

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

Monday, October 28, 2013

Page 1 of 6

ADOPTED

NOV 12 2013

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, October 28, 2013 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Calvin, Councillor Day, Councillor Evans and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the Agenda of October 28, 2013 as presented with the addition of item No. 21a - Recreation Contract Proposal.

Seconded by Councillor Calvin. Carried unanimously.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

Councillor Calvin stated a Conflict of Interest with Item No. 25 on Bills for Payment to Firemed Training Solutions in the amount of \$225.00.

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION BY BARBARA KEIR, TOWN REPRESENTATIVE, IMPERIAL THEATRE RE: UPDATE 2013 OPERATIONS**

Barbara Keir, Town Representative, Imperial Theatre provided Council with information Re: 2013 Operations.

Councillor Evans moved to receive and file presentation by Barbara Keir, Town Representative, Imperial Theatre Re: Update 2013 Operations.

Seconded by Councillor Calvin. Carried.

It was noted that information would be provided on the fees charged to the Saint John Theatre Company for use of the Imperial Theatre.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF OCTOBER 15, 2013**

Councillor Day moved to adopt the minutes of the Regular Council Meeting of October 15, 2013 as presented.

Seconded by Deputy Mayor Likely. Carried.

7.2 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF SEPTEMBER 16, 2013**

Councillor Calvin moved to receive and file minutes of Planning Advisory Committee Meeting of September 16, 2013.

Seconded by Councillor Evans. Carried.

7.3 **EMAIL POLL OF OCTOBER 10, 2013 RE: MULTI USE PARK CHANGE ORDER**

Councillor Day moved to ratify Email Poll of October 10, 2013 Re: Multi Use Park Change Order.

Seconded by Councillor Evans. Carried.

7.4 **RIVER VALLEY COMMUNITY CENTER FOUNDATION INC.
BOARD OF DIRECTORS MINUTES OF MARCH 19, 2013 AND
MAY 22, 2013**

Councillor Day moved to receive and file River Valley Community Center Foundation Board of Directors minutes of March 19, 2013 and May 22, 2013.

Seconded by Councillor Evans. Carried.

Councillor Calvin departed the meeting due to a stated Conflict of Interest with Item No. 25 on Bills for Payment.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Item No. 25 in the amount of \$225.00 to Firemed Training Solutions.

Seconded by Councillor Evans. Carried.

Councillor Calvin rejoined the meeting.

Councillor Day moved to pay Bills for Payment in the amount of \$19,883.54 and Bills for Ratification in the amount of \$88,232.64; Grand Total of \$108,116.18.

Seconded by Councillor Evans. Carried.

9. **CONSENT AGENDA**

None

10. **BUSINESS ARISING FROM MINUTES**

a) Regular Council Meeting October 15, 2013

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

15.1 **GENERAL REVENUE FUND OPERATING BUDGET
FINANCIAL REPORT AS AT SEPTEMBER 30, 2013**

Councillor Day moved to receive and file General Revenue Fund Operating Budget Financial Report as at September 30, 2013.

Seconded by Councillor Evans. Carried

16. **DEVELOPMENT OFFICER'S MEMORANDUM OF OCTOBER
22, 2013 RE: POWER SHIFT ATLANTIC**

Councillor Day moved to authorize appropriate signatures on agreement with NB Power Re: Power Shift Atlantic.

Seconded by Deputy Mayor Likely. Carried.

17. **LETTER OF SEPTEMBER 26, 2013 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: STREET RESURFACING 2013, VARIOUS STREETS, PROJECT NO. 13-7676, CERTIFICATE NO. 2, COMPLETION CERTIFICATE**

Councillor Evans moved to approve payment to NRB Construction in the amount of \$43,059.96 per letter of September 26, 2013 from Douglas Hartford, P. Eng., Dillon Consulting Re: Street Resurfacing 2013, Various Streets, Project No. 13-7676, Certificate No. 2, Completion Certificate.

Seconded by Councillor Calvin. Carried.

18. **LETTER OF OCTOBER 22, 2013 FROM SETH ASIMOKOS, GENERAL MANAGER, SAINT JOHN COMMUNITY LOAN FUND RE: \$10,000 INVESTMENT**

Councillor Day moved to re-invest the \$10,000 plus interest for another term per letter of October 22, 2013 from Seth Asimokos, General Manager, Saint John Community Loan Fund.

Seconded by Deputy Mayor Likely. Carried.

19. **TOWN MANAGER'S REPORT OF OCTOBER 18, 2013 RE: VARIOUS FEES - 2014**

Councillor Evans moved to adopt Various Town Fees, copy attached, effective January 1, 2014.

Seconded by Councillor Calvin. Carried.

20. **MEMORANDUM OF OCTOBER 23, 2013 FROM PLANNING ADVISORY COMMITTEE (PAC) RE: PAC TERM EXPIRATIONS**

Councillor Day moved to appoint Ron Daigle and Chyann Kirby for a new three (3) year term from January 2, 2014 to January 1, 2017 per memorandum of October 23, 2013 from Planning Advisory Committee (PAC) Re: PAC Term Expirations.

Seconded by Councillor Evans. Carried.

21. MEMORANDUM OF OCTOBER 23, 2013 FROM PLANNING ADVISORY COMMITTEE (PAC) RE: 2014 PAC OPERATING BUDGET

Councillor Day moved to forward memorandum of October 23, 2013 from Planning Advisory Committee (PAC) Re: 2014 PAC Operating Budget to the 2014 Budget process.

Seconded by Councillor Calvin. Carried.

21.a RECREATION CONTRACT PROPOSAL

Councillor Evans moved to approve the proposal from Alison Newton to perform contract work with the Recreation Director at a cost of \$25/hour.

Seconded by Deputy Mayor Likely. Carried.


22. ADJOURNMENT


Councillor Day moved adjournment.

Seconded by Councillor Calvin. Carried.

Time 7:57 pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Grace Losier
Mayor


Marcia Mason
Assistant Clerk

Town of Grand Bay-Westfield

DRAFT - 2014 VARIOUS FEES OCTOBER 18, 2013

<u>DOG LICENSES</u>	<u>CURRENT FEES</u>	<u>PROPOSED FEES 2014</u>
Males Neutered*	\$10.00	\$10.00
Males Not Neutered*	\$30.00	\$30.00
Females Spay*	\$10.00	\$10.00
Females Not Spay*	\$30.00	\$30.00
Replacement Tags*	\$2.00	\$4.00
Board at Animal Rescue League	15.00/day	20.00/day
<u>DOG FINES</u>		
First Occasion during any Calendar Year*	\$70.00	\$70.00
Second Occasion during any Calendar Year*	\$100.00	\$100.00
Third Occasion during any Calendar Year*	\$500.00	\$500.00
Kennel Cough Shot - Required by Animal Rescue League	\$15.00	\$15.00
<u>MISCELLANEOUS</u>		
Fax Transmittals per Page, non-municipal made by Town Owned Equipment	\$1.00/page - local \$2.00/page - long distance	\$1.00/page - local \$2.00/page - long distance
Town Lapel Pins (to the public)	\$3.00 + HST	\$3.00 + HST
Town Lapel Pins (to local businesses for resale)	\$2.25	\$2.25
Photo Copies	.25/page	.25/page
Search & Preparation of Public Documents (RTIPPA)	0	0
Town By-laws	.25/page	.25/page
Town Zoning Maps - full size	\$75.00	\$100.00
Town Municipal Plan Maps - full size	\$75.00	\$100.00
Used Culvert	\$35.00/section	\$35.00/section
Mobile Home Park Permit*	\$100.00	\$100.00
Building Permits * (Partial refund of fees per Policy E002)	\$4.00/\$1,000 over \$5,000	\$4.00/\$1,000 over \$5,000
Sign Permits *	\$10.00	\$10.00
Excavation Permit *	\$1,000.00	\$1,000.00
Application for Subdivision *	\$100.00	\$100.00
Application for Zoning By-law/Municipal Plan By-law Amendment*	\$1,000.00	\$1,000.00
Application for Variance or Discretionary Use (revised application - no fee applicable)	\$45.00	\$45.00
Property Inquiries Re: Zoning or Sewerage Fees	\$30.00	\$30.00
<u>BALL FIELDS</u>		
1. Ball Field Lighting Power Cost (Adult Users)	\$100.00/team 19 yrs. & over	\$100.00/team 19 yrs. & over
2. Ball Field Lining & Dragging - Adult	per formula adopted May 12, 2003: cost of service X percentage of allocation	per formula adopted May 12, 2003: cost of service X percentage of allocation
3. Ball Field Lining & Dragging - Youth	\$4.00/Registrant	\$4.00/Registrant
<u>WESTFIELD BOOKS</u>		
A History Told by Residents	\$15.00	\$15.00
Historic Sketch	\$5.00	\$5.00

***Per By-law**

13:GenGov: Fees 2014