

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting

Minutes

Tuesday, October 15, 2013

Page 1 of 8

ADOPTED

OCT 28 2013

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Tuesday, October 15, 2013 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Calvin, Councillor Day, Councillor Evans, and Councillor Snodgrass were in attendance. Deputy Mayor Likely was absent.

Councillor Day moved to pay Deputy Mayor Likely in his absence.

Seconded by Councillor Calvin. Carried.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of Tuesday, October 15, 2013 as presented.

Seconded by Councillor Evans. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION OF RCMP STATISTICAL REPORT FOR SEPTEMBER 2013 - RCMP REPRESENTATIVE ATTENDING**

Cpl. Landry provided information to Council regarding the RCMP Statistical Report for September 2013.

Councillor Day moved to receive and file the RCMP Statistical Report for September 2013.

Seconded by Councillor Snodgrass. Carried.

It was noted that the report should indicate at which street number accidents occur on River Valley Drive.

6.2 **RIVER VALLEY COMMUNITY CENTER FOUNDATION INC. FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2012, DRAFT FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2013, AND 2013 BUDGET UPDATE - JOHN WEBBER, CA PRESENTER**

John Webber, CA provided information to Council regarding the 2012 and 2013 River Valley Community Center Foundation Inc. operations, financial statements and budget update.

Councillor Snodgrass moved to receive and file presentation by John Webber, CA Re: River Valley Community Center Financial Statements and Budget Update.

Seconded by Councillor Evans. Carried.

6.3 **PRESENTATION BY THE SAINT JOHN THEATRE COMPANY - STEPHEN TOBIAS, EXECUTIVE DIRECTOR PRESENTER**

Stephen Tobias, Executive Director provided information to Council regarding the Saint John Theatre Company operations and request for funding.

Councillor Day moved to refer the request for funding from the Saint John Theatre Company to the 2014 budget process.

Seconded by Councillor Snodgrass. Carried.

It was noted information regarding youth pricing at the Saint John Theatre Company would be added to a Town mailout.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF SEPTEMBER 23, 2013**

Councillor Snodgrass moved to adopt the minutes of the Regular Council Meeting of September 23, 2013 as presented.

Seconded by Councillor Evans. Carried.

7.2 **MINUTES OF SPECIAL COUNCIL MEETING OF SEPTEMBER 30, 2013**

Councillor Snodgrass moved to adopt the minutes of the Special Council Meeting of September 30, 2013 as presented.

Seconded by Councillor Day. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment in the amount of \$115,806.59 and Bills for Ratification in the amount of \$283,044.23; Grand Total of \$398,850.82.

Seconded by Councillor Evans. Carried.

9. **CONSENT AGENDA**

- a) **BUILDING INSPECTOR'S REPORT FOR SEPTEMBER 2013**
- b) **GRAND BAY-WESTFIELD VOLUNTEER FIRE RESCUE DEPARTMENT REPORT FOR SEPTEMBER 2013**
- c) **DOG CONTROL REPORT FOR SEPTEMBER 2013**
- d) **RIVER CENTRE CO-ORDINATOR'S REPORT FOR SEPTEMBER 2013**
- e) **WORKS COMMISSIONER'S REPORT FOR SEPTEMBER 2013**
- f) **RECREATION DIRECTOR'S REPORT FOR SEPTEMBER 2013**

Councillor Calvin moved to receive and file the following Consent Agenda items:

- a) Building Inspector's Report for September 2013
- b) Grand Bay-Westfield Volunteer Fire Rescue Department Report for September 2013
- c) Dog Control Report for September 2013
- d) River Centre Co-ordinator's Report for September 2013
- e) Works Commissioner's Report for September 2013
- f) Recreation Director's Report for September 2013.

Seconded by Councillor Snodgrass. Carried.

10. **BUSINESS ARISING FROM MINUTES**

- a) Regular Council Meeting Minutes of September 23, 2013

None

- b) Special Council Meeting Minutes of September 30, 2013

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

15.1 **TOWN OF GRAND BAY-WESTFIELD SEWERAGE UTILITY
ACCOUNTS RECEIVABLE REPORT AS AT OCTOBER 1, 2013**

Councillor Day moved to receive and file the Town of Grand Bay-Westfield Sewerage Utility Accounts Receivable Report as at October 1, 2013.

Seconded by Councillor Evans. Carried.

16. **FUNDY REGIONAL SERVICE COMMISSION 2014 OPERATING
BUDGET/AIRPORT MARKETING FUNDING REQUEST**

Councillor Day moved to approve the budget request for 2014 in the amount of \$3,357.00 per Fundy Regional Service Commission 2014 Operating Budget document.

Seconded by Councillor Evans. Carried.

17. **WORKS COMMISSIONER'S REPORT OF SEPTEMBER 30, 2013
RE: DISABILITY SIGNAGE GUIDELINES**

Councillor Day moved to adopt Disability Signage Guidelines as recommended by Peter Allaby, P.Eng. with exp as follows:

1. A request for a "Child Disability" warning sign must be made in writing by the parents/legal guardian of the child. The request must contain:

Parent's name, Child's name
Address
Phone number
Child's birth date

Notice from a licensed medical practitioner verifying the child's disability.

2. Medical verification of the disability is required and the child must be between the age of 2 and 18 years old.
3. Signs will be limited to residential collector or local roadways with single family residential frontage. Signs will not be provided on arterial roadways or in front of apartment buildings.
4. Signs will be mounted at a height of 1.5 to 2.5 metres above grade. The placement of the sign will adhere to the guidelines outlined by TAC for pedestrian warning signs.
5. Parent(s)/legal guardian shall agree to notify the Town if the sign is no longer required (i.e. family moves). Town staff will proactively send a letter to each participating family annually requesting confirmation on their continued participation in the program.
6. Parent(s)/legal guardian shall agree to educating children on traffic safety,

and further moved once the Guidelines are adopted, Staff will contact the resident and request information as outlined in the Guidelines; upon receipt of required documentation, the signs will be installed per recommendation,

and further moved staff send out a flyer to residents along Shannon Road describing the new sign and reminding residents to exercise special caution when driving in this area.

Seconded by Councillor Evans. Carried.

18. **EMAIL OF OCTOBER 5, 2013 FROM COUNCILLOR BEVERLEY DAY, EMO DIRECTOR RE: RAILWAY SAFETY**

Councillor Evans moved to forward a letter to the Federation of Canadian Municipalities supporting their work on our behalf on railway safety.

Seconded by Councillor Snodgrass. Carried.

19. **CORRESPONDENCE OF OCTOBER 4, 2013 FROM THE DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE RE: SPEED REDUCTION REQUEST - NEREPIS ROAD (DESIGNATED HIGHWAY)/RELEVANT FILE DATA**

Councillor Snodgrass moved to receive and file correspondence of October 4, 2013 from the Department of Transportation and Infrastructure Re: Speed Reduction Request - Nerepis Road (Designated Highway)/Relevant File Data.

Seconded by Councillor Day. Carried.

It was noted the Town would advise Mr. Edward Stephenson of Department of Transportation and Infrastructure's (DOTI) decision regarding Nerepis Road Speed Reduction noting a request to the RCMP for enforcement and the use of an electronic speed sign.

It was noted that a copy of the DOTI correspondence would be provided to Mr. Stephenson.

20. **TOWN OF GRAND BAY-WESTFIELD SUMMARY INFORMATION SHEET - REQUESTS FOR FUNDING - SEPTEMBER 30, 2013 DEADLINE**

Councillor Day moved to approve funding for the following grant applications:

- | | |
|--|----------|
| 1. Harbour Skating Club | \$ 50.00 |
| 2. Westfield Elementary School | \$250.00 |
| 3. Guided Peer Tutoring Group
(upon receipt of paid expenses) | \$200.00 |
| 4. Damien Evans (Cochlear Processors) | \$200.00 |

Seconded by Councillor Evans. Carried.


21. **ADJOURNMENT**


Councillor Day moved adjournment.

Seconded by Councillor Snodgrass. Carried.

Time 8:15 pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Grace Losier
Mayor


Marcia Mason
Assistant Clerk





[Faint, illegible handwritten text]

[Faint, illegible handwritten text]

[Faint, illegible handwritten text]