

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

## **Regular Council Meeting**

### **Minutes**

**June 13, 2016**

**Page 1 of 10**

**1. CALL TO ORDER - 7:30 P.M.**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, June 13, 2016 with Mayor Losier presiding.

**1. a OATH OF OFFICE - MICHAEL LIKELY**

Sandra Gautreau, Town Manager/Clerk administered the Oath of Office to Michael Likely elected to the Town of Grand Bay-Westfield Council.

**2. RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Day, Councillor Evans, and Councillor Snodgrass were in attendance.

Councillor Balemans was absent.

Councillor Day moved to pay Councillor Balemans in his absence.

Seconded by Deputy Mayor Likely. Carried.

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of June 13, 2016 as presented.

Seconded by Councillor Evans. Carried.

**4. DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION OF RCMP REPORT FOR APRIL 2016 - BROUGHT FORWARD FROM MAY 24, 2016 AGENDA/RCMP REPORT FOR MAY 2016 - RCMP REPRESENTATIVE ATTENDING**

Constable James MacKinnon was in attendance to present the RCMP reports for April and May 2016.

Councillor Evans moved to receive and file the RCMP Reports for April 2016 and May 2016.

Seconded by Councillor Snodgrass. Carried.

6.2 **TOWN OF GRAND BAY-WESTFIELD BURSARY FUND DRAWS**

Constable MacKinnon drew the names for the 2016 Town of Grand Bay-Westfield Bursary Fund. The winners were announced by Mayor Losier as follows:

Saint John Campus - NB Community College - Alexander Michael Curran

UNBSJ - Abigail Morgan.

6.3 **PRESENTATION TO DAVID CALVIN IN RECOGNITION OF YEARS OF SERVICE**

Mayor and Council thanked David Calvin for his dedication to the Town and for his years of service. Mayor Losier presented Mr. Calvin with a plaque and gift on behalf of the Municipality. Mr. Calvin offered comments of appreciation to Council, Staff, and Volunteers with the Town.

**6.4 PRESENTATION OF VOLUNTEER FIRE DEPARTMENT AWARDS FOR THE 2015 YEAR**

Mayor Grace Losier, Fire Chief Troy Gautreau, and Deputy Fire Chief Doug McLean presented the following awards to members of the Grand Bay-Westfield Volunteer Fire and Rescue Department:

**Completion of New Member Training:**

Chris Butler  
Mike Fox  
Sheldon Herritt  
Marian Lucas-Jeffries

**Completion of First Responder:**

Andrew Beale  
Jamie Morell  
Angela Sangster

**Completion of Firefighter I:**

Brandon London

**Completion of Firefighter II:**

Matt Blanchard  
Don Cairns  
Mike King  
Brandon London  
Colin Nordholt

**Completion of Certificate in Fire Service Leadership:**

Steel Smith

**Advancement to Class 1 Firefighter:**

Matt Blanchard  
Colin Nordholt

**Senior Firefighter Promotion:**

Roddy Shannon

**Rookie of the Year 2015:**

Andrew Beale

**Firefighter of the Year 2015:**

Matt Blanchard

**Chief's Special Service Award - Shifts:**

Matt Blanchard

Donald Cairns

Chuck Doucette

Justin McAlpine

D/C Douglas McLean

Roddy Shannon

Jennifer Spinney

Lt. David Smith

Lt. Josh Shannon

**Chief's Special Service Award - Training:**

Andrew Beale

Matt Blanchard

Lt. Michael Cheley

Chuck Doucette

Tyler Ferguson

Jamie Morell

D/C Norm Skjonsberg

Donald Cairns

Mike King

Cpt. Chris Matheson

Alan Lingley

Cpt. Adam Read

Roddy Shannon

Lt. Josh Shannon

Jordan Thibodeau

Jennifer Spinney

Angela Sangster

Lt. David Smith

Christine Morrison

**Retirement:**

Geoff Fraser (6 Years' Service)

**Years of Service:**

Justin McAlpine (5 Years of Service)

Brandon McTaggart (5 Years of Service)

Steel Smith (5 Years of Service)

Jennifer Spinney (5 Years of Service)

Adam Read (10 Years of Service)

**Troy Gautreau (25 Years of Service)**

Mayor Losier, Deputy Chief Doug McLean, District Chiefs Brad Calhoun and Norm Skjonsberg and MLA Bill Oliver presented Fire Chief Troy Gautreau with a 25 Years of Service Medal and gift in recognition of his service. District Chief Calhoun offered comments of

appreciation on behalf of the Department followed by comments from Mayor Losier expressing thanks to the Fire Chief for his service as well as to all Members of the Department.

**6.5 MOTION OF COUNCIL TO RECESS FOR RECEPTION**

Councillor Evans moved a fifteen minute recess at 8:33 pm.

Seconded by Councillor Day. Carried.

The meeting reconvened at 8:48 pm.

**7. MINUTES**

**7.1 MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF MAY 2, 2016**

Councillor Day moved to receive and file the Minutes of Planning Advisory Committee Meeting of May 2, 2016.

Seconded by Councillor Evans. Carried.

**7.2 MINUTES OF REGULAR COUNCIL MEETING OF MAY 24, 2016**

Councillor Day moved to adopt the Minutes of Regular Council Meeting of May 24, 2016 as presented.

Seconded by Deputy Mayor Likely. Carried.

**7.3 EMAIL POLL OF JUNE 1, 2016 RE: APPLICATION & ACCOUNT MANAGEMENT FOR VISA DESJARDINS CARD**

Councillor Snodgrass moved to ratify the Email Poll of June 1, 2016 Re: Authorization for Application & Account Management for Visa Desjardins Card.

Seconded by Councillor Evans. Carried.

**8. BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment for \$6,663.47 and Bills for Ratification for \$254,822.57 for a total of \$261,486.04.

Seconded by Councillor Snodgrass. Carried.

**9. CONSENT AGENDA**

- a) Dog Control Report for May 2016**
- b) Building Inspector's Report for May 2016**
- c) Recreation Department Report for May 2016**
- d) Grand Bay-Westfield Volunteer Fire/Rescue Report for May 2016**
- e) River Centre Coordinator's Report for May 2016**
- f) Works Department Report for May 2016**

Councillor Day moved to receive and file the following Consent Agenda Items:

- a) Dog Control Report for May 2016
- b) Building Inspector's Report for May 2016
- c) Recreation Department Report for May 2016
- d) Grand Bay-Westfield Volunteer Fire/Rescue Report for May 2016
- e) River Centre Coordinator's Report for May 2016
- f) Works Department Report for May 2016.

Seconded by Councillor Evans. Carried.

**10. BUSINESS ARISING FROM MINUTES**

- a) Regular Council Meeting Minutes of May 24, 2016**

None

**11. DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

15.1 **LETTER OF MAY 20, 2016 FROM MARC MACLEOD,  
EXECUTIVE DIRECTOR - FUNDY REGIONAL SERVICE  
COMMISSION RE: FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 DECEMBER 2015**

Councillor Evans moved to receive and file the Letter of May 20, 2016 from Marc MacLeod, Executive Director - Fundy Regional Service Commission Re: Financial Statements for the Year Ended 31 December 2015.

Seconded by Councillor Snodgrass. Carried.

16. **EMAIL OF MAY 19, 2016 FROM BERNARD BEUKEVELD RE:  
RAILWAY SAFETY 2016**

Councillor Day moved to receive and file the Email of May 19, 2016 from Bernard Beukeveld Re: Railway Safety 2016.

Seconded by Deputy Mayor Likely. Carried.

It was noted that the Email of May 19, 2016 from Bernard Beukeveld Re: Railway Safety 2016 would be forwarded to EMO to determine if the matter should be forwarded to Hon. Judy Sgro, MP, Chair of the TRAN Committee.

17. **TOWN MANAGER'S REPORT OF MAY 6, 2016 RE: 2016 SUMMER MEETING SCHEDULE**

Deputy Mayor Likely moved to cancel the Regular Council Meetings of July 25, 2016 and August 22, 2016 with a Special Council Meeting to be called if required.

Seconded by Councillor Evans. Carried.

18. **DRAFT POLICY OF MAY 19, 2016 TITLED DESIGNATION OF MEMORIAL TREES ON MUNICIPAL LANDS/APPLICATION FORM**

Councillor Day moved to adopt the Draft Policy of May 19, 2016 titled Designation of Memorial Trees on Municipal Lands/Application Form.

Seconded by Councillor Evans. Carried.

19. **EMAIL OF MAY 30, 2016 FROM MARY AND PHILLIP REEVES RE: REVIEW OF USE OF SPACE IN GRAND BAY CENTRUM FOR SENIORS**

Councillor Evans moved to receive and refer the Email of May 30, 2016 from Mary and Phillip Reeves Re: Review of Use of Space in the Grand Bay Centrum by Seniors to the Recreation Director to have a meeting with Mr. & Mrs. Reeves and the River Valley Seniors to address concerns.

Seconded by Councillor Day. Carried.

20. **2016 RESTORE HABITAT FOR HUMANITY COLLECTION - GRAND BAY-WESTFIELD**

Councillor Snodgrass moved to receive and file the public notice Re: 2016 ReStore Habitat for Humanity Collection - Grand Bay-Westfield scheduled for June 18, 2016.

Seconded by Councillor Evans. Carried.



**21. LETTER OF JUNE 6, 2016 FROM FEDERATION OF CANADIAN MUNICIPALITIES RE: PARTNERS FOR CLIMATE PROTECTION PROGRAM**

Councillor Day moved to receive and file the Letter of June 6, 2016 from the OFederation of Canadian Municipalities Re: Partners for Climate Protection Program.

Seconded by Councillor Snodgrass. Carried.

**22. CLEAN WATER AND WASTEWATER GRANT APPLICATION, PRELIMINARY ESTIMATES, AND SITE MAP FOR COUNCIL MOTION**

Councillor Day moved to authorize appropriate signatures and submit an application to the Clean Water and Wastewater Fund as outlined in Item 22 on the Council agenda of June 13, 2016.

Seconded by Deputy Mayor Likely. Carried.

**23. MEMORANDUM OF JUNE 8, 2016 FROM THE PLANNING ADVISORY COMMITTEE RE: SUMMER MEETING SCHEDULE**

Councillor Day moved to receive and file the Planning Advisory Committee Memorandum of June 8, 2016 Re: Summer Meeting Schedule.

Seconded by Councillor Evans. Carried.

**24. ADJOURNMENT**

Councillor Day moved adjournment.

Seconded by Deputy Mayor Likely. Carried.

Time: 8:59 pm

Respectfully submitted,

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Sandra Gautreau  
Town Manager/Clerk

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Grace Losier  
Mayor

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Lynn Campbell  
Assistant Clerk/Treasurer