

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

Planning Advisory Committee

MINUTES

Meeting - Monday, June 17, 2019

**ADOPTED**

**JUL 15 2019**

1. **CALL TO ORDER**

The Town of Grand Bay-Westfield Planning Advisory Committee met in a regular meeting on June 17, 2019 at 8:00 pm with Chair, Jim Burke presiding.

2. **RECORD OF ATTENDANCE**

Members in attendance were Chair, Jim Burke, Vice-Chair Brittany Merrifield, Alex Calvin, Ron Daigle, and Development Officer David Taylor.

Theresa Gordon, Chyann Kirby, and Councillor Bev Day were absent.

“...moved by Brittany Merrifield to excuse Theresa Gordon, Chyann Kirby, and Councillor Bev Day with cause...”

Seconded by Alex Calvin. Carried.

3. **PAC MINUTES OF JUNE 3, 2019**

“... moved by Ron Daigle to accept as presented the Planning Advisory Committee Meeting Minutes of June 3, 2019...”

Seconded by Alex Calvin. Carried.

4. **REGULAR COUNCIL MEETING MINUTES OF MAY 13 AND MAY 27, 2019**

“...moved by Brittany Merrifield to receive and file the Regular Council Meeting Minutes of May 13 and May 27, 2019...”

Seconded by Alex Calvin. Carried.

5. **DECLARATION OF CONFLICT OF INTEREST**

None

6. **CHAIRMAN'S REMARKS**

None

7. **APPLICATION FOR DISCRETIONARY USE – 74  
HIGHLAND ROAD**

a) **DEVELOPMENT OFFICER'S REPORT OF JUNE 13,  
2019**

RE: Home Occupation as a Discretionary Use Defined in the  
Zoning By-law as a Beauty Salon.

The Applicant Leigh Gray of 74 Highland Road was present to  
speak in favour of her application. Ms. Gray stated that the salon  
will allow her to work from home accommodating local clientele as  
she now suffers from carpal tunnel and neuropathy and can have  
more control over her own schedule.

There were no letters received and no one speaking in opposition  
to this application.

“...moved by Brittany Merrifield:

**UPON CONSIDERATING:**

- **Application for Discretionary Use from Leigh Gray of 74  
Highland Road, dated June 4, 2019;**
- **a Report from the Development Officer dated June 13, 2019;**
- **notifications sent to the Applicant and surrounding property  
owners**
- **application of jurisdiction of the Committee as set out in the  
*Community Planning Act* Section 53;**
- **Municipal Plan By-law No 111 policy statements on Business  
and commerce and;**
- **requirements of the Zoning By-law No. 112 under sections  
4.11.6 and 5.4;**

TOWN OF GRAND BAY-WESTFIELD  
PLANNING ADVISORY COMMITTEE  
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AND UPON HEARING:

- presentation by Leigh Gray of 74 Highland Road speaking in favour of the proposal;

AND HAVING CONSIDERED THE FOLLOWING:

- a site visit to review the conditions of the property for providing parking and access to the Home Occupation;

I THEREFORE MOVE that the Planning Advisory Committee grant approval for a Home Occupation as a Discretionary Use defined in the Zoning By-law as:

- i) a Beauty Salon within a 27 m<sup>2</sup> area of the single-family home;
- ii) 0.4 m<sup>2</sup> maximum size of non-illuminated fascia sign;
- iii) no direct sale of goods not produced or manufactured on the premises;
- iv) provision of a minimum of 3 parking spaces;
- v) no more than one assistant/employee/or associate permitted who is not a member of the family residing on the premises
- vi) that the sewerage user fees will now change reflecting the business use of the property.....”

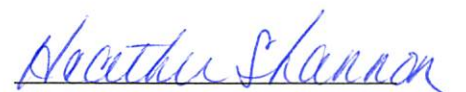
Seconded by Ron Daigle. Carried.

8. ADJOURNMENT

“...moved by Alex Calvin and seconded by Ron Daigle to adjourn...” at 8:06 p.m.

Respectfully submitted,

  
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Jim Burke,  
PAC Chair

  
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Heather Shannon,  
PAC Secretary