

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting

Minutes

Monday, March 8, 2010

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ADOPTED

MAR 22 2010

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, March 8, 2010 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Archer, Councillor Calvin, Councillor Day, Councillor McGowan and Councillor Murphy were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of March 8, 2010 as presented.

Seconded by Deputy Mayor Archer. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION OF RCMP STATISTICAL REPORT FOR FEBRUARY - RCMP REPRESENTATIVE ATTENDING**

Cpl. Landry provided information to Council regarding the RCMP Statistical Report for February 2010.

Councillor Day moved to receive and file the RCMP Statistical Report for February 2010.

Seconded by Councillor McGowan. Carried.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF FEBRUARY 22, 2010**

Councillor Murphy moved to adopt the minutes of the Regular Council Meeting of February 22, 2010 as presented.

Seconded by Councillor Day. Carried.

7.2 **MINUTES OF TOURISM COMMITTEE MEETING OF JANUARY 21, 2010**

Councillor McGowan moved to receive and file minutes of Tourism Committee Meeting of January 21, 2010.

Seconded by Deputy Mayor Archer. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment in the amount of \$37,710.48 and Bills for Ratification in the amount of \$40,567.49; Grand Total \$78,277.97.

Seconded by Councillor Calvin. Carried.

9. **CONSENT AGENDA**

- a) **DOG CONTROL REPORT FOR FEBRUARY 2010**
- b) **BUILDING INSPECTOR'S REPORT FOR FEBRUARY 2010**

- c) RIVER CENTRE MANAGER'S REPORT FOR FEBRUARY 2010
- d) WORKS DEPARTMENT REPORT FOR FEBRUARY 2010
- e) RECREATION DIRECTOR'S REPORT FOR FEBRUARY 2010
- f) GRAND BAY-WESTFIELD VOLUNTEER FIRE/RESCUE DEPARTMENT REPORT FOR FEBRUARY 2010

Deputy Mayor Archer moved to receive and file the following Consent Agenda items:

- a) Dog Control Report for February 2010
- b) Building Inspector's Report for February 2010
- c) River Centre Manager's Report for February 2010
- d) Works Department Report for February 2010
- e) Recreation Director's Report for February 2010
- f) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for February 2010.

Seconded by Councillor Calvin. Carried.

10. BUSINESS ARISING FROM MINUTES

- a) Regular Council Meeting Minutes of February 22, 2010

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

15.1 LETTER OF FEBRUARY 10, 2010 FROM CURRY & BETTS, CHARTERED ACCOUNTANTS RE: AUDIT/TOWN OF GRAND BAY-WESTFIELD REPORT AND FINANCIAL STATEMENTS AS AT DECEMBER 31, 2009

Councillor Murphy moved to receive and file letter of February 10, 2010 from Curry & Betts, Chartered Accountants Re: Audit/Town of Grand Bay-Westfield Report and Financial Statements as at December 31, 2009 and accept the Financial Statements as presented with authorization for appropriate signatures.

Seconded by Deputy Mayor Archer. Carried.

It was noted there was a surplus of \$28,520 for the General Revenue Operating Fund and a surplus of \$14,763 for the Sewerage Revenue Operating Fund.

16. LETTER OF FEBRUARY 15, 2010 FROM DILLON CONSULTING RE: SANITARY FORCE MAIN, INGLEWOOD DRIVE, PROJECT NO. 010-145, CERTIFICATE NO. 2 - PARTIAL HOLDBACK

Councillor Day moved to approve payment to H.E. Merchant Re: Certificate No. 2 - Partial Holdback in the amount of \$22,825.11 per letter of February 15, 2010 from Dillon Consulting Re: Sanitary Force Main, Inglewood Drive, Project No. 010-145.

Seconded by Councillor Calvin. Carried.

17. LETTER OF FEBRUARY 19, 2010 FROM JANET JACKSON RE: PLACEMENT OF NOTICES

Councillor Murphy moved to receive and file letter of February 19, 2010 from Janet Jackson Re: Placement of Notices.

Seconded by Councillor McGowan. Carried.

18. **TOWN MANAGER'S REPORT OF FEBRUARY 25, 2010 RE:
LONG TERM FINANCING - TRANSPORTATION SERVICES**

Councillor Murphy moved that the Treasurer and Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Grand Bay-Westfield debenture in the principal amount of \$315,000 for a term of fifteen (15) years on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Grand Bay-Westfield agree to issue post dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture, one year in advance.

Seconded by Councillor McGowan. Carried.

19. **LETTERS OF FEBRUARY 8, 15, 2010 FROM STEPHANIE B.
PATTERSON, P. ENG., DILLON CONSULTING LTD. RE:
COMMERCIAL CORE COLLECTOR ROADWAY (COLONEL
NASE BOULEVARD), GRAND BAY-WESTFIELD, NB RDC
PROJECT NOS. 4253.037.013 AND 9135.200.001, PROJECT NO.
010-149, CLAIM NO. 4 AND CLAIM NO. 5**

Councillor Day moved to approve Claim No. 4 and Claim No. 5 per letters of February 8, 15, 2010 from Stephanie B. Patterson, P. Eng., Dillon Consulting Ltd. Re: Commercial Core Collector Roadway (Colonel Nase Boulevard), Grand Bay-Westfield, NB RDC Project Nos. 4253.037.013 and 9135.200.001, Project No. 010-149 and authorize payment of relevant invoices.

Seconded by Councillor Calvin. Carried.

20. **LETTER OF MARCH 3, 2010 FROM MARILYN MACCORMACK,
COALITION FOR PAY EQUITY RE: PAY EQUITY**

Councillor Murphy moved to receive letter of March 3, 2010 from Marilyn MacCormack, Coalition for Pay Equity and forward a letter to the Premier urging the Province to enact legislation for Pay Equity in

the private sector and also forward a copy to our Local MLA, Minister Jack Keir; correspondence is to congratulate the Province on pay equity in the public sector.

Seconded by Deputy Mayor Archer. Carried.

21. **RECREATION DIRECTOR'S REPORT OF MARCH 2, 2010 RE: AMULET CONSULTING LTD. PROPOSAL - RECREATION MASTER PLAN**

Councillor Day moved to concur with the March 2, 2010 Recreation Director's recommendation and authorize staff to proceed with the development of a Recreation Master Plan by Amulet Consulting Ltd. as per proposed Option #2: Recreation Master Plan Update not to exceed an amount of \$15,000 plus HST with the Draft Plan to be presented to the public just prior to the start of the meeting at which Council receives the Draft Plan.

Seconded by Deputy Mayor Archer. Carried.

22. **TOWN MANAGER'S REPORT OF MARCH 2, 2010 RE: 2010/2011 GENERAL CAPITAL PROJECTS**

TRANSPORTATIONS SERVICES

Street Improvements

Deputy Mayor Archer moved to engage Dillon Consulting Ltd. to prepare public tenders for 2010/2011 General Capital Street work as follows:

Street Upgrading/Construction 2010-2011

Woolastook Drive - storm sewer and upgrading - 2010

Woolastook Drive - resurfacing - 2011

Woolastook Drive - curb and sidewalk - 2010

Inglewood Drive - storm sewer and upgrading - 2010

Inglewood Drive - resurfacing - 2011
Col. Nase Boulevard - design and construction - 2009/2010
Col. Nase Boulevard - construction - 2011
Centrum - resurfacing parking lots - 2011
Designated Hwy. Proj., subject to gov. approval - 2010

subject to: 1) a requirement for pre-job meeting(s) with the successful contractor(s), 2) provision for necessary flaggers, 3) the successful contractor(s) not commencing project work prior to execution of the project contract, 4) fill disposal to be the responsibility of the contractor(s), 5) a provision in the tender documents for addition or deletion of project work, 6) a provision in the tender documents that the contractor is responsible for any costs related to digging up underground wires in error, 7) **provisions to ensure timely and acceptable restoration work**, 8) an early notice being sent to property owners that have items, shrubs, etc. on the right-of-way to remove them before upcoming capital work, 9) all tender ads to appear **no later than May 3, 2010** and further,

TOURISM

moved to allocate \$17,845 as the final payment to the Saint John River Society Re: Lower River Passage subject to receipt of all outstanding items and further,

LAND ACQUISITION - COL. NASE BOULEVARD

moved to allocate \$83,000 for land acquisition in regard to Col. Nase Boulevard and further,

MUNICIPAL HERITAGE TRAIL REPAIRS

moved to allocate \$40,000 for repairs to the Municipal Heritage Trail and further,

RECREATION MASTER PLAN

moved to allocate \$15,000 for the creation of a Recreation Master Plan Update and further,

ENERGY AUDIT

moved to allocate \$63,000 towards implementation of the Town's Energy Plan and further,

CAPITAL BORROWING

moved that the Municipality of Grand Bay-Westfield submit to the Municipal Capital Borrowing Board an application for authorization to borrow money in an amount not to exceed \$600,000 for a term not to exceed fifteen (15) years for the following purposes:

Transportation Services - Street Improvements for Woolastook Drive and Inglewood Drive and resurfacing of Centrum parking lots,

and further moved that the Municipality of Grand Bay-Westfield submit to the Municipal Capital Borrowing Board an application for authorization to borrow money in an amount not to exceed \$750,000 for a term not to exceed two (2) years for the following purposes:

Transportation Services – Storm Sewer and Street Improvements for Woolastook Drive and Inglewood Drive in relation to approved Gas Tax Funding.

Seconded by Councillor Day. Carried.

23. **ADJOURNMENT**

Councillor McGowan moved adjournment.

Seconded by Deputy Mayor Archer. Carried.

Time: 8:05 pm

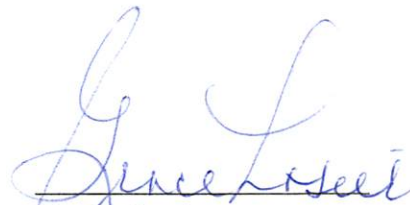
Respectfully submitted,



Sandra Gautreau
Town Manager/Clerk



Marcia Mason
Assistant Clerk


Grace Losier
Mayor

