Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting
Minutes
Monday, November 25, 2013

ADOPTED
DEC - 9 2013

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, November 25, 2013 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Calvin, Councillor Day, Councillor Evans and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of November 25, 2013 as presented.

Seconded by Councillor Snodgrass. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION BY SAINT JOHN AIRPORT COMMISSION RE: MARKETING PLAN 2014 - REQUEST FOR FUNDING - DAVID ALLEN, PRESIDENT AND CHIEF EXECUTIVE OFFICER PRESENTER**

David Allen, President and CEO, Saint John Airport Commission and Angela McKay, Marketing Director provided information to Council Re: Marketing Plan 2014 and Request for Funding.

Councillor Day moved to refer the Funding Request from the Saint John Airport Commission to the 2014 Budget Process.

Seconded by Councillor Evans. Carried.

Phillip Reid, Area Representative on the Saint John Airport Commission was also present.

7. MINUTES

7.1 MINUTES OF REGULAR COUNCIL MEETING OF TUESDAY NOVEMBER 12, 2013

Councillor Calvin moved to adopt the minutes of the Regular Council Meeting of Tuesday November 12, 2013 as presented.

Seconded by Councillor Snodgrass. Carried.

7.2 MINUTES OF EMERGENCY MEASURES ORGANIZATION (EMO) MEETINGS OF JUNE 18, 2013 AND SEPTEMBER 17, 2013/EMO TRAINING MEETINGS OF JUNE 18, 2013 AND SEPTEMBER 17, 2013

Councillor Snodgrass moved to receive and file minutes of Emergency Measures Organization (EMO) Meetings of June 18, 2013 and September 17, 2013/EMO Training Meetings of June 18, 2013 and September 17, 2013.

Seconded by Councillor Calvin. Carried.

8. BILLS FOR PAYMENT

Councillor Day moved to pay Bills for Payment in the amount of $6,875.75 and Bills for Ratification in the amount of $76,974.70 Grand Total of $83,850.45.

Seconded by Deputy Mayor Likely. Carried.

9. CONSENT AGENDA

None

10. BUSINESS ARISING FROM MINUTES

a) Regular Council Meeting Minutes of November 12, 2013

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

None

16. **LETTER RECEIVED NOVEMBER 8, 2013 FROM LINDA J. SCOTT, 2ND VICE PRESIDENT/MEMBERSHIP/BURSARY COMMITTEE, BAYVIEW BRANCH # 22 RCL RE: CLEARING OF THE CENOTAPH**

Councillor Snodgrass moved to receive and have read letter of November 8, 2013 from Linda J. Scott, 2nd Vice President/Membership/Bursary Committee, Bayview Branch # 22 RCL Re: Clearing of the Cenotaph.

Seconded by Councillor Day. Carried.

Letter of November 8, 2013 was read for the record.

17. **EMAIL OF NOVEMBER 20, 2013 FROM FRANK MCCAREY, SAINT JOHN TRANSIT COMMISSION RE: MATTER 211 - SAINT JOHN TRANSIT COMMISSION - SEEKING EXEMPTION**

Councillor Snodgrass moved to receive and file email of November 20, 2013 from Frank McCarey, Saint John Transit Commission Re: Matter 211 - Saint John Transit Commission - Seeking Exemption.

Seconded by Councillor Evans. Carried.

18. **FIRE CHIEF'S REPORT OF NOVEMBER 20, 2013 RE: WESTFIELD CRESCENT LICENSE AGREEMENT**

Councillor Day moved to authorize appropriate signatures to renew the land license agreement between the Town and the Roman Catholic Bishop of Saint John.

Seconded by Deputy Mayor Likely. Carried.

19. **DEVELOPMENT OFFICER'S REPORT OF NOVEMBER 20, 2013 RE: DANGEROUS OR UNSIGHTLY PREMISES BY-LAW VIOLATION, 60 YOUNG STREET, PID NO. 00219113**

Councillor Evans moved WHEREAS Kenneth Woodcock of Rothesay, N.B. is the owner of the property located at 60 Young Street, Grand-Bay Westfield, N.B. (PID #219113);

AND WHEREAS the Town is in receipt of a report from Legault Sabean Engineering Ltd. stating repair of the structure located at 60 Young Street is not practicable, and recommending demolition of same;

AND WHEREAS the condition of the building contravenes subsections 190.01(1), 190.01(1.1) and 190.01(2) of the *Municipalities Act,* as adopted by the Dangerous and Unsightly Premises By-Law No.115;

AND WHEREAS, in compliance with section 190.01(3) of the *Municipalities Act*, David Taylor, Development Officer for the Town of Grand Bay-Westfield, issued a letter on September 9, 2013, advising the owner to have the building demolished and remaining debris removed within 30 days;

AND WHEREAS the letter was served on the owner on September 11, 2013, but he failed to voluntarily resolve the situation;

AND WHEREAS the owner was served with a Notice to Comply (Form 1) on October 16, 2013;

AND WHEREAS the owner failed to observe the Notice to Comply, and did not request an appeal of the contents of the Notice within the specified time frame, being 14 days;

AND WHEREAS the owner failed to effect the remedy sought in the Notice to Comply within the 30 days specified for doing so;

AND WHEREAS on October 15, 2013, the Department of Finance was notified the Town of Grand Bay-Westfield intends to undertake the cost of demolishing the building located at 60 Young Street, and will make a claim against the owner to recover the expense:

IT IS HEREBY RESOLVED AS FOLLOWS:

The Town of Grand Bay-Westfield authorizes Maguire Excavation Ltd. to proceed with the demolition and removal of all debris from the dilapidated building located at 60 Young Street, PID No. 00219113, for the amount of $3,875 plus HST, pursuant to section 190.04(1)(b) of the *Municipalities Act* subject to one final notice being served on the property owner.

Seconded by Councillor Snodgrass. Carried.

20. FIRE CHIEF'S REPORT OF NOVEMBER 21, 2013 RE: RADIO EQUIPMENT SHED VANDALISM PROTECTION

Councillor Snodgrass moved to authorize staff to proceed with the installation of Kevlar Panels in the Radio Equipment Shed located on Ridge Way at a cost not to exceed $8,100.

Seconded by Councillor Day. Carried.

21. ADJOURNMENT

Councillor Calvin moved adjournment.

Seconded by Councillor Snodgrass. Carried.

Time 8:22 pm

Respectfully submitted,

Sandra Gautreau
Town Manager/Clerk

Grace Losier
Mayor

Marcia Mason
Assistant Clerk

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