

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

November 27, 2017

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ADOPTED

DEC 11 2017

1. **CALL TO ORDER - 7:30 P.M.**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, November 27, 2017 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Balemans, Councillor Day, Councillor Evans, and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of November 27, 2017 as presented.

Seconded by Deputy Mayor Likely. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

Councillor Snodgrass declared a conflict of interest with items #63 on Bills for Payment.

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **YMCA OF GREATER SAINT JOHN PRESENTATION RE: FUNDING SUPPORT FOR CAMP GLENBURN REVITALIZATION PROJECT - PIP NIGHTINGALE, PRESENTER**

Councillor Evans moved to refer the YMCA of Greater Saint John Presentation Re: Funding Support for Camp Glenburn Revitalization Project to the 2018 budget deliberations for consideration.

Seconded by Councillor Day. Carried.

6.2 THE SAINT JOHN THEATRE COMPANY INC. PRESENTATION RE: ANNUAL REQUEST FOR SUPPORT, PRESENTER – STEPHEN TOBIAS, EXECUTIVE DIRECTOR – THE SAINT JOHN THEATRE COMPANY INC. PRESENTER

Councillor Day moved to refer The Saint John Theatre Company Inc. Presentation Re: Annual Request for Support to the 2018 budget deliberations.

Seconded by Councillor Evans. Carried.

7. MINUTES

7.1 MINUTES OF REGULAR COUNCIL MEETING OF NOVEMBER 14, 2017

Councillor Snodgrass moved to adopt the Minutes of the Regular Council Meeting of November 14, 2017 as presented.

Seconded by Councillor Day. Carried.

7.2 EMAIL POLL OF NOVEMBER 16, 2017 RE: APPOINTMENT OF BRUCE GAULT AS ACTING DEVELOPMENT OFFICER, BUILDING INSPECTOR, AND BY-LAW ENFORCEMENT OFFICER EFFECTIVE NOVEMBER 16, 2017

Deputy Mayor Likely moved to ratify the Email Poll of November 16, 2017 Re: Appointment of Bruce Gault as Acting Development Officer, Building Inspector, and By-law Enforcement Officer Effective November 16, 2017.

Seconded by Councillor Day. Carried.

7.3 MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF NOVEMBER 6, 2017

Councillor Snodgrass moved to receive and file the Minutes of Planning Advisory Committee Meeting of November 6, 2017.

Seconded by Councillor Evans. Carried.

7.4 MINUTES OF EMO MEETING OF SEPTEMBER 19, 2017 AND
MINUTES OF EMO TRAINING MEETING OF SEPTEMBER 19, 2017

Deputy Mayor Likely moved to receive and file the Minutes of EMO Meeting of September 19, 2017 and Minutes of EMO Training Meeting of September 19, 2017.

Seconded by Councillor Day. Carried.

8. BILLS FOR PAYMENT

Councillor Snodgrass departed the meeting due to a stated conflict of interest.

Councillor Day moved to pay Item #63 to Harold Snodgrass for \$936.90.

Seconded by Deputy Mayor Likely. Carried.

Councillor Snodgrass rejoined the meeting.

Councillor Day moved to pay Bills for Payment for \$72,142.00 and Bills for Ratification for \$60,962.52 for a total of \$133,104.52.

Seconded by Councillor Evans. Carried.

9. CONSENT AGENDA

None

10. BUSINESS ARISING FROM MINUTES

a) Regular Council Meeting Minutes of November 14, 2017

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

13.1 READING BY SECTION TITLES OF BY-LAW NO. 119, TOWN OF GRAND BAY-WESTFIELD, BY-LAW RESPECTING THE LICENSING AND CONTROL OF DOGS IN THE TOWN OF GRAND BAY-WESTFIELD

Councillor Day moved Reading by Section Titles of By-law No. 119, Town of Grand Bay-Westfield, By-law Respecting the Licensing and Control of Dogs in the Town of Grand Bay-Westfield.

Seconded by Councillor Snodgrass. Carried.

By-law No. 119, Town of Grand Bay-Westfield, By-law Respecting the Licensing and Control of Dogs in the Town of Grand Bay-Westfield was read by section titles.

13.2 THIRD READING, BY TITLE AND ENACTMENT OF BY-LAW NO. 119, TOWN OF GRAND BAY-WESTFIELD, BY-LAW RESPECTING THE LICENSING AND CONTROL OF DOGS IN THE TOWN OF GRAND BAY-WESTFIELD

Councillor Evans moved the Third Reading, by Title and Enactment of By-law No. 119, Town of Grand Bay-Westfield, By-law Respecting the Licensing and Control of Dogs in the Town of Grand Bay-Westfield.

Seconded by Councillor Snodgrass. Carried.

By-law No. 119, Town of Grand Bay-Westfield, By-law Respecting the Licensing and Control of Dogs in the Town of Grand Bay-Westfield was read by title.

14. NOTICE OF MOTIONS

None

15. REPORTS

None

16. REQUEST FROM RIVER VALLEY COMMUNITY CENTER (ARENA)
RE: 2018 OPERATING BUDGET/RELATED INFORMATION

Councillor Evans moved to table the Request from River Valley Community Center (Arena) Re: 2018 Operating Budget/Related Information to the Regular Council Meeting of December 11, 2017.

Seconded by Councillor Day. Carried.

17. LETTER OF NOVEMBER 9, 2017 FROM JASON SMITH, CHURCH
OF THE RESURRECTION RE: THANK YOU FOR SUPPORT OF THE
TRUNK OR TREAT EVENT

Deputy Mayor Likely moved to receive and file the Letter of November 9, 2017 from Jason Smith, Church of the Resurrection Re: Thank You for Support of the Trunk or Treat Event.

Seconded by Councillor Evans. Carried.

18. REPORT OF NOVEMBER 20, 2017 FROM TOWN MANAGER RE:
VARIOUS FEES – 2018

Councillor Day moved to adopt Various Fees 2018 dated November 20, 2017 per Town Manager's Report of November 20, 2017, effective January 1, 2018.

Seconded by Deputy Mayor Likely. Carried.

19. EMAIL OF NOVEMBER 22, 2017 FROM RANDY TITUS RE:
VOLUNTEER FIRE DEPARTMENT HONOR GUARD FOR BUDDY
TITUS

Councillor Evans moved to receive and file the Email of November 22, 2017 from Randy Titus Re: Appreciation for Volunteer Fire Department Honor Guard for Buddy Titus with the email to be read at the annual Volunteer Fire Department awards event.

Seconded by Councillor Day. Carried.

20. LETTER OF NOVEMBER 22, 2017 FROM DOUG HARTFORD, P. ENG., DILLON CONSULTING RE: STORM SEWER & STREET IMP. 2017, PROJECT NO. 175700B, CERTIFICATE NO. 3, COMPLETION CERTIFICATE

Councillor Snodgrass moved to pay \$45,107.10 to Classic Construction (2012) Ltd. as per the Letter of November 22, 2017 from Doug Hartford, P. Eng., Dillon Consulting Re: Storm Sewer & Street Imp. 2017, Project No. 175700B, Certificate No. 3, Completion Certificate.

Seconded by Deputy Mayor Likely. Carried.

21. LETTER OF NOVEMBER 22, 2017 FROM DOUG HARTFORD, P. ENG., DILLON CONSULTING RE: STORM SEWER & STREET IMP. 2017, PROJECT NO. 175700A, CERTIFICATE NO. 4, COMPLETION CERTIFICATE

Councillor Day moved to pay \$62,941.28 to Keel Construction Ltd. as per Letter of November 22, 2017 from Doug Hartford, P. Eng., Dillon Consulting Re: Storm Sewer & Street Imp. 2017, Project No. 175700A, Certificate No. 4, Completion Certificate.

Seconded by Councillor Snodgrass. Carried.

22. REPORT OF NOVEMBER 23, 2017 FROM WORKS COMMISSIONER RE: 2016 – 2017 WINTER HOLDBACK RELEASE

Councillor Evans moved that the holdback for damages during the 2016-2017 winter season be released in full to AVL per Works Commissioner's Report of November 23, 2017.

Seconded by Deputy Mayor Likely. Carried.

23. LETTER OF NOVEMBER 22, 2017 FROM DOUG HARTFORD, P. ENG., DILLON CONSULTING RE: DESIGNATED HIGHWAY 2017, ROUTE 177 CULVERT REPLACEMENTS PROJECT NO. 17-5695, CERTIFICATE NO. 1

Councillor Day moved to pay \$120,191.02 to TerraEx Inc. as per the Letter of November 22, 2017 from Doug Hartford, P. Eng., Dillon Consulting Re: Designated Highway 2017, Route 177 Culvert Replacements Project No. 17-5695, Certificate No. 1.

Seconded by Councillor Snodgrass. Carried.

24. LETTER OF NOVEMBER 23, 2017 FROM DOUG HARTFORD, P. ENG., DILLON CONSULTING RE: WATER PLAY PARK (SPLASH PAD) PROJECT NO. 17-5899, CERTIFICATE NO. 3

Councillor Snodgrass moved to pay \$12,240.00 to TerraEx Inc. as per the Letter of November 23, 2017 from Doug Hartford, P. Eng., Dillon Consulting Re: Water Play Park (Splash Pad) Project No. 17-5899, Certificate No. 3.

Seconded by Deputy Mayor Likely. Carried.

25. LETTER OF NOVEMBER 24, 2017 FROM DOUG HARTFORD, P. ENG., DILLON CONSULTING RE: WASTEWATER SYSTEM IMPROVEMENTS, PROJECT NO. 163317A, CERTIFICATE NO. 7

Councillor Day moved to pay \$13,075.29 to TerraEx Inc. as per the Letter of November 24, 2017 from Doug Hartford, P. Eng., Dillon Consulting Re: Wastewater System Improvements, Project No. 163317A, Certificate No. 7.

Seconded by Deputy Mayor Likely. Carried.

26. ADJOURNMENT

Councillor Day moved adjournment.

Seconded by Councillor Balemans. Carried.

Time 7:58 pm

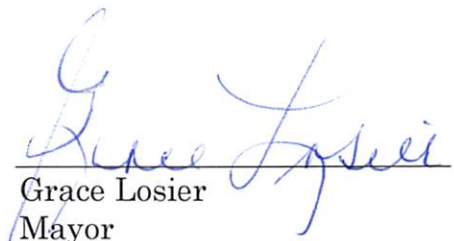
Respectfully submitted,



Sandra Gautreau
Town Manager/Clerk



Lynn Campbell
Assistant Clerk/Treasurer


Grace Losier
Mayor



