



# Town of Grand Bay-Westfield

(Incorporated 1<sup>st</sup> January, 1998)

## Planning Advisory Meeting Minutes

December 2, 2024

ADOPTED

FEB 03 2025

**1. CALL TO ORDER / LAND ACKNOWLEDGEMENT**

The Town of Grand Bay-Westfield Planning Advisory Committee conducted a meeting on Monday, December 2, 2024, with Chair Jim Burke presiding. The meeting was livestreamed on the Town's YouTube channel.

**2. RECORD OF ATTENDANCE**

Members in attendance were Chair Jim Burke, Vice-chair Theresa Gordon, Kelly Thompson, Philip Reeves, Darrel Short, Andrew Miller, Cathy Fawcett, and Development Officer David Taylor.

Moved by Philip Reeves...

**"...to excuse Councillor Jim Balcomb with cause..."**

Seconded by Vice-Chair Theresa Gordon. Carried.

**3. PAC MEETING MINUTES OF: OCTOBER 7, 2024**

Moved by Darrel Short...

**"...to accept as presented the PAC meeting minutes of October 7, 2024..."**

Seconded by Kelly Thompson. Carried.

**4. REGULAR COUNCIL MEETING MINUTES OF: September 23, 2024, October 15, 2024, October 28, 2024 and Special Meeting Minutes of November 12, 2024**

Moved by Vice-Chair Theresa Gordon

**"...to receive and file the Regular Council meeting minutes of September 23, 2024, October 15, 2024, October 28, 2024 and Special Meeting Minutes of November 12, 2024**

Seconded by Philip Reeves.

Carried.

**5. CHAIRMAN'S REMARKS**

Thank you to Andrew Miller for his service.

**6. BUILDING PERMIT REPORTS: October and November 2024.**

Moved by Philip Reeves...

**"...to receive and file the Building Permit Report for October and November 2024..."**

Seconded by Cathy Fawcett.

Carried

**7. EMAIL POLL – NOVEMBER 4, 2024 – TERM EXPIRATIONS**

Moved by Andrew Miller...

**"...to ratify the Email Poll of November 4, 2024 – Term Expirations..."**

Seconded by Vice-Chair Theresa Gordon. Carried.

**8. ADJOURNMENT**

Moved by Andrew Miller...

**"to adjourn at 7:35 pm..."**

Seconded by Cathy Fawcett

Carried.

Respectfully submitted,

  
Jim Burke  
PAC Chair

  
Allyson McAlpine  
PAC Secretary