

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

June 24, 2019

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1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, June 24, 2019 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Evans, Deputy Mayor Likely and Councillor Snodgrass were in attendance. Councillor Day was absent.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Deputy Mayor Likely moved to approve the Agenda as presented with the addition of 19.a – Cert. #1 Wastewater System Improvements and 19.b - Panoramic Estates Final Subdivision Plan.

Seconded by Councillor Evans. Carried unanimously.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION OF TOWN BURSARIES FOR 2019 TO ALEX CAIRNS FOR NBCC AND CHARLOTTE FANJOY FOR UNBSJ**

Mayor Grace Losier presented Bursaries to Alex Cairns attending NBCCSJ and Charlotte Fanjoy attending UNBSJ.

Congratulations were also given to Councillor Evan's daughter and Councillor Snodgrass's daughter for their academic achievements.

6.2 **PRESENTATION OF MUNICIPAL PLAN REVIEW UPDATE – COLIN SIMIC AND STEPHEN STONE, DILLON CONSULTING PRESENTERS**

Colin Simic and Stephen Stone, Dillon Consulting presented Council with an overview of the Municipal Plan Review Update.

Councillor Evans moved to receive and file presentation by Colin Simic and Stephen Stone, Dillon Consulting with a copy to be provided to M5 Marketing.

Seconded by Deputy Mayor Likely. Carried.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF JUNE 10, 2019**

Councillor Snodgrass moved to adopt the minutes of the Regular Council Meeting of June 10, 2019 as presented.

Seconded by Councillor Evans. Carried.

7.2 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF JUNE 3, 2019**

Councillor Evans moved to receive and file the minutes of the Planning Advisory Committee Meeting of June 3, 2019.

Seconded by Councillor Snodgrass. Carried.

8. **BILLS FOR PAYMENT**

Councillor Snodgrass moved to pay Bills for Payment as presented for \$171,265.50 and Bills for Ratification for \$99,967.28 for a grand total of \$271,232.78.

Seconded by Councillor Evans. Carried

9. **CONSENT AGENDA**

- a) Works Department Report for May 2019

Councillor Snodgrass moved to receive and file the following Consent Agenda item:

- a) Works Department Report for May 2019.

Seconded by Councillor Evans. Carried.

10. **BUSINESS ARISING FROM MINUTES**

- a) Regular Council Meeting Minutes of June 10, 2019

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

15.1 **REPORT OF JUNE 18, 2019 FROM FUNDY REGIONAL SERVICE COMMISSION RE: AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

Councillor Evans moved to receive and file report of June 18, 2019 from Fundy Regional Service Commission Re: Audited Financial Statements for the year ended December 31, 2018.

Seconded by Deputy Mayor Likely. Carried.

16. **REPORT OF JUNE 7, 2019 FROM TOWN MANAGER RE: APPOINTMENT OF AQUATIC CENTRE BOARD MEMBER**

Councillor Evans moved to appoint Erin Toole as the Town's Representative on the Aquatic Centre Board effective April 2019 to April 2020.

Seconded by Deputy Mayor Likely. Carried.

17. **LETTER OF JUNE 6, 2019 FROM GUILLAUME COUILLARD, MANAGER, FUNDING FOR FEDERATION OF CANADIAN MUNICIPALITIES RE: CAPITAL ASSET MANAGEMENT PLAN – TOWN OF GRAND BAY-WESTFIELD, PROJECT NO. MAMP-15915**

Councillor Snodgrass moved to receive and file letter of June 6, 2019 from Guillaume Couillard, Manager, Funding for Federation of Canadian Municipalities Re: Capital Asset Management Plan – Town of Grand Bay-Westfield, Project No. MAMP-15915.

Seconded by Councillor Evans. Carried.

18. **THANK YOU CARD FROM ANNA CAINES, PLAY PARK PROJECT FOR SUPPORT OF PROJECT**

Councillor Evans moved to receive and file Thank You Card from Anna Caines, Play Park Project for support of Project.

Seconded by Deputy Mayor Likely. Carried.

19. **REPORT OF JUNE 21, 2019 FROM DEVELOPMENT OFFICER
RE: RE-ZONING APPLICATION 174 HIGHLAND ROAD, PID NO.
30169742**

Councillor Snodgrass moved to forward request of Tamara Mcleod, signed by owner John Paul Mcleod, for consideration of a change to the Future Land Use at 174 Highland Road, PID No. 30169742 for the subdivision of a new lot to be re-zoned from R2 and R2A Residential Zoning to R3 Multiple Residential Zoning as part of the Public Consultation Process under the Municipal Plan Review being led by Dillon Consulting Ltd.

Seconded by Councillor Evans. Carried.

19a. **CERTIFICATE NO. 1, WASTEWATER SYSTEMS
IMPROVEMENTS 2019, PROJECT NO. 19-9531**

Councillor Snodgrass moved to approve payment in the amount of \$55,971.75 to Fairville Construction Ltd. per letter of June 24, 2019 from Dillon Consulting Ltd, Re: Certificate No. 1, Wastewater System Improvements, Project No. 19-9531.

Seconded by Deputy Mayor Likely. Carried.

19.b. **PANORAMIC ESTATES FINAL SUBDIVISION PLAN**

Councillor Evans moved:

1. to accept recommendation from Dillon Consulting Ltd. acting as the Town Engineer, dated June 21, 2019, regarding the extent of the proposed work as shown on June Avenue Plan & Profile, and Overall Plan, Panoramic Estates Phase 7A, and Panoramic Estates Phase 7B, as prepared by EXP Limited dated May 10, 2018 and August 27, 2018;

2. to accept recommendation by Dillon Consulting Limited for Final Completion of Work, establishing 15% Holdback security for both Phase 7A and B totalling **\$32,685.00, allowing the sum of \$15,215.00 to be released to the Developer at this time;**
3. authorize signing authority on the Developer's Subdivision Agreement for Phase 7B and the Final Subdivision Plan, Panoramic Estates Subdivision, Phase 7B, Town of Grand Bay-Westfield, Parish of Westfield, Kings County, New Brunswick, as prepared by Kierstead Quigley & Roberts Ltd. and dated August 27, 2018;
4. under section 88(1) of the *Community Planning Act*, assent to vesting "June Avenue" and "Boyd Drive" as a Public Streets as shown on Panoramic Estates Phase 7 B, as prepared by Kierstead Quigley & Roberts Ltd., dated August 27, 2018, out of property identified by PID No. 00220913,

subject to final receipt and review of all contract documents and insurance requirements to the satisfaction of the Town Solicitor, including release of \$15,215.00 security to the Developer.

Seconded by Deputy Mayor Likely. Carried.

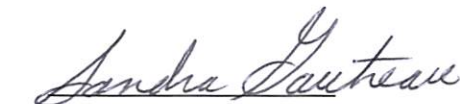
20. ADJOURNMENT


Councillor Evans moved adjournment.

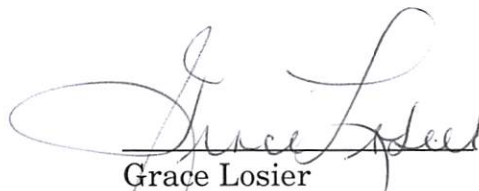
Seconded by Councillor Snodgrass. Carried.

Time: 8:49 pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Marcia Mason
Assistant Clerk Treasurer


Grace Losier
Mayor



