

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

Tuesday November 13, 2018

Page 1 of 8

ADOPTED

NOV 26 2018

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Tuesday, November 13, 2018 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likely and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the Agenda of November 13, 2018 as presented.

Seconded by Councillor Evans. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **RCMP REPORTS FOR SEPTEMBER AND OCTOBER 2018 - RCMP REPRESENTATIVE ATTENDING**

Cpl. Bigger presented the September and October 2018 reports and provided Council with information as well as responded to inquiries from Council.

Councillor Evans moved to receive and file the RCMP Reports for September and October 2018.

Seconded by Councillor Day. Carried.

It was noted that the RCMP will look into Off Road Patrols regarding ATVs, etc.

6.2 **PRESENTATION RE: IMPERIAL THEATRE OPERATIONS FOR THE PERIOD OF JULY 2017 - JUNE 2018 - BARB KEIR PRESENTER**

Barb Keir was unable to attend the meeting.

Councillor Evans moved to receive and file the Imperial Theatre Operations presentation for the period July 2017 - June 2018.

Seconded by Deputy Mayor Likely. Carried.

6.3 **PRESENTATION RE: ECONOMIC DEVELOPMENT PLAN 2019 - 2021 BY ENTERPRISE SAINT JOHN, RON GAUDET, CHIEF EXECUTIVE OFFICER PRESENTER**

Ron Gaudet, Chief Executive Officer of Enterprise Saint John presented Council with an overview of the Economic Development Plan 2019 - 2021.

Deputy Mayor Likely moved to receive and file the Presentation by Ron Gaudet, Chief Executive Officer of Enterprise Saint John and to refer the item to the 2019 Budget Process.

Seconded by Councillor Snodgrass. Carried.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF OCTOBER 22, 2018**

Councillor Day moved to adopt the minutes of the Regular Council Meeting of October 22, 2018 as presented.

Seconded by Councillor Evans. Carried.

7.2 **EMAIL POLL OF OCTOBER 23, 2018 RE: OFFER OF SERVICES
- STUDY FOR NEW PUBLIC WORKS FACILITY**

Councillor Snodgrass moved to ratify email poll of October 23, 2018 to accept the Offer of Services - Study for New Works Facility per letter of September 24, 2018 from Dillon Consulting with authorization for Signature of the Agreement for Professional Services with a draft copy of the Study to be provided to Town Council by January 30, 2019 and the Final Study to be completed for the first Council Meeting in February 2019.

Seconded by Councillor Evans. Carried.

7.3 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING
OF OCTOBER 15, 2018**

Councillor Day moved to receive and file minutes of Planning Advisory Committee Meeting of October 15, 2018.

Seconded by Deputy Mayor Likely. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment as presented for \$11,151.21 and Bills for Ratification for \$132,129.16 for a grand total of \$143,280.37.

Seconded by Deputy Mayor Likely. Carried.

9. **CONSENT AGENDA**

- a) **DOG CONTROL REPORT FOR OCTOBER 2018**
- b) **GRAND BAY-WESTFIELD VOLUNTEER FIRE RESCUE
REPORT FOR OCTOBER 2018**
- c) **WORKS DEPARTMENT REPORT FOR OCTOBER 2018**
- d) **RECREATION DEPARTMENT REPORT FOR OCTOBER 2018**
- e) **BUILDING INSPECTOR'S REPORT FOR OCTOBER 2018**
- f) **RIVER CENTRE COORDINATOR'S REPORT FOR OCTOBER
2018**

Councillor Evans moved to receive and file the following Consent Agenda items:

- a) Dog Control Report for October 2018
- b) Grand Bay-Westfield Volunteer Fire Rescue Report for October 2018
- c) Works Department Report for October 2018
- d) Recreation Department Report for October 2018
- e) Building Inspector's Report for October 2018
- f) River Centre Coordinator's Report for October 2018.

Seconded by Deputy Mayor Likely. Carried.

10. **BUSINESS ARISING FROM MINUTES**

a) **REGULAR COUNCIL MEETING MINUTES OF OCTOBER 22, 2018**

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

13.1 **READING BY SECTION TITLES OF BY-LAW NO. 120, TOWN OF GRAND BAY-WESTFIELD BY-LAW RESPECTING THE CODE OF CONDUCT FOR MEMBERS OF THE TOWN COUNCIL**

Councillor Day moved Reading by Section Titles of By-law No. 120, Town of Grand Bay-Westfield By-law Respecting the Code of Conduct for Members of the Town Council.

Seconded by Councillor Evans. Carried.

By-law No. 120, Town of Grand Bay-Westfield By-law Respecting the Code of Conduct for Members of the Town Council was Read by Section Titles.

13.2 **THIRD READING BY TITLE AND ENACTMENT OF BY-LAW NO. 120, TOWN OF GRAND BAY-WESTFIELD BY-LAW RESPECTING THE CODE OF CONDUCT FOR MEMBERS OF THE TOWN COUNCIL**

Councillor Day moved Third Reading by Title and Enactment of By-law No. 120, Town of Grand Bay-Westfield By-law Respecting the Code of Conduct for Members of the Town Council.

Seconded by Councillor Snodgrass. Carried.

By-law No. 120, Town of Grand Bay-Westfield By-law Respecting the Code of Conduct for Members of the Town Council was Read a Third Time by Title and Enacted.

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

15.1 **GENERAL REVENUE FUND OPERATING BUDGET FINANCIAL REPORT AS AT OCTOBER 15, 2018**

Councillor Snodgrass moved to receive and file the General Revenue Fund Operating Budget Financial Report as at October 15, 2018 as presented.

Seconded by Deputy Mayor Likely. Carried.

16. **EMAIL OF OCTOBER 25, 2018 FROM DAYTRIPPIN' NB RE: 2019 PROMOTIONAL ADVERTISEMENT**

Deputy Mayor Likely moved to refer Email of October 25, 2018 from DayTrippin' NB Re: 2019 Promotional Advertisement to the 2019 Budget Process.

Seconded by Councillor Evans. Carried.

17. **LETTER OF OCTOBER 16, 2018 FROM NATASHA O'DONNELL, ANNUAL DEVELOPMENT OFFICER - SJRH FOUNDATION RE: THANK YOU FOR SUPPORT OF SINUS SURGERY CENTRE**

Councillor Snodgrass moved to receive and file letter of October 16, 2018 from Natasha O'Donnell, Annual Development Officer - SJRH Foundation Re: Thank You for Support of Sinus Surgery Centre.

Seconded by Councillor Evans. Carried.

18. **LETTER OF OCTOBER 29, 2018 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: STORM SEWER AND STREET IMP. 2018 VARIOUS LOCATIONS, PROJECT 187635B, CERTIFICATE NO. 2 , COMPLETION CERTIFICATE**

Councillor Day moved to approve payment in the amount of \$93,792.03 to Galbraith Construction per letter of October 29, 2018 from Douglas Hartford, P. Eng., Dillon Consulting Ltd. Re: Storm Sewer and Street Imp. 2018, Project No. 187635B, Certificate No. 2, Completion Certificate.

Seconded by Deputy Mayor Likely. Carried.

19. **THANK YOU CARD FROM ANNA CAINES - PLAY PARK COORDINATOR RE: GRANT FUNDING FOR PLAY PARK PROJECT**

Councillor Snodgrass moved to receive and file Thank You Card from Anna Caines - Play Park Coordinator Re: Grant Funding for Play Park Project.

Seconded by Councillor Evans. Carried.

20. **REPORT OF OCTOBER 25, 2018 FROM TOWN MANAGER RE: RENEWAL OF LEASE - INSHORE RESCUE STATION - TOWN OF GRAND BAY-WESTFIELD AND FISHERIES AND OCEANS CANADA**

Councillor Snodgrass moved to renew the existing lease with Fisheries and Oceans Canada for use of Town land at 293 Nerepis Road and Town docking facilities at 4 Ferry Road as outlined in the attached draft lease and as depicted in Schedules "A" and "B" (copy attached to the Town Manager's report of October 25, 2018) for the period October 1, 2018 - September 30, 2023 with annual rental fees set at \$100 per month for the months of September - April and \$970 per month for the months of May - August with option to renew for a further 5 years with the same terms and conditions with the exceptions of rent with authorization for appropriate Town signatures.

Seconded by Councillor Evans. Carried.

21. **REPORT OF NOVEMBER 7, 2018 FROM RECREATION DIRECTOR RE: INTEGRATED PEST MANAGEMENT SERVICES RENEWAL**

Councillor Day moved to approve the renewal with Weed Man for Integrated Pest Management Services for the amount of \$28,235.68 + \$4,235.35 HST = \$32,471.03 for renewal for another six month period from May - November 2019.

Seconded by Deputy Mayor Likely. Carried.

22. **REPORT OF NOVEMBER 7, 2018 FROM RECREATION DIRECTOR RE: FUNDY REGION ICE STRATEGY PRESENTATION OCTOBER 22, 2018**

Councillor Snodgrass moved that the Town of Grand Bay-Westfield Council support the Fundy Regional Service Commission (FRSC) Regional Ice Strategy as follows:

- that it be mandatory for sports organizations to provide public arena operators in the Fundy Region with registration information; public arena operators shall provide sports organizations with a privacy agreement which clearly communicates how this information is used and how personal information is protected;
- continue to work in collaboration with all Fundy Region members including Local Service Districts to explore the development of a regional funding formula which would be presented before 2019-2020 ice season, subject to all the presentations to the five Municipalities being completed and all Municipalities and all Local Service Districts being in agreement to continue with the Regional Ice Strategy.

Seconded by Deputy Mayor Likely. Carried.

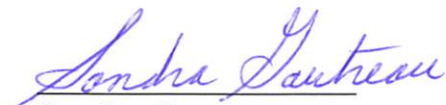
23. ADJOURNMENT

Deputy Mayor Likely moved adjournment.

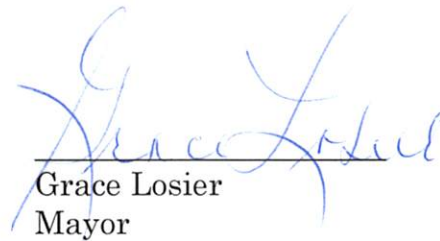
Seconded by Councillor Day. Carried.

Time: 9:00 pm

Respectfully submitted,



Sandra Gautreau
Town Manager/Clerk



Grace Losier
Mayor



Marcia Mason
Assistant Clerk Treasurer



