

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting

Minutes

Tuesday, October 14, 2014

Page 1 of 11

ADOPTED

OCT 27 2014

1. CALL TO ORDER - 7:33 PM

The Town of Grand Bay-Westfield Council met in a Regular Session on Tuesday, October 14, 2014 with Mayor Losier presiding.

2. RECORD OF ATTENDANCE

Deputy Mayor Likely, Councillor Day, Councillor Calvin, Councillor Evans, and Councillor Snodgrass were in attendance.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Councillor Day moved to approve the agenda of October 14, 2014 with the following additions:

27.a) Appointment to River Valley Community Center Board

27.b) Appointment to Economic Development Advisory Committee.

Seconded by Councillor Evans. Carried unanimously.

4. DISCLOSURE OF CONFLICT OF INTEREST

Councillor Snodgrass declared a conflict of interest with item #67 on Bills for Payment - Hometown Woodworking for \$1,299.50.

5. PUBLIC HEARINGS

None

6. PUBLIC PRESENTATIONS

6.1 PRESENTATION OF RCMP REPORT FOR SEPTEMBER 2014 - RCMP REPRESENTATIVE ATTENDING

Corporal Landry presented the RCMP Report for September 2014 and responded to inquiries from elected officials.

Councillor Evans moved to receive and file the RCMP Report for September 2014.

Seconded by Councillor Day. Carried.

6.2 ENTERPRISE SAINT JOHN TRUE GROWTH PRESENTATION - STEVE CARSON CEO, ESJ PRESENTER IN CONJUNCTION WITH JANET SCOTT, ANGELIQUE SIMPSON, AND DANIELLE TIMMONS

Councillor Evans moved to receive and file the Enterprise Saint John True Growth Presentation - Steve Carson CEO, ESJ Presenter in Conjunction with Janet Scott, Angelique Simpson, and Danielle Timmons.

Seconded by Councillor Day. Carried.

It was noted that Chris Williams will represent the Town on the Enterprise Saint John Community Communications Working Group.

7. MINUTES

7.1 MINUTES OF REGULAR COUNCIL MEETING OF SEPTEMBER 8, 2014

Councillor Day moved to adopt the minutes of the Regular Council Meeting of September 8, 2014 as presented.

Seconded by Councillor Snodgrass. Carried.

7.2 EMAIL POLL OF SEPTEMBER 10, 2014 RE: CANCELLATION OF SEPTEMBER 22, 2014 COUNCIL MEETING

Councillor Day moved to ratify the Email Poll of September 10, 2014 Re: Cancellation of September 22, 2014 Council Meeting.

Seconded by Councillor Snodgrass. Carried.

7.3 EMAIL POLL OF SEPTEMBER 11, 2014 RE: CLAYTON MEMORIAL
5 KM WALK/RUN

Councillor Snodgrass moved to ratify the Email Poll of September 11, 2014 Re: Clayton Memorial 5 km Walk/Run.

Seconded by Councillor Evans. Carried.

7.4 MINUTES OF PLANNING ADVISORY COMMITTEE MEETINGS OF
JULY 21, 2014 AND SEPTEMBER 15, 2014

Councillor Day moved to receive and file the Minutes of Planning Advisory Committee Meetings of July 21, 2014 and September 15, 2014.

Seconded by Councillor Calvin. Carried.

7.5 EMAIL POLL OF SEPTEMBER 16, 2014 RE: MONEY IN LIEU OF
LAND FOR PUBLIC PURPOSES/RELEVANT DATA

Councillor Snodgrass moved to ratify the Email Poll of September 16, 2014 Re: Money in Lieu of Land for Public Purposes/Relevant Data approving the payment of \$60.96 (cash, money order, or certified cheque) for Money in Lieu of Land for Public Purposes, for the creation of one new building lot as shown on the Subdivision Plan, Melody Hamm and Merry Atwood-Myers Subdivision, Lot 14-1, as prepared by DeSaulniers Surveys Inc., dated August 19, 2014.

Seconded by Councillor Evans. Carried.

7.6 MINUTES OF RIVER VALLEY COMMUNITY CENTER BOARD
MEETINGS OF APRIL 15, MAY 20, AND JUNE 23, 2014

Councillor Evans moved to receive and file the Minutes of River Valley Community Center Board Meetings of April 15, May 20, and June 23, 2014.

Seconded by Councillor Snodgrass. Carried.

8. BILLS FOR PAYMENT

Councillor Snodgrass departed the meeting due to a stated conflict of interest with item #67 on Bills for Payment.

Councillor Day moved to pay item #67 on Bills for Payment in the amount of \$1,299.50 to Hometown Woodworking.

Seconded by Deputy Mayor Likely. Carried.

Councillor Snodgrass rejoined the meeting.

Councillor Day moved to pay Bills for Payment for \$236,837.50 and Bills for Ratification for \$200,692.18 for a total of \$437,529.68.

Seconded by Councillor Evans. Carried.

9. CONSENT AGENDA

- a) Building Inspector's Report for September 2014
- b) Grand Bay-Westfield Volunteer Fire Rescue Department Report for September 2014
- c) Recreation Director's Report for September 2014
- d) Works Commissioner's Report for August 2014
- e) Dog Control Reports for August and September 2014
- f) River Centre Coordinator's Reports for August and September 2014

Councillor Calvin moved to receive and file the following Consent Agenda Items:

- a) Building Inspector's Report for September 2014
- b) Grand Bay-Westfield Volunteer Fire Rescue Department Report for September 2014
- c) Recreation Director's Report for September 2014
- d) Works Commissioner's Report for August 2014
- e) Dog Control Reports for August and September 2014
- f) River Center Coordinator's Reports for August and September 2014

Seconded by Councillor Snodgrass. Carried.

10. BUSINESS ARISING FROM MINUTES
a) REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 8, 2014

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

15.1 TOWN OF GRAND BAY-WESTFIELD SEWERAGE UTILITY ACCOUNTS RECEIVABLE REPORT AS AT OCTOBER 2, 2014

Councillor Day moved to receive and file the Town of Grand Bay-Westfield Sewerage Utility Accounts Receivable Report as at October 2, 2014.

Seconded by Councillor Calvin. Carried.

16. WORKS COMMISSIONER'S REPORT OF SEPTEMBER 17, 2014 RE: PAUL CRILLEY SUB-SURFACE DRAINAGE

Councillor Evans moved that Doug Hartford, P. Eng. meet with Mr. Crilley and review/discuss his findings and recommendation per Mr. Hartford's correspondence of September 16, 2014.

Seconded by Councillor Calvin. Carried.

17. LETTER OF SEPTEMBER 17, 2014 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: STORM SEWER & STREET IMPROVEMENTS 2014, PHASE 2, PROJECT NO. 149239B, CERTIFICATE NO. 1

Councillor Snodgrass moved to pay Classic Construction Ltd. the amount of \$132,135.99 for Storm Sewer & Street Improvements 2014, Phase 2, Project No. 149239B, Certificate No. 1.

Seconded by Councillor Calvin. Carried.

18. EMAIL OF SEPTEMBER 25, 2014 FROM MARC MACLEOD, GENERAL MANAGER, FUNDY REGION SOLID WASTE RE: WASTE DIVERSION AGENDA ITEM

Councillor Day moved to adopt Option 1 - Status Quo - Recycling Depots & Composting as outlined in the Fundy Regional Service Commission Waste Diversion Report Analysis.

Seconded by Councillor Snodgrass. Carried.

It was noted the Town will provide information to residents on the new public drop-off centre located at the Crane Mountain site.

19. LETTER OF SEPTEMBER 23, 2014 FROM JACK KEIR, EXECUTIVE DIRECTOR, FUNDY REGIONAL SERVICE COMMISSION RE: 2015 DRAFT BUDGET AND POWER POINT PRESENTATION FOR REVIEW

Councillor Calvin moved to support the 2015 budget in principle as presented in correspondence of September 23, 2014 from Jack Keir,

Executive Director, Fundy Regional Service Commission and to advise the Commission accordingly.

Seconded by Councillor Snodgrass. Carried.

20. WORKS DEPARTMENT REPORT OF SEPTEMBER 25, 2014 RE: EMAIL FROM DIANE GREEN, 6 LONGWOOD DRIVE

Councillor Calvin moved to receive and file the Works Department Report of September 25, 2014 Re: Email from Diane Green, 6 Longwood Drive.

Seconded by Councillor Evans. Carried.

21. DEVELOPMENT OFFICER'S REPORT OF OCTOBER 8, 2014 RE: STONEHAMMER GEOPARK FUNDING REQUEST

Councillor Evans moved that the Town of Grand Bay-Westfield authorizes a onetime contribution of \$2,600 in regard to the 2013 Stonehammer Geopark funding request and also a further contribution of \$3,400 for new highway service symbol signage to promote the Town as one of the Stonehammer Geopark designated sites; agreements to be negotiated between Stonehammer Geopark and the Department of Transportation and Infrastructure, including installation of Geopark signage on Route 7 and Route 177.

Seconded by Councillor Calvin. Carried.

22. MEMORANDUM OF OCTOBER 8, 2014 FROM PLANNING ADVISORY COMMITTEE (PAC) RE: 2015 PAC OPERATING BUDGET

Councillor Day moved to refer the Memorandum of October 8, 2014 from Planning Advisory Committee (PAC) Re: 2015 PAC Operating Budget to 2015 budget deliberations.

Seconded by Councillor Evans. Carried.

23. DEVELOPMENT OFFICER'S REPORT OF OCTOBER 8, 2014 RE: DOG PARK FENCING, HIGHLAND ROAD PID NO. 30040620

Councillor Evans moved to authorize Fundy Fencing Ltd. to proceed with the installation of fencing for a new dog park to be located on Highland Road, PID No. 30040620 as per quote #14-Q-767 received on October 8, 2014, as the low bidder for the amount of \$13,180.00 plus HST.

Seconded by Councillor Calvin. Carried.

24. RECREATION DIRECTOR'S REPORT OF OCTOBER 7, 2014 RE: RIVER VALLEY TRACK LIGHTING PROJECT

Councillor Snodgrass moved to refer the funding request from Joe Oliver for the River Valley Track Lighting Project to the 2015 Capital Budget discussions for consideration as a community project request for funding.

Seconded by Deputy Mayor Likely. Carried.

25. TOWN OF GRAND BAY-WESTFIELD REQUESTS FOR FUNDING SEPTEMBER 30, 2014 DEADLINE

Councillor Day moved to support the following funding requests:

Fundy Wellness Network - Alberta Stanton Request for \$500.00

Debate/Debat New Brunswick - Sherry Nolan Request for \$200.00

Westfield Elementary School - Steve Lavoie, Teacher - Intramural Equipment Request for \$250.00

Harbour Skating Club - Alison Hannah, President Request for \$50.00

Grand Bay Primary - Darlene Oliver, Home & School Hot Lunch Program Request for \$250.00

Inglewood School - Darlene Oliver, Home & School Hot Lunch Program Request for \$250.00.

Seconded by Councillor Snodgrass. Carried.

26. DEVELOPMENT OFFICER'S REPORT OF OCTOBER 9, 2014 RE:
DANGEROUS OR UNSIGHTLY PREMISES BY-LAW VIOLATION, 46
HILLSIDE ROAD, PID NO. 225391

Councillor Day moved that Nargis Kheraj and Tristan Edwin Sollows of Rothesay, N.B. being the owners of the property located at 46 Hillside Road, Grand-Bay Westfield, N.B. (PID #225391);

And whereas the condition of the building contravenes subsections 190.01(1), 190.01(1.1) and 190.01(2) of the *Municipalities Act*, as adopted by the Dangerous and Unsightly Premises By-Law No.115;

And whereas, in compliance with section 190.01(3) of the *Municipalities Act*, David Taylor, Development Officer for the Town of Grand Bay-Westfield, issued a letter by mail and by Registered mail, as well as by posting the Notice conspicuously on the building on September 8, 2014, advising the owners to have the building demolished and remaining debris removed within 30 days;

And whereas the Notice to Comply (Form 1) was served on the owner(s) of the property on September 9, 2014, but the owners have failed to voluntarily resolve the situation;

And whereas the owner failed to observe the Notice to Comply, and did not request an appeal of the contents of the Notice within the specified time frame, being 14 days;

And whereas the owner failed to effect the remedy sought in the Notice to Comply within the 30 days specified for doing so;

And whereas on September 30, 2014, the Department of Finance was notified the Town of Grand Bay-Westfield intends to undertake the cost of demolishing the building located at 46 Hillside Road, and will make a claim against the owner to recover the expense, confirmation by the Department of Finance has been received on October 3, 2014:

IT IS HEREBY RESOLVED AS FOLLOWS:

The Town of Grand Bay-Westfield authorizes Keel Construction Ltd. to proceed with the demolition and removal of all debris from the dilapidated building(s) located at 46 Hillside Road, PID No. 225391, for the amount of \$28,000.00 plus HST, pursuant to sections 190.04(1)(a), 190.04(1)(a.1) and 190.04(1)(b) of the *Municipalities Act*.

Seconded by Councillor Snodgrass. Carried.

27. **RECREATION DIRECTOR'S REPORT OF OCTOBER 9, 2014 RE: ROOF AND BUILDING REPAIRS**

Deputy Mayor Likely moved to approve the bid from for A-Tech Roofing Limited for the Roof and Building Envelope Repairs at the Centrum for the cost of \$7,855 plus HST.

Seconded by Councillor Evans. Carried.

27.a) **APPOINTMENT TO RIVER VALLEY COMMUNITY CENTER BOARD**

Councillor Day moved to appoint Councillor Ryan Snodgrass as the Town's representative on the River Valley Community Center Board.

Seconded by Deputy Mayor Likely. Carried.

27.b) **APPOINTMENTS TO THE TOWN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE**

Councillor Day moved to appoint the following individuals to the Economic Development Advisory Committee for a three year term:

Chris Williams, Jack Keir, Danielle Timmons, Steve Sherlock, Bill Fairbairn, Angélique Simpson, David Alston, and Sean Cashin.

Seconded by Councillor Snodgrass. Carried.

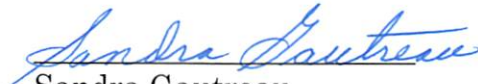
28. ADJOURNMENT

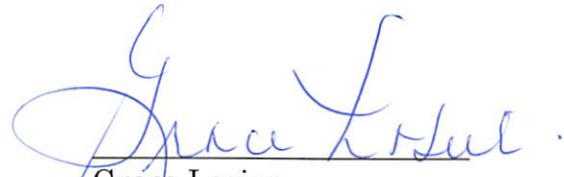
Councillor Calvin moved adjournment.

Seconded by Deputy Mayor Likely. Carried.

Time 8:32 pm

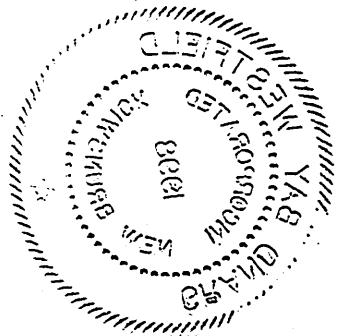
Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Grace Losier
Mayor


Lynn Campbell
Assistant Clerk





Faint, illegible text at the top of the page, possibly a header or title.

Faint, illegible text in the upper middle section of the page.

Faint, illegible text in the middle right section of the page.