

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

May 14, 2018

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ADOPTED

MAY 28 2018

1. **CALL TO ORDER – 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, May 14, 2018 with Mayor Losier presiding.

Mayor Losier made special mention of the outstanding efforts of volunteers within and outside the community, Town Staff, and Town EMO members in regard to the flooding event in the Town. EMO Director Councillor Day thanked all involved and noted the Provincial Regional Emergency Centre representatives working out of the Town Emergency Operations Centre were extremely pleased with Town operations and our hospitality during their time in the municipality.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Balemans, Councillor Evans, Councillor Snodgrass and Councillor Day were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Snodgrass moved to approve the Agenda of May 14, 2018 as presented.

Seconded by Deputy Mayor Likely. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 RCMP REPORT FOR APRIL 2018 – RCMP REPRESENTATIVE ATTENDING

Cst. MacKinnon presented the April 2018 report and provided Council with RCMP Flood Stats as well as responded to inquiries from Council.

It was noted it may be advisable to purchase cameras to monitor Tailwhip Park.

Councillor Evans moved to receive and file the RCMP Report for April 2018.

Seconded by Councillor Snodgrass. Carried.

7. MINUTES

7.1 MINUTES OF REGULAR COUNCIL MEETING OF APRIL 23, 2018

Councillor Snodgrass moved to adopt the Minutes of the Regular Council Meeting of April 23, 2018 as presented.

Seconded by Deputy Mayor Likely. Carried.

7.2 EMAIL POLL OF MAY 3, 2018 RE: RECOMMENDATION OF MAY 3, 2018 FOR APPROPRIATE SIGNATURES FOR THE SERVICE NEW BRUNSWICK MEMORANDUM FOR THE PROCUREMENT OF BULK FUELS

Councillor Snodgrass moved to ratify the Email Poll of May 3, 2018 Re: Recommendation of May 3, 2018 for Appropriate Signature for the Service New Brunswick memorandum for the procurement of Bulk Fuels.

Seconded by Councillor Evans. Carried.

7.3 TENDER NOTES OF MAY 9, 2018 FOR PAVEMENT MARKINGS – PROJECT NO: T03-2018

Councillor Snodgrass moved to receive and file the Tender Notes of May 9, 2018 Re: Pavement Markings, Project No: T03-2018.

Seconded by Deputy Mayor Likely. Carried.

8. BILLS FOR PAYMENT

Councillor Day moved to pay Bills for Payment as presented for \$1,496.00 and Bills for Ratification for \$178,747.84 for a total of \$180,243.84

Seconded by Councillor Snodgrass. Carried.

9. CONSENT AGENDA

- a) Dog Control Report for April 2018
- b) Grand Bay-Westfield Volunteer Fire Rescue Report for April 2018
- c) Works Department Report for April 2018
- d) Recreation Department Report for April 2018
- e) Building Inspector's Report for April 2018

Councillor Evans moved to receive and file the following Consent Agenda Items:

- a) Dog Control Report for April 2018
- b) Grand Bay-Westfield Volunteer Fire Rescue Report for April 2018
- c) Works Department Report for April 2018
- d) Recreation Department Report for April 2018
- e) Building Inspector's Report for April 2018

Seconded by Councillor Snodgrass. Carried.

10. BUSINESS ARISING FROM MINUTES

- a) Regular Council Meeting Minutes of April 23, 2018

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

None

16. EMAIL OF APRIL 24, 2018 FROM JIM MAXWELL OF THE LIONS CLUBS OF GREATER SAINT JOHN RE: THANK YOU - VIP SPONSORSHIP IN SUPPORT OF ROMERO HOUSE

Councillor Evans moved to receive and file the email of April 24, 2018 from Jim Maxwell of the Lions Clubs of Greater Saint John Re: Thank You - VIP Sponsorship in Support of Romero House.

Seconded by Councillor Day. Carried.

17. LETTER OF APRIL 23, 2018 FROM THE FAMILY OF THE LATE GERALD BLACK RE: THANK YOU FOR MEMORIAL DONATION TO THE ITALY CROSS-MIDDLEWOOD FIRE DEPARTMENT

Deputy Mayor Likely moved to receive and file the letter of April 23, 2018 from the family of the late Gerald Black Re: Thank You for Memorial Donation to the Italy Cross-Middlewood Fire Department.

Seconded by Councillor Snodgrass. Carried.

It was noted Gerald Black had served as Deputy Mayor for the municipality bringing a lot of benefit to those who served under his direction.

18. REPORT OF MAY 2, 2018 FROM DEVELOPMENT OFFICER RE: SIGNAGE GRANT PROGRAM – HOME HARDWARE, 277 RIVER VALLEY DRIVE

Councillor Evans moved to approve a grant of \$1,000.00 based on 50% of the eligible costs exceeding \$2,000.00, for NEW signage on the exterior of the Home Hardware storage building, located at 277 River Valley Drive as per Signage Grant Program Guidelines.

Seconded by Councillor Snodgrass. Carried.

19. LETTER OF MAY 2, 2018 FROM MARC MACLEOD, EXECUTIVE DIRECTOR – FUNDY REGIONAL SERVICE COMMISSION RE: AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

Councillor Day moved to receive and file the Letter of May 2, 2018 from Marc MacLeod, Executive Director – Fundy Regional Service Commission Re: Audited Financial Statements for the year ended 31 December 2017.

Seconded by Deputy Mayor Likely. Carried.

20. REPORT OF MAY 8, 2018 FROM DEVELOPMENT OFFICER RE: RIVER VALLEY MIDDLE SCHOOL RAVE RUN, 5 KM ROAD RACE

Councillor Day moved to approve the proposed 14th annual “River Valley Middle School Rave Run” to be held on Saturday June 2nd, 2018, beginning at the school at 11:00 am and following a course along Epworth Park Road, Inglewood Drive, and River Valley Drive, as per letter received from David Shiels dated April 19, 2018; subject to permission of the Team Leader of the RCMP and the District Engineer of the New Brunswick Department of Transportation, and confirmation from NB Southern Railway that the rail schedule will not conflict with the event, AND provide a \$100.00 donation to sponsor a KM refreshment station.

Seconded by Councillor Snodgrass. Carried.

21. REPORT OF MAY 10, 2018 FROM WORKS COMMISSIONER RE: 2018 PAVEMENT MARKINGS, TENDER T03-2018

Deputy Mayor Likely moved Four Season Sports be awarded Tender T03-2018 for Pavement Markings for 2018 for \$37,607.60 plus HST.

Seconded by Councillor Day. Carried.

22. REPORT OF MAY 10, 2018 FROM DEVELOPMENT OFFICER RE: PANORAMIC ESTATES SUBDIVISION, PHASE 7A, FINAL SUBDIVISION PLAN

Councillor Day moved

1. to accept recommendation from Dillon Consulting Ltd. acting as the Town Engineer, dated May 14, 2018, regarding the extent of

the proposed work as shown on June Avenue Plan & Profile, and Overall Plan, Panoramic Estates Phase 7 A, as prepared by EXP Limited received May 10, 2018, and to accept recommendation to establish security in the Amount of \$ 47,900.00 to be held by Irrevocable Letter of Credit by the Scotia Bank forming part of the Developer's Subdivision Agreement,

2. authorize signing authority on the Developer's Subdivision Agreement,
3. under section 88 (1) of the *Community Planning Act*, to assent to vest "June Avenue" as a Public Street as shown on Panoramic Estates Phase 7 A, as prepared by Kierstead Quigley & Roberts Ltd., dated April 12, 2018, out of property identified by PID No. 00220913,

subject to final receipt and final review of all contract documents to the satisfaction of the Town Solicitor, including outstanding Security and Insurance Certificates.

Seconded by Councillor Snodgrass. Carried.


23. ADJOURNMENT

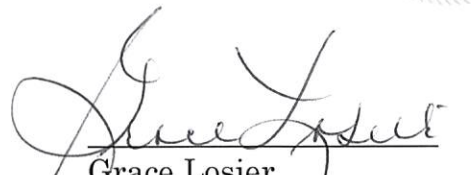
Councillor Balemans moved adjournment.


Seconded by Councillor Snodgrass. Carried.

Time: 7:53pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Grace Losier
Mayor


Heather Shannon
Acting Assistant Clerk/Treasurer



