

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

November 26, 2018

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ADOPTED

DEC 10 2018

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, November 26, 2018 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likley and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the Agenda as presented and add items:

6.1: Presentation by John Webber, Treasurer River Valley Community Center Re: River Valley Community Center's Operations and 2019 Budget Request.

22.a : Signage Grant Program – Application by Burr's Bakery.

Seconded by Councillor Snodgrass. Carried unanimously.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

5.1 **PUBLIC HEARING RE: REZONING APPLICATION - 24 BEVERLEY HILLS DRIVE, PID NO. 30087464 - DRAFT BY-LAW NO. 112D, AMENDMENT TO BY-LAW NO. 112 TOWN OF GRAND BAY-WESTFIELD ZONING BY-LAW**

Mayor Losier called three times for objections to the Rezoning Application - 24 Beverley Hills Drive, PID No. 30087464 - Draft By-law No. 112D, Amendment to By-law No. 112 Town of Grand Bay-Westfield Zoning By-law.

Three property owners on Beverley Hills Drive voiced their objections. Robin Cosman, Allan Sewell and Kimberley Cosman expressed concerns on property values, traffic, and changing the zoning from Single Family Dwellings to Two Family Dwellings.

Mayor Losier called three times for those to speak in favour of Rezoning Application - 24 Beverley Hills Drive, PID No. 30087464 - Draft By-law No. 112D, Amendment to By-law No. 112 Town of Grand Bay-Westfield Zoning By-law.

Mike O'Leary property owner of 24 Beverley Hills Drive stated reasons for allowing the amendment to the Zoning By-law being an increase in property values as the construction will be high end and targeted to citizens over fifty. There will be two car garages which would eliminate on street parking.

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION BY JOHN WEBBER RE: RIVER VALLEY COMMUNITY CENTRE, 2019 BUDGET AND OPERATIONS.**

The River Valley Community Center presentation was deferred until the end of the meeting to allow time for John Webber to arrive.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF NOVEMBER 13, 2018**

Councillor Day moved to adopt the minutes of the Regular Council Meeting of November 13, 2018 as presented.

Seconded by Councillor Snodgrass. Carried.

7.2 **TENDER NOTES OF NOVEMBER 13, 2018 FOR JANITORIAL SERVICES, PROJECT NO: 01J-2018**

Councillor Day moved to receive and file Tender Notes of November 13, 2018 for Janitorial Services, Project No. 01J-2018.

Seconded by Deputy Mayor Likely. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment as presented for \$2,200.00 and Bills for Ratification for \$104,979.05 for a grand total of \$107,179.05.

Seconded by Deputy Mayor Likely. Carried.

9. **CONSENT AGENDA**

None

10. **BUSINESS ARISING FROM MINUTES**
a) **REGULAR COUNCIL MEETING MINUTES OF NOVEMBER**
13, 2018

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

13.1 **FIRST READING, BY TITLE, OF BY-LAW NO. 112D, TOWN OF GRAND BAY-WESTFIELD BY-LAW, AMENDMENT TO BY-LAW NO. 112 TOWN OF GRAND BAY-WESTFIELD ZONING BY-LAW**

Councillor Snodgrass moved to table First Reading, by Title, of By-law No. 112D, Town of Grand Bay-Westfield By-law, Amendment to By-law No. 112 Town of Grand Bay-Westfield Zoning By-law, to the next Council Meeting to obtain more information.

Seconded by Councillor Evans. Carried.

13.2 **SECOND READING, BY TITLE, OF BY-LAW NO. 112D, TOWN OF GRAND BAY-WESTFIELD BY-LAW, AMENDMENT TO BY-LAW NO. 112 TOWN OF GRAND BAY-WESTFIELD ZONING BY-LAW**

Tabled to December 10, 2018 Council meeting.

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

None

16. **THANK YOU CARD FROM INGLEWOOD SCHOOL FOR GRANT TO BE USED FOR FRONT GARDEN**

Deputy Mayor Likely moved to receive and file Thank You Card from Inglewood School for Grant to be used for Front Garden.

Seconded by Councillor Evans. Carried.

17. **MUNICIPAL AMALGAMATION IN ONTARIO, EXECUTIVE SUMMARY BY LYDIA MILJAN AND ZACHARY SPICER**

Councillor Snodgrass moved to receive and file Municipal Amalgamation in Ontario, Executive Summary by Lydia Miljan and Zachary Spicer and to put the contents on the Town Website for information for the citizens of Grand Bay-Westfield.

Seconded by Councillor Evans. Carried.

18. **MEMORANDUM OF NOVEMBER 1, 2018 FROM DEVELOPMENT OFFICER RE: UPDATED RFP FOR MUNICIPAL PLAN REVIEW BASED ON PREVIOUS DRAFT PRESENTED TO COUNCIL AND RECENT TEMPLATE PROVIDED BY NEW MARYLAND**

Deputy Mayor Likely moved to proceed with the Updated RFP for the Municipal Plan Review based on Previous Draft Presented to Council and Recent Template Provided by New Maryland to identify interested parties.

Seconded by Councillor Evans. Carried.

19. **REPORT OF NOVEMBER 15, 2018 FROM RECREATION DIRECTOR RE: JANITORIAL SERVICES**

Councillor Day moved to approve the low bid from First Class Cleaners for Janitorial Services for the amount of \$49,093.00, HST included per year for four years from January 1, 2019 to December 31, 2022, with an option to renew for two more years at the same rate.

Seconded by Deputy Mayor Likely. Carried.

20. **REPORT OF NOVEMBER 20, 2018 FROM DEVELOPMENT OFFICER RE: QUEST ENABLING MUNICIPAL IMPLEMENTATION OF COMMUNITY ENERGY**

Councillor Evans moved to provide a letter of support for the proposed QUEST NB Project, Enabling Implementation of Community Energy and Emissions Reductions Plans, through its application to the Provincial Environmental Trust Fund, with an in-kind contribution of Municipal Staff time to participate in consultation and participation in workshops and online webinars to a total value of \$1,000.00.

Seconded by Deputy Mayor Likely. Carried.

21. **LETTER OF NOVEMBER 21, 2018 FROM DAVID MCKENNA, P. ENG., DILLON CONSULTING RE: SEWAGE TREATMENT FACILITY UPGRADES WASTEWATER TREATMENT PLANT, PROJECT NO. 175658B, CERTIFICATE NO. 6, FINAL COMPLETION**

Councillor Snodgrass moved to approve payment in the amount of \$71,132.52 to Keel Construction per letter of November 21, 2018 from David McKenna, P. Eng., Dillon Consulting Ltd. Re: Sewage Treatment Facility Upgrades Wastewater Treatment Plant, Project No. 175658B, Certificate No. 6, Final Completion.

Seconded by Deputy Mayor Likely. Carried.

22. **LETTER OF NOVEMBER 21, 2018 FROM CHRISTINA RICHARDS, ACCOUNT MANAGER – HUB INTERNATIONAL ATLANTIC INSURANCE RE: MUNICIPAL INSURANCE PROGRAM RENEWAL – EFFECTIVE JANUARY 1, 2019**

Councillor Evans moved to approve the Municipal Insurance Program Renewal, effective January 1, 2019 per letter of November 21, 2018 from Christina Richards, Account Manager – Hub International Atlantic Insurance.

Seconded by Councillor Snodgrass. Carried.

22.a **SIGNAGE GRANT PROGRAM – BURR'S BAKERY**

Councillor Day moved approve a grant application for up to \$743.91 eligible costs for repairs/replacement signage for Burr's Bakery, located at 208 River Valley Drive as per Signage Grant Program Guidelines.

Seconded by Councillor Snodgrass. Carried

6.1. **PRESENTATION BY JOHN WEBBER RE: RIVER VALLEY COMMUNITY CENTER FINANCIAL REPORT AND 2019 BUDGET REQUEST**

John Webber, Treasurer, River Valley Community Center (RVCC) presented Council with an overview of Financials and Operations at the facility and the Budget request from the Town for 2019.

Deputy Mayor Likely moved to refer the RVCC Budget request to the 2019 Budget Process.

Seconded by Councillor Evans. Carried.

Mayor Losier thanked Mr. Webber for all his years of dedicated service to the River Valley Community Center.

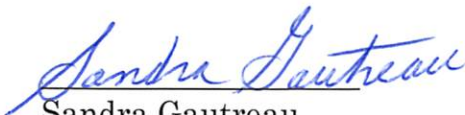
23. ADJOURNMENT

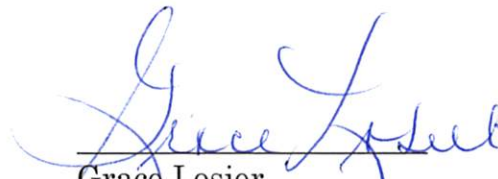
Councillor Evans moved adjournment.

Seconded by Councillor Day. Carried.

Time: 8:18 pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Grace Losier
Mayor


Marcia Mason
Assistant Clerk Treasurer



