

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting

Minutes

Monday, May 25, 2015

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ADOPTED

JUN - 8 2015

1. **CALL TO ORDER - 7:34 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, May 25, 2015 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Calvin, Councillor Evans, Councillor Day, Councillor Snodgrass, and Deputy Mayor Likely were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of May 25, 2015 with the following addition:

22. a) Trade and Convention Centre Committee Appointment.

Seconded by Councillor Evans. Carried unanimously.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

Councillor Calvin declared a conflict of interest with item #30 on Bills for Payment for Firemed Training Solutions for \$678.00.

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

None

7. MINUTES

7.1 MINUTES OF REGULAR COUNCIL MEETING OF MAY 11, 2015

Councillor Calvin moved to adopt the Minutes of the Regular Council Meeting of May 11, 2015 as presented.

Seconded by Councillor Snodgrass. Carried.

7.2 MINUTES OF RIVER VALLEY COMMUNITY CENTER FOUNDATION INC., BOARD OF DIRECTORS MEETINGS OF MARCH 17, 2015 AND APRIL 21, 2015

Councillor Snodgrass moved to receive and file the Minutes of River Valley Community Center Foundation Inc., Board of Directors Meetings of March 17, 2015 and April 21, 2015.

Seconded by Deputy Mayor Likely. Carried.

7.3 TENDER NOTES OF MAY 15, 2015 RE: CERTIFIED JOURNEYPERSON CARPENTER, TENDER BID #2C-15

Councillor Snodgrass moved to receive and file the Tender Notes of May 15, 2015 Re: Certified Journeyperson Carpenter, Tender Bid #2C-15.

Seconded by Councillor Evans. Carried.

7.4 BID NOTES OF MAY 13, 2015 RE: PAVEMENT MARKINGS - BID # T02-2015

Councillor Calvin moved to receive and file the Bid Notes of May 13, 2015 Re: Pavement Markings - Bid # T02-2015.

Seconded by Councillor Snodgrass. Carried.

7.5 TENDER NOTES OF MAY 20, 2015 RE: STORM SEWER AND STREET IMPROVEMENTS - BID NO. 15-1954A

Councillor Snodgrass moved to receive and file the Tender Notes of May 20, 2015 Re: Storm Sewer and Street Improvements - Bid No. 15-1954A.

Seconded by Councillor Evans. Carried.

7.6 TENDER NOTES OF MAY 20, 2015 RE: STORM SEWER AND STREET IMPROVEMENTS - BID# 15-1954B

Councillor Snodgrass moved to receive and file the Tender Notes of May 20, 2015 Re: Storm Sewer and Street Improvements - Bid# 15-1954B.

Seconded by Councillor Evans. Carried.

7.7 MINUTES OF TOWN OF GRAND BAY-WESTFIELD ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING OF APRIL 8, 2015

Councillor Evans moved to receive and file the Minutes of Town of Grand Bay-Westfield Economic Development Advisory Committee Meeting of April 8, 2015.

Seconded by Councillor Calvin. Carried.

8. BILLS FOR PAYMENT

Councillor Calvin departed the meeting due to a stated conflict of interest with item #30 on Bills for Payment.

Councillor Day moved to pay item #30 on Bills for Payment in the amount of \$678.00 to Firemed Training Solutions.

Seconded by Councillor Snodgrass. Carried.

Councillor Calvin rejoined the meeting.

Councillor Day moved to pay Bills for Payment for \$1,695.00 and Bills for Ratification for \$160,526.22 for a total of \$162,221.22.

Seconded by Councillor Evans. Carried.

9. CONSENT AGENDA

None

10. Business Arising from Minutes

a) Regular Council Meeting Minutes of May 11, 2015

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

15.1 FUNDY REGIONAL SERVICE COMMISSION CONSOLIDATED
FINANCIAL STATEMENTS AT DECEMBER 31, 2014

Councillor Evans moved to receive and file the Fundy Regional Service Commission Consolidated Financial Statements at December 31, 2014.

Seconded by Deputy Mayor Likely. Carried.

16. LETTER OF APRIL 21, 2015 FROM HONOURABLE ROGER MELANSON, MINISTER OF FINANCE/MINISTER OF TRANSPORTATION AND INFRASTRUCTURE RE: IMPROVEMENTS TO PROVINCIALY DESIGNATED HIGHWAYS IN MUNICIPALITIES

Councillor Evans moved to receive and file the Letter of April 21, 2015 from Honourable Roger Melanson, Minister of Finance/Minister of Transportation and Infrastructure Re: Improvements to Provincially Designated Highways in Municipalities.

Seconded by Councillor Snodgrass. Carried.

17. LETTER OF MAY 6, 2015 FROM HONOURABLE SHELLY GLOVER, P.C., M.P., MINISTER OF CANADIAN HERITAGE AND OFFICIAL LANGUAGES RE: GRANT APPROVAL - CELEBRATE CANADA

Councillor Snodgrass moved to receive and file the Letter of May 6, 2015 from Honourable Shelly Glover, P.C., M.P., Minister of Canadian Heritage and Official Languages Re: Grant Approval - Celebrate Canada.

Seconded by Councillor Evans. Carried.

18. LETTER OF MAY 20, 2015 FROM DOUGLAS HARTFORD, P. ENG., PROJECT MANAGER, ASSOCIATE, DILLON CONSULTING RE: DESIGNATED HIGHWAY 2015 - ROUTE 177 (GARDEN TO ALLINGHAM) SCOPE OF WORK AND ENGINEERING SERVICES

Deputy Mayor Likely moved to authorize appropriate signatures on the offer of services as per the Letter of May 20, 2015 from Douglas Hartford, P. Eng., Project Manager, Associate, Dillon Consulting Re: Designated Highway 2015 - Route 177 (Garden to Allingham) Scope of Work and Engineering Services.

Seconded by Councillor Evans. Carried.

19. TOWN MANAGER'S REPORT OF MAY 21, 2015 RE: QUOTATIONS FOR SERVICES BY A QUALIFIED CARPENTER

Councillor Snodgrass moved to engage Power-Built Construction to provide the services of a qualified carpenter for the period June 14, 2015 to June 14, 2018 at an hourly rate of \$30.00 subject to all terms and conditions of Quotation Number 2C-15 with an option to renew for an additional 12 month period.

Seconded by Councillor Calvin. Carried.

20. WORKS COMMISSIONER'S REPORT OF MAY 19, 2015 RE: 2015 PAVEMENT MARKINGS - TENDER T02-2015

Councillor Snodgrass moved that Northside Pavement Markings be awarded Tender T02-2015 for Pavement Markings in 2015 for \$12,976.06 plus HST noting the Town reserves the right to extend this contract for an additional two years upon mutual consent and agreement of the Town and Northside Pavement Markings, each renewal year, subject to the same Terms, Conditions, and Pricing.

Seconded by Councillor Calvin. Carried.

21. EMAIL OF MAY 20, 2015 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: STORM SEWER AND STREET IMPROVEMENTS 2015, COUNTRY CLUB DRIVE, MULLIN LANE, ALLINGHAM TERRACE, SUNNYSIDE DRIVE, AND HIGHLAND ROAD, PROJECT NO: 15-1954(A)

Councillor Evans moved to award the contract to the low tenderer, Galbraith Construction Ltd., for the Tender Price of \$427,917.50 HST included as per the Email of May 20, 2015 from Douglas Hartford, P. Eng., Dillon Consulting Re: Storm Sewer and Street Improvements 2015, Country Club Drive, Mullin Lane, Allingham Terrace, Sunnyside Drive, and Highland Road, Project No: 15-1954(A).

Seconded by Councillor Calvin. Carried.

22. EMAIL OF MAY 20, 2015 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: STORM SEWER AND STREET IMPROVEMENTS 2015, COUNTRY CLUB DRIVE, MULLIN LANE, ALLINGHAM TERRACE, HIGHLAND ROAD, MORNINGSIDE CRESCENT, AND BRUNDAGE POINT RIVER CENTRE, PROJECT NO: 15-1954(B)

Councillor Snodgrass moved to award the contract to the low tenderer, Classic Construction (2012) Ltd., for the Tender Price of \$239,528.38 HST included as per the Email of May 20, 2015 from Douglas Hartford, P. Eng., Dillon Consulting Re: Storm Sewer and Street Improvements 2015, Country Club Drive, Mullin Lane, Allingham Terrace, Highland Road, Morningside Crescent, and Brundage Point River Centre, Project No: 15-1954(B).

Seconded by Councillor Evans. Carried.

22.a) APPOINTMENT TO THE TRADE AND CONVENTION CENTRE COMMITTEE REPRESENTATIVE

Councillor Snodgrass moved to appoint John Kellock as the Town's representative on the Trade and Convention Centre Oversight Committee to fill the current vacancy to April 2016.

Seconded by Councillor Evans. Carried.


23. ADJOURNMENT

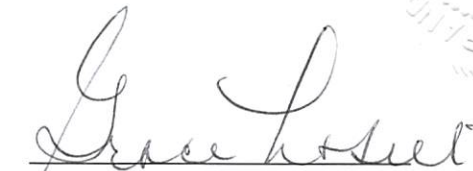
Councillor Calvin moved adjournment.

Seconded by Councillor Snodgrass. Carried.

Time 7:50 pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Grace Losier
Mayor


Lynn Campbell
Assistant Clerk/Treasurer



