

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Planning Advisory Committee

Minutes

Meeting –January 20, 2020

**ADOPTED
MAR 02 2020**

1. CALL TO ORDER

The Town of Grand Bay-Westfield Planning Advisory Committee met in a regular meeting on Monday, January 20, 2020 with Chair Jim Burke presiding.

2. RECORD OF ATTENDANCE

Members in attendance were Chair Jim Burke, Vice-Chair Brittany Merrifield, Theresa Gordon, Councillor Bev Day, Alex Calvin, Philip Reeves, and Development Officer David Taylor.

“...moved by Brittany Merrifield to excuse Catherine Fawcett with cause...”

Seconded by Theresa Gordon. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None

4. CHAIRMAN’S REMARKS

The Planning Advisory Committee would like to welcome Philip Reeves.

The River Valley Community Centre’s withdrawal from the Kraft Hockeyville 2020 challenge in support of Tyne Valley was acknowledged.

5. PAC MINUTES OF DECEMBER 2, 2019

“...moved by Theresa Gordon to adopt as presented the Planning Advisory Committee Meeting Minutes of December 2, 2019...”

Seconded by Alex Calvin. Carried.

6. **REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 25, 2019 AND DECEMBER 9, 2019**

“...moved by Councillor Day to receive and file the Regular Council Meeting Minutes of November 25, 2019 and December 9, 2019...”

Seconded by Brittany Merrifield. Carried.

7. **APPOINTMENT TO THE PLANNING ADVISORY COMMITTEE MEETING**

a) **LETTER OF DECEMBER 10, 2019 TO CATHERINE FAWCETT**

“...moved by Alex Calvin to receive and file the letter of December 10, 2019 re: appointment of Catherine Fawcett to the Planning Advisory Committee Effective January 1, 2020...”

Seconded by Councillor Day. Carried.

8. **MEMORANDUM FROM TOWN MANAGER DATED JANUARY 7, 2020 RE: 2020 GENERAL REVENUE FUND OPERATING BUDGET**

“...moved by Theresa Gordon to receive and file the letter of January 7, 2020 re: 2020 General Revenue Fund Operating Budget...”

Seconded by Brittany Merrifield. Carried.

9. **ELECTION OF OFFICERS FOR 2020**

Councillor Day took the Chair for the Election of Officers for 2020.

The election of officers proceeded calling for nominations 3x for both Chair and Vice Chair.

Alex Calvin nominated Jim Burke for the Office of Chair. Nomination Accepted. Passed by acclamation.

Philip Reeves nominated Brittany Merrifield for Office of Vice-chair. Nomination accepted. Passed by acclamation.

Jim Burke assumed as Chair for the remainder of the meeting.

10. **MEMORANDUM FROM DEVELOPMENT OFFICER DATED JANUARY 8, 2020 RE: CONFLICT OF INTEREST**

Each member of the Planning Advisory Committee was provided with information concerning Disclosing Conflict of Interest under the *Local Governance Act* and a request for submissions by members starting a new 3-year term.

11. **DEVELOPMENT OFFICER'S MEMO DATED JANUARY 10, 2020 Re: INDEX LIST OF PAC ITEMS FOR 2019**

“...moved by Councillor Day to forward to Council the accompanying Index of Planning Advisory Committee items considered during 2019, for their reference and information...”

Seconded by Theresa Gordon. Carried.

12. **MEMORANDUM FROM DEVELOPMENT OFFICER DATED JANUARY 16, 2020**

a) **DISCUSSION ON DRAFT BY-LAW NO. 121, MUNICIPAL PLAN BY-LAW TO BE LED BY DILLON CONSULTANT, STEVE STONE**

Steven Stone from Dillon Consulting was present to speak to the Planning Advisory Committee to answer any questions and give an update on where things stand at present with the Municipal Plan.

The public and interested stakeholders were given a timeline of January 15, 2020 to submit written comments regarding the Municipal Plan. The only letter received to date was from the Westfield Golf and Country Club. This letter will be given to Council for consideration for the February 10th Council Meeting.


There were many topics discussed such as flood plain elevations, accessory structures, and the Golf Club plans in Parks, Recreation and Open Space, etc.

After the February 10th Council meeting the Planning Advisory Committee will hold a public forum in March to discuss proposed changes to the Municipal Plan By-law. This meeting will be advertised and deal with Council's written request for the Planning Advisory's views and recommendations on adopting the draft By-law.

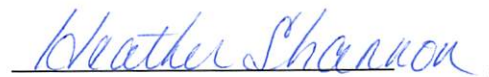
13. ADJOURNMENT

“...moved by Theresa Gordon and seconded by Alex Calvin to adjourn...” at 8:58 pm.

Respectfully submitted,



Jim Burke,
PAC Chair



Heather Shannon,
PAC Secretary