

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

Regular Council Meeting

Minutes

Monday, November 24, 2014

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**ADOPTED**

**DEC 8 - 2014**

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, November 24, 2014 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Day, Councillor Calvin, Councillor Evans, and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of November 24, 2014 as presented.

Seconded by Councillor Snodgrass. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

Councillor Calvin declared a conflict of interest with item #12 on Bills for Payment: Brad Calhoun for \$28.24.

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION RE: CHERRY BROOK ZOO REQUEST FOR FINANCIAL ASSISTANCE - ALICE O'NEILL, CHAIR, BOARD OF TRUSTEES AND LYNDY COLLRIN PRESENTERS**

Councillor Evans moved to receive and file the Presentation Re: Cherry Brook Zoo Request for Financial Assistance - Alice O'Neill, Chair, Board of Trustees and Lynda Collrin Presenters.

Seconded by Deputy Mayor Likely. Carried.

6.2 **PRESENTATION RE: IMPERIAL THEATRE OPERATIONS -  
BARBARA KEIR, TOWN REPRESENTATIVE PRESENTER**

Councillor Evans moved to receive and file the Presentation Re: Imperial Theatre Operations - Barbara Keir, Town Representative Presenter.

Seconded by Councillor Snodgrass. Carried.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF NOVEMBER 10,  
2014**

Councillor Snodgrass moved to adopt the Minutes of the Regular Council Meeting of November 10, 2014 as presented.

Seconded by Councillor Day. Carried.

7.2 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF  
OCTOBER 6, 2014**

Councillor Evans moved to receive and file the Minutes of Planning Advisory Committee Meeting of October 6, 2014.

Seconded by Councillor Calvin. Carried.

7.3 **REQUEST FOR PROPOSAL NOTES OF OCTOBER 18, 2014 RE:  
RFP-RVCC/CLUSTER-OP-REV-14**

Councillor Snodgrass moved to receive and file the Request for Proposal Notes of October 18, 2014 Re: RFP-RVCC/Cluster-OP-REV-14.

Seconded by Councillor Day. Carried.

7.4 MINUTES OF EMERGENCY MEASURES ORGANIZATION (EMO)  
MEETINGS OF SEPTEMBER 16, 2014 AND OCTOBER 21, 2014  
/EMO TRAINING MEETINGS OF SEPTEMBER 16, 2014 AND  
OCTOBER 21, 2014

Councillor Day moved to receive and file the Minutes of Emergency Measures Organization (EMO) Meetings of September 16, 2014 and October 21, 2014 /EMO Training Meetings of September 16, 2014 and October 21, 2014.

Seconded by Councillor Evans. Carried.

8. BILLS FOR PAYMENT

Councillor Calvin departed the meeting due to a stated conflict of interest with item #12 on Bills for Payment.

Councillor Day moved to pay item #12 on Bills for Payment in the amount of \$28.24 to Brad Calhoun.

Seconded by Councillor Snodgrass. Carried.

Councillor Calvin rejoined the meeting.

Councillor Day moved to pay Bills for Payment for \$37,462.01 and Bills for Ratification for \$76,576.55 for a total of \$114,038.56.

Seconded by Councillor Snodgrass. Carried.

9. CONSENT AGENDA

a) Works Commissioner's Report For October 2014

Councillor Day moved to receive and file the following Consent Agenda Items.

a) Works Commissioner's Report For October 2014

Seconded by Councillor Calvin. Carried.

10. BUSINESS ARISING FROM MINUTES

a) Regular Council Meeting Minutes of November 10, 2014

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

None

16. TOWN MANAGER'S REPORT OF NOVEMBER 12, 2014 RE:  
VARIOUS FEES - 2015

Councillor Day moved to adopt Various Town Fees dated November 12, 2014, copy attached, effective January 1, 2015.

Seconded by Deputy Mayor Likely. Carried.

17. TOWN MANAGER'S REPORT OF NOVEMBER 13, 2014 RE:  
REGULAR UNLEADED GASOLINE - OPTION TO RENEW

Councillor Snodgrass moved to approve a one year renewal to December 31, 2015 of the Regular Unleaded Fuel for Municipal Vehicles Agreement with Scholten's subject to the same terms and conditions as the original agreement per Quotation No. 02U-11.

Seconded by Councillor Evans. Carried.

18. EMAIL OF NOVEMBER 17, 2014 FROM JOHANNE PERRON RE:  
"PAY EQUITY. IT'S ONLY FAIR. DONATE TODAY."

Councillor Day moved to refer the Email of November 17, 2014 from Johanne Perron Re: "Pay Equity. It's only fair. Donate today" to the budget process for consideration.

Seconded by Councillor Snodgrass. Carried.

19. EMAIL OF NOVEMBER 17, 2014 FROM FRANK MCCAREY RE:  
COMEX FARES/RELEVANT DATA

Councillor Snodgrass moved to receive and file the Email of November 17, 2014 from Frank McCarey Re: ComeX Fares/Relevant Data and to request a presentation from Mr. McCarey to include a funding request for 2015 as the Town's current agreement expires December 31, 2014.

Seconded by Councillor Calvin. Carried.

20. EMAIL OF NOVEMBER 14, 2014 FROM RAYMOND MURPHY RE:  
PRESUMPTIVE COVERAGE FOR FIREFIGHTERS

Councillor Snodgrass moved to authorize a letter to Hon. Francine Landry, Minister of Post-Secondary Education, Training and Labour with copies to Hon. Brian Kenny, Minister of Environment and Local Government seeking assistance regarding the 55% increase in premiums for Firefighters Presumptive Coverage.

Seconded by Deputy Mayor Likely. Carried.

21. **TOWN MANAGER'S REPORT OF NOVEMBER 19, 2014 RE:  
SEWERAGE REVENUE FUND OPERATING BUDGET - 2015**

Councillor Day moved to adopt the 2015 Sewerage Revenue Fund Operating Budget as per document attached to the Town Manager's report of November 19, 2014 reflecting total revenues of \$465,400 and total expenditures of \$465,400; the sewerage user fee shall be \$270.00 per user unit effective January 1, 2015 with a \$15.00 discount for residential units only, if full payment is received by the Town Office by 5:00 pm on Wednesday, April 1, 2015; discount applicable where there are no arrears or penalties payable in respect of the annual user charge.

Seconded by Councillor Calvin. Carried.

22. **WORKS COMMISSIONER'S REPORT OF NOVEMBER 18, 2014 RE:  
2015 SEWERAGE CAPITAL BUDGET REQUEST**

Councillor Evans move to authorize staff to make an application to the Environmental Trust Fund for funding to perform required testing at our treatment facilities, and if Build Canada funding is not received to identify alternate funding for:

1	Canada-wide Strategy (due 2016)
2	Retrofit lift stations for floatable removal (due 2016)
3	Plan to reduce infiltration (due 2016)

Seconded by Councillor Calvin. Carried.

23. **TOWN MANAGER'S MEMORANDUM OF NOVEMBER 20, 2014 RE:  
REVISED GRAND BAY CAR WASH AGREEMENT**

Councillor Day moved to authorize appropriate signatures for the revised Town of Grand Bay-Westfield/Grand Bay Car Wash Facility Use Agreement.

Seconded by Councillor Evans. Carried.

24. MEMORANDUM OF NOVEMBER 18, 2014 FROM PLANNING ADVISORY COMMITTEE RE: PAC TERM EXPIRATIONS

Councillor Snodgrass moved to reappoint the following Planning Advisory Committee Members James Burke, Theresa Gordon and Councillor Bev Day for a 3-year term from January 2, 2015 to January 1, 2018).

Seconded by Councillor Evans. Carried.


25. ADJOURNMENT


Councillor Calvin moved adjournment.

Seconded by Councillor Evans. Carried.

Time 8:14 pm

Respectfully submitted,

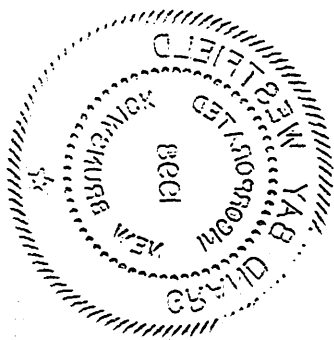
  
Sandra Gautreau  
Town Manager/Clerk

  
Grace Losier  
Mayor

  
Lynn Campbell  
Assistant Clerk

Attachments (1)







# Town of Grand Bay-Westfield

## DRAFT - 2015 VARIOUS FEES OCTOBER 20, 2014

<u>DOG LICENSES</u>	<u>CURRENT FEES</u>	<u>PROPOSED FEES 2015</u>
Males Neutered*	\$10.00	\$10.00
Males Not Neutered*	\$30.00	\$30.00
Females Spay*	\$10.00	\$10.00
Females Not Spay*	\$30.00	\$30.00
Replacement Tags*	\$4.00	\$5.00
Board at Animal Rescue League	20.00/day	\$25.00/day
<b><u>DOG FINES</u></b>		
First Occasion during any Calendar Year*	\$70.00	\$70.00
Second Occasion during any Calendar Year*	\$100.00	\$100.00
Third Occasion during any Calendar Year*	\$500.00	\$500.00
Kennel Cough Shot - Required by Animal Rescue League	\$15.00	\$25.00
<b><u>MISCELLANEOUS</u></b>		
Fax Transmittals per Page, non-municipal made by Town Owned Equipment	\$1.00/page - local \$2.00/page - long distance	\$1.00/page - local \$2.00/page - long distance
Town Lapel Pins (to the public)	\$3.00 + HST	\$3.00 + HST
Town Lapel Pins (to local businesses for resale)	\$2.25	\$2.25
Photo Copies	.25/page	.25/page
Search & Preparation of Public Documents (RTIPPA)	0	0
Town By-laws	.25/page	.25/page
Town Zoning Maps - full size	\$100.00	\$100.00
Town Municipal Plan Maps - full size	\$100.00	\$100.00
Used Culvert	\$35.00/section	\$40.00/section
Mobile Home Park Permit*	\$100.00	\$100.00
Building Permits * (Partial refund of fees per Policy E002)	\$4.00/\$1,000 over \$5,000	\$4.00/\$1,000 over \$5,000
Sign Permits *	\$10.00	\$10.00
Excavation Permit *	\$1,000.00	\$1,000.00
Application for Subdivision *	\$100.00	\$100.00
Application for Zoning By-law/Municipal Plan By-law Amendment*	\$1,000.00	\$1,000.00
Application for Variance or Discretionary Use (revised application - no fee applicable)	\$45.00	\$45.00
Property Inquiries Re: Zoning or Sewerage Fees	\$30.00	\$35.00
<b><u>BALL FIELDS</u></b>		
1. Ball Field Lighting Power Cost (Adult Users)	\$100.00/team 19 yrs. & over	\$100.00/team 19 yrs. & over
2. Ball Field Lining & Dragging - Adult	per formula adopted May 12, 2003: cost of service X percentage of allocation	per formula adopted May 12, 2003: cost of service X percentage of allocation
3. Ball Field Lining & Dragging - Youth	\$4.00/Registrant	\$4.00/Registrant
<b><u>WESTFIELD BOOKS</u></b>		
A History Told by Residents	\$15.00	\$15.00
Historic Sketch	\$5.00	\$5.00

\*Per By-law