



Town of Grand Bay-Westfield
(Incorporated 1st January, 1998)

ADOPTED
FEB 06 2023

**Planning Advisory Meeting
Minutes
December 5, 2022**

1. CALL TO ORDER / LAND ACKNOWLEDGEMENT

The Town of Grand Bay-Westfield Planning Advisory Committee conducted a meeting on Monday October 3, 2022 with Chair Jim Burke presiding. The meeting was livestreamed on the Town's YouTube channel.

2. RECORD OF ATTENDANCE

Members in attendance were Chair Jim Burke, Vice-chair Theresa Gordon, Andrew Miller, Philip Reeves, Cathy Fawcett, Councillor Jim Balcomb, Kelly Thompson and Development Officer David Taylor.

3. PAC MEETING MINUTES OF: OCTOBER 3, 2022

"...moved by Theresa Gordon to accept as presented the PAC meeting minutes of October 3, 2022..."

Seconded by Philip Reeves. Carried.

**4. REGULAR COUNCIL MEETING MINUTES OF:
SEPTEMBER 26, 2022, OCTOBER 24, 2022 & NOVEMBER 14, 2022**

"...moved by Cathy Fawcett to receive and file the Regular Council meeting minutes of September 26, 2022, October 24, 2022, and November 14, 2022..."

Seconded by Councilor Jim Balcomb. Carried.

5. CHAIRMAN'S REMARKS

None.

6. DECLARATION OF CONFLICT OF INTEREST

None.

7. BUILDING PERMIT REPORTS: OCTOBER & NOVEMBER 2022

"...moved by Andrew Miller to receive and file the Building Permit reports of October and November 2022..."

Seconded by Kelly Thompson. Carried.

- 8. CONDITIONAL USE APPROVAL - HOME OCCUPATION -
COUNSELLING SERVICES**
8.A RE.: CLAIRE SMITH - 24 CRESTWOOD DRIVE
8.B DEVELOPMENT OFFICER'S REPORT DATED NOVEMBER 17, 2022
8.C LETTER - DAVID & LOIS RICKARD - NOVEMBER 30, 2022

The applicant Claire Smith of 24 Crestwood Drive was present to speak and answer any questions regarding her application for approval for conditional use for a home occupation for counselling services.

There was one letter received by David and Lois Rickard who were present to ask the applicant their questions put forth in their letter dated November 30, 2022.

Ms. Smith did convey that she would be the only counsellor and would be seeing clients only a few days/week as she is employed elsewhere on the off days. There is ample parking, and the hours may be from 8 am - 8 pm.

"...moved by Cathy Fawcett that the Town of Grand Bay-Westfield Planning Advisory Committee APPROVE the Conditional Use for the proposed Home Occupation, to operate a Counselling Service within a 43.75 m2 (471 sq ft) area of the lower level of the single family home, provided with a direct entrance from the driveway; located at 24 Crestwood Drive, PID 30046957, meeting conditions set out in Section 5.4 of the Zoning By-law #122.... "


Seconded by Andrew Miller.


Carried.

9. ADJOURNMENT

"...moved by Philip Reeves to adjourn at 7:44 pm and seconded by Vice-chair Theresa Gordon..."

Respectfully submitted,


Jim Burke,
PAC Chair


Heather Shannon,
PAC Secretary