

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

Regular Council Meeting

Minutes

Monday, May 13, 2013

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**ADOPTED**

**MAY 27 2013**

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, May 13, 2013 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Calvin, Councillor Day, Councillor Evans, and Councillor Snodgrass were present.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of May 13, 2013 as presented with the addition of Item No. 30.a - Letter of May 10, 2013 from Douglas Hartford, P. Eng., of Dillon Consulting Re: Street Resurfacing 2013 - Beverley Hills Drive, Frederick Street, Garden Road, Brookdale Avenue, Nelson Street, Meadowbrook Drive, Fourth Street, Grand Bay-Westfield, NB, Project No. 13-7676.

Seconded by Councillor Evans. Carried unanimously.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

5.1 **PUBLIC HEARING RE: PROPOSED BY-LAW NO. 117, TOWN OF GRAND BAY-WESTFIELD BY-LAW TO CLOSE CERTAIN PUBLIC STREETS AND RIGHTS OF WAY**

Mayor Losier called three times for persons to speak in opposition to proposed By-law No. 117. No one spoke in opposition to the proposed by-law.

Mayor Losier called three times for persons to speak in favour of proposed By-law No. 117. No one spoke in favour of the proposed by-law.

Councillor Day moved to bring forward first and second readings of proposed By-law No. 117 to the next Council meeting of May 27, 2013.

Seconded by Councillor Snodgrass. Carried.

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION OF RCMP STATISTICAL REPORT FOR APRIL 2013 - RCMP REPRESENTATIVE ATTENDING**

Sgt. Bernard provided information to Council regarding the RCMP Statistical Report for April, 2013.

Councillor Calvin moved to receive and file the RCMP Statistical Report for April, 2103.

Seconded by Councillor Evans. Carried.

Sgt. Bernard noted he would be pleased to meet with the Town Bike/Skateboard Park Group in support of the proposed project and advise of any available funding through RCMP programs.

Sgt. Bernard requested the installation of additional speed limit signs on Woolastook Drive and possibly the installation of temporary speed bumps. He noted he would look into obtaining the flashing rate of speed sign for Woolastook Drive.

6.2 **PRESENTATION RE: CANADA DAY 10 MILER 10K AND 5K - ALEX COFFIN, EVENT ORGANIZER PRESENTER/RECREATION DIRECTOR'S REPORT OF MAY 8, 2013**

Alex Coffin provided information to Council regarding the Canada Day 20 Miler 10K and 5K noting that this is the 12<sup>th</sup> year for the race and that the Westfield Scouts will again be receiving funds from the Race.

Councillor Day moved to approve the proposed Canada Day 10 miler, 10 K & 5K to be held on Monday, July 1, 2013 under provisions set out in the Town's Traffic By-law No. 80, section 6(1) as permission and conditions of the Team Leader of the RCMP and the District Engineer of the New Brunswick Department of Transportation have been received for the proposed route along River Valley Drive and further move to sponsor a mile marker for the 10 Miler, 10K & 5K for a cost of \$100.

Seconded by Councillor Snodgrass. Carried.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF APRIL 22, 2013**

Councillor Snodgrass moved to adopt the minutes of the Regular Council Meeting of April 22, 2013 as presented.

Seconded by Deputy Mayor Likely. Carried.

7.2 **MINUTES OF REGIONAL SERVICE COMMISSION 9 BOARD OF DIRECTORS MEETING OF JANUARY 15, 2013/MINUTES OF FUNDY REGIONAL SERVICE COMMISSION OF FEBRUARY 13, 2013 AND MARCH 14, 2013**

Councillor Snodgrass moved to receive and file Minutes of Regional Service Commission 9 Board of Directors Meeting of January 15, 2013/Minutes of Fundy Regional Service Commission of February 13, 2013 and March 14, 2013.

Seconded by Councillor Day. Carried.

7.3 **TENDER NOTES OF APRIL 25, 2013 RE: LAWN MOWING TENDER NO. 13L - 2013**

Councillor Day moved to receive and file Tender Notes of April 25, 2013 Re: Lawn Mowing Tender No. 13L-2013.

Seconded by Councillor Snodgrass. Carried.

7.4 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING  
OF TUESDAY, APRIL 2, 2013**

Councillor Snodgrass moved to receive and file minutes of Planning Advisory Committee Meeting of April 2, 2013.

Seconded by Councillor Evans. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment in the amount of \$6,621.00 and Bills for Ratification in the amount of \$211,533.19; Grand Total of \$218,154.19.

Seconded by Councillor Snodgrass. Carried.

9. **CONSENT AGENDA**

- a) **BUILDING INSPECTOR'S REPORT FOR APRIL 2013**
- b) **GRAND BAY-WESTFIELD VOLUNTEER FIRE RESCUE DEPARTMENT REPORT FOR APRIL 2013**
- c) **DOG CONTROL REPORTS FOR MARCH AND APRIL 2013**
- d) **RIVER CENTRE CO-ORDINATOR'S REPORT FOR APRIL 2013**
- e) **WORKS COMMISSIONER'S REPORT FOR APRIL 2013**
- f) **RECREATION DIRECTOR'S REPORT FOR APRIL 2013**

Councillor Calvin moved to receive and file the following Consent Agenda items:

- a) Building Inspector's Report for April 2013
- b) Grand Bay-Westfield Volunteer Fire Rescue Department Report for April 2013
- c) Dog Control Reports for March and April 2013
- d) River Centre Co-ordinator's Report for April 2013
- e) Works Commissioner's Report for April 2013
- f) Recreation Director's Report for April 2013

Seconded by Councillor Evans. Carried.

10. **BUSINESS ARISING FROM MINUTES**

a) Regular Council Meeting Minutes of April 22, 2013

None

11. **DELEGATIONS**

None

12. **PETITIONS**

12.1 **PETITION DATED MAY 8, 2013 FROM RESIDENTS OF BRANDY POINT ROAD RE: PAVING OF BRANDY POINT ROAD**

Deputy Mayor Likely moved to refer the petition dated May 8, 2013 from residents of Brandy Point Road Re: Paving of Brandy Point Road to staff to proceed to the next step of arranging for the Town Engineer and Staff to meet with the residents of Brandy Point Road to provide details and information on the process for street upgrading.

Seconded by Councillor Calvin. Carried.

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

None

16. **LETTER FROM LYNN MACKINNON, PRESIDENT, THE NATURE TRUST OF NEW BRUNSWICK INC. RE: THANK YOU FOR SUPPORT**

Councillor Day moved to receive and file letter from Lynn MacKinnon, President, The Nature Trust of New Brunswick Inc. Re: Thank You for Support.

Seconded by Councillor Evans. Carried.

17. **LETTER OF APRIL 15, 2013 FROM MATT QUAIL, PRAIRIES AND NEW BRUNSWICK LEAD, COMMUNITY RELATIONS - ENERGY EAST PIPELINE PROJECT RE: NEWS RELEASE - TRANSCANADA LAUNCHES BINDING OPEN SEASON FOR EASTERN OIL PIPELINE**

Councillor Snodgrass moved to receive and file letter of April 15, 2013 from Matt Quail, Prairies and New Brunswick Lead, Community Relations - Energy East Pipeline Project Re: News Release - Transcanada Launches Binding Open Season for Eastern Oil Pipeline with an invitation to be made to Mr. Quail for a public presentation to occur in our community.

Seconded by Councillor Day. Carried.

18. **TOWN MANAGER'S REPORT OF APRIL 23, 2013 RE: APPOINTMENT OF EMERGENCY MEASURES ORGANIZATION (EMO) MEMBER**

Deputy Mayor Likely moved to appoint Jolanta Kliwer as a voting member of the Town Emergency Measures Organization, effective immediately.

Seconded by Councillor Evans. Carried.

19. **TOWN MANAGER'S REPORT OF APRIL 23, 2013 RE:  
APPOINTMENT OF HARBOUR STATION COMMISSION  
MEMBER**

Councillor Evans moved to re-appoint Katie Langmaid as the Town's Representative on the Harbour Station Commission effective April 2013 with a term to expire April 2016.

Seconded by Councillor Snodgrass. Carried.

20. **LETTER OF APRIL 19, 2013 FROM HON. CLAUDE WILLIAMS,  
MINISTER OF TRANSPORTATION AND INFRASTRUCTURE  
RE: DESIGNATED HIGHWAYS PROGRAM FOR 2013**

Councillor Day moved to receive and file letter of April 19, 2013 from Hon. Claude Williams, Minister of Transportation and Infrastructure Re: Designated Highways Program for 2013.

Seconded by Councillor Snodgrass. Carried.

It was noted Mr. Edward Stephenson will be notified that funding was not approved for the Town under the 2013 Designated Highway Program.

21. **RECREATION DIRECTOR'S REPORT OF APRIL 26, 2013 RE:  
LAWN MOWING SERVICES TENDER NO. 13L-2013**

Councillor Day moved to award the contract for Lawn Mowing Services to the low bidder Squeaky Kleen for the amount of \$16,774.14 HST included per period, for a three year period May 2013 to October 2015 with an option to renew for an additional six (6) month period based upon mutual consent and agreement of the Town and Vendor as per Tender Number 13L-2013.

Seconded by Councillor Snodgrass. Carried.

22. **FACSIMILE OF MAY 1, 2013 FROM NB MEPP PENSION BOARD RE: SHARED RISK PLANS IN NEW BRUNSWICK**

Councillor Snodgrass moved to receive and file facsimile of May 1, 2013 from NB MEPP Pension Board Re: Shared Risk Plans in New Brunswick.

Seconded by Councillor Evans. Carried.

23. **TOWN MANAGER'S REPORT OF APRIL 24, 2013 RE: STONEHAMMER GEOPARK FUNDING REQUEST**

Councillor Snodgrass moved to bring forward the Geopark Funding Request of April 22, 2013 to the 2014 General Operating Fund Budget for favourable consideration of a onetime donation of \$2,600.

Seconded by Councillor Calvin. Carried.

24. **LETTER OF APRIL 26, 2013 FROM FRANKLIN O. LEGER, Q.C. COX & PALMER RE: SUPPLEMENTARY LETTERS PATENT - GREATER SAINT JOHN COMMUNITY ECONOMIC DEVELOPMENT AGENCY, INCORPORATED (ENTERPRISE SAINT JOHN)/RELEVANT DATA**

Councillor Snodgrass moved to authorize signatures per letter of April 26, 2013 from Franklin O. Leger, Q.C., Cox & Palmer Re: Supplementary Letters Patent - Greater Saint John Community Economic Development Agency, Incorporated (Enterprise Saint John)/Relevant Data subject to review and approval by the Town Solicitor.

Seconded by Councillor Evans. Carried.



25. **DEVELOPMENT OFFICER'S REPORT OF MAY 1, 2013 RE:  
RIVER VALLEY MIDDLE SCHOOL RAVE RUN, 5 KM ROAD  
RACE AND 1 KM BEGINNERS RUN**

Councillor Day moved to approve the proposed "River Valley Middle School Rave Run" to be held on Saturday June 1, 2013, beginning at the school at 11:00 am and following a course along Epworth Park Road, Inglewood Drive, and River Valley Drive as per letter received from David Shiels dated April 30, 2013, subject to permission of the Team Leader of the RCMP and the District Engineer of the New Brunswick Department of Transportation and to provide support for the event as a Kilometer Sponsor in the form of a \$100.00 donation.

Seconded by Councillor Snodgrass. Carried.

26. **TOWN MANAGER'S REPORT OF MAY 2, 2013 RE:  
APPOINTMENT OF TOURISM COMMITTEE MEMBER**

Deputy Mayor Likely moved to appoint Mark Poole as a voting member of the Town Tourism Committee, effective immediately.

Seconded by Councillor Evans. Carried.

27. **TOWN MANAGER'S REPORT OF MAY 2, 2013 RE:  
APPOINTMENT OF AQUATIC CENTRE BOARD MEMBER**

Councillor Day moved to extend the appointment of Mary Reeves as the Town's Representative on the Aquatic Centre Board to May 31, 2013 and further moved to appoint Erin Lukie as the Town's representative on the Aquatic Centre Board for a term effective June 1, 2013 to expire April 2016.

Seconded by Councillor Snodgrass. Carried.

28. **TOWN OF GRAND BAY-WESTFIELD REQUESTS FOR FUNDING SUMMARY INFORMATION SHEET FOR APRIL 30, 2013 GRANTS DEADLINE/RELEVANT DATA**

Councillor Day moved to award grants to the following applicants:

Guila Inch Memorial Fund - \$200.00;  
River Valley Lions - \$800.00;  
Westfield School 5<sup>th</sup> Annual Ball Hockey Tournament - \$200.00;  
Grand Bay Home & School Association - Inglewood School - \$500.00;  
Grand Bay Home & School Association - Grand Bay Primary School - \$500.00;  
River Valley Baseball Association - \$100.00;  
Westfield Elementary School - Grade 5 Advancement Class - \$250.00;  
Lara Shaw - Medical Missionary - Nursing Mission for 3 Months - Dominican Republic - \$200.00.

Seconded by Councillor Evans. Carried.

29. **LETTER OF MAY 8, 2013 FROM ROBERT G. (BOB) LITTLE, C.D. RE: THANK YOU**

Councillor Snodgrass moved to receive and file letter of May 8, 2013 from Robert G. (Bob) Little, CD Re: Thank You.

Seconded by Councillor Day. Carried.

30. **MEMORANDUM OF MAY 8, 2013 FROM PLANNING ADVISORY COMMITTEE RE: RECOMMENDATION TO COUNCIL RE: TENTATIVE SUBDIVISION PLANS - GRAND WEST HOLDINGS LTD. - MYLES TERRACE/DEVELOPMENT OFFICER'S REPORT OF MAY 8, 2013**

Councillor Evans moved to accept \$1,659.12 Money in Lieu of Land for Public Purposes (cash, money order, certified cheque or debit) for the purposes of creating four new building lots out of PID No. 00211870 on Myles Terrace, as shown on the Tentative Subdivision Plan, Chestnut Hills Estates Subdivision, Phase 3, as prepared by Kierstead Quigley and Roberts Ltd. dated April 26, 2013, with approval of Final Subdivision Plan to be subject to:

- a) payment of \$1,659.12 (cash, money order, certified cheque or debit);
- b) recording of Civic Numbers on the Final Subdivision Plan, reflecting Lot 1-B as civic no. 12, Lot 2-B as civic no. 14, Lot 3-B as civic no. 16 and Lot 4-B as civic no. 18.

Seconded by Councillor Calvin. Carried.

30.a **LETTER OF MAY 10, 2013 FROM DOUGLAS HARTFORD, P. ENG. OF DILLON CONSULTING RE: STREET RESURFACING 2013 - BEVERLEY HILLS DRIVE, FREDERICK STREET, GARDEN ROAD, BROOKDALE AVENUE, NELSON STREET, MEADOWBROOK DRIVE, AND FOURTH STREET, GRAND BAY-WESTFIELD, NB PROJECT NO.13-7676**

Councillor Day moved to award the Street Resurfacing 2013 Contract - Beverley Hills Drive, Frederick Street, Garden Road, Brookdale Avenue, Nelson Street, Meadowbrook Drive, and Fourth Street, Grand Bay-Westfield, NB Project No.13-7676 to NRB Construction Company Limited for the low tender price of \$382,400.38 and to add resurfacing of Baysong Bluff to the Project subject to the Project coming in on budget.

Seconded by Councillor Evans. Carried.


31. **ADJOURNMENT**

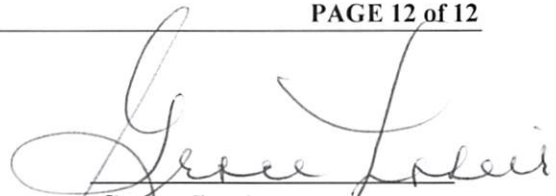
Councillor Evans moved adjournment.


Seconded by Councillor Calvin. Carried.

Time 8:20 pm

Respectfully submitted,

  
Sandra Gautreau  
Town Manager/Clerk

  
Grace Losier  
Mayor

  
Wendy Boyles  
Secretary



