon,  
PAC Secretary