

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

January 8, 2018

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ADOPTED

FFR 12 2018

FEB 12 2018

1. **CALL TO ORDER - 7:30 P.M.**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, January 8, 2018 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Balemans, Councillor Evans, and Councillor Snodgrass were in attendance.

Councillor Day was absent.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Snodgrass moved to approve the agenda of January 8, 2018 with the addition of item no. 23. a) Regular Council Meeting of January 22, 2018.

Seconded by Councillor Evans. Carried unanimously.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **RCMP REPORT FOR DECEMBER 2017 - RCMP REPRESENTATIVE ATTENDING**

Councillor Snodgrass moved to receive and file the RCMP Report for December 2017.

Seconded by Councillor Evans. Carried.

7. MINUTES

7.1 MINUTES OF REGULAR COUNCIL MEETING OF DECEMBER 11, 2017

Councillor Snodgrass moved to adopt the Minutes of Regular Council Meeting of December 11, 2017 as presented.

Seconded by Deputy Mayor Likely. Carried.

7.2 EMAIL POLL OF DECEMBER 13, 2017 RE: TOWN'S REQUEST TO D.A. NEVILLE, ACOA ON THE CENTRUM SIDING PROJECT

Councillor Evans moved to ratify the Email Poll of December 13, 2017 that the Town make the following request to D. A Neville, ACOA on the Centrum Siding Project:

Mr. Neville,

As per your discussions with Dillon Consulting, the noted project is tracking behind schedule. Delays are a result of it taking more time to source appropriate materials and systems to resolve concerns related to air draft and integration issues at the transitional seam where the proposed metal veneer and brick/block veneer meet. We believe we have found a solution to resolve these concerns and are working diligently to complete drawings and issue for Tender.

Presently, it is the Town's expectation that the project will take place over the winter and will be substantially complete prior to March 31, 2018. Further, we anticipate that the entire amount of funding will be required to complete the project.

Accordingly, the Town of Grand Bay-Westfield is formally requesting a project extension from ACOA for the Community Centrum Exterior Improvements project to March 31, 2018.

Seconded by Deputy Mayor Likely. Carried.

7.3 EMAIL POLL OF DECEMBER 21, 2017 RE: RE-APPOINTMENT OF PAC MEMBERS - BEV DAY, JAMES BURKE, AND THERESA GORDON FOR A 3 YEAR TERM

Deputy Mayor Likely moved to ratify the Email Poll of December 21, 2017 to re-appoint James Burke (PAC Member since 2014), Theresa Gordon (PAC Member since 2014), and Councillor Beverley Day (PAC Member since 2014) to the Planning Advisory Committee for a new 3-year term from January 2, 2018 to January 1, 2021.

Seconded by Councillor Evans. Carried.

8. BILLS FOR PAYMENT

Councillor Snodgrass moved to pay Bills for Payment as presented for \$86,980.09 and Bills for Ratification for \$421,279.83 for a total of \$508,259.92.

Seconded by Councillor Snodgrass. Carried.

9. CONSENT AGENDA

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for December 2017
- b) Dog Control Report for December 2017
- c) Recreation Department Report for December 2017
- d) Works Department Report for December 2017
- e) River Centre Coordinator's Report for December 2017
- f) Building Inspector's Report for December 2017

Councillor Evans moved to receive and file the following Consent Agenda Items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for December 2017
- b) Dog Control Report for December 2017
- c) Recreation Department Report for December 2017
- d) Works Department Report for December 2017
- e) River Centre Coordinator's Report for December 2017
- f) Building Inspector's Report for December 2017.

Seconded by Deputy Mayor Likely. Carried.

10. BUSINESS ARISING FROM MINUTES

- a) Regular Council Meeting Minutes of December 11, 2017

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

15.1 TOWN OF GRAND BAY-WESTFIELD SEWERAGE UTILITY
ACCOUNTS RECEIVABLE REPORT AS AT DECEMBER 31, 2017

Deputy Mayor Likely moved to receive and file the Town of Grand Bay-Westfield Sewerage Utility Accounts Receivable Report as at December 31, 2017.

Seconded by Councillor Evans. Carried.

16. LETTER OF DECEMBER 7, 2017 FROM BILL MACMACKIN,
GREATER SAINT JOHN FIELDHOUSE PROJECT RE: THANK YOU
FOR SUPPORT

Councillor Evans moved to receive and file the Letter of December 7, 2017 from Bill MacMackin, Greater Saint John Fieldhouse Project Re: Thank You for Support.

Seconded by Councillor Snodgrass. Carried.

17. LETTER FROM JOHN LADOUCEUR, PRESIDENT, THE ROYAL CANADIAN LEGION NB COMMAND RE: MILITARY SERVICE RECOGNITION BOOK AND CERTIFICATE OF APPRECIATION

Councillor Evans moved to receive and file the Letter from John Ladouceur, President, The Royal Canadian Legion NB Command Re: Military Service Recognition Book and Certificate of Appreciation.

Seconded by Deputy Mayor Likely. Carried.

18. LETTER OF DECEMBER 6, 2017 FROM RUTH CARROLL, DIRECTOR - TINY TREASURES & TREASURED ADVENTURES LEARNING CENTRES RE: THANK YOU FOR GRANT

Councillor Snodgrass moved to receive and file the Letter of December 6, 2017 from Ruth Carroll, Director - Tiny Treasures & Treasured Adventures Learning Centres Re: Thank You for Grant.

Seconded by Councillor Evans. Carried.

19. LETTER OF DECEMBER 11, 2017 FROM JENNY GERBASI, FCM PRESIDENT RE: RENEWAL OF MEMBERSHIP TO THE FEDERATION OF CANADIAN MUNICIPALITIES FOR 2018-2019

Councillor Snodgrass moved to renew membership with the Federation of Canadian Municipalities for 2018-2019 for a cost of \$1,150.38 as per the Letter of December 11, 2017 from Jenny Gerbasi, FCM President.

Seconded by Councillor Evans. Carried.

20. REPORT OF JANUARY 3, 2018 FROM TOWN MANAGER RE: ANNUAL BONDING - TOWN OF GRAND BAY-WESTFIELD

Councillor Snodgrass moved to receive and file the Report of January 3, 2018 from Town Manager Re: Annual Bonding - Town of Grand Bay-Westfield.

Seconded by Councillor Evans. Carried.

21. LETTER OF DECEMBER 8, 2017 FROM BEV GASTON, PRESIDENT, UMN B RE: MEMBERSHIP FOR 2018

Councillor Evans moved to renew membership to UMNB for 2018 for a cost of \$3,800.00 as per the Letter of December 8, 2017 from Bev Gaston, President, UMNB Re: Membership for 2018.

Seconded by Councillor Snodgrass. Carried.

22. REPORT OF JANUARY 4, 2018 FROM TOWN MANAGER RE: PROCEDURES - CASH FLOW MANAGEMENT - 2018

Deputy Mayor Likely moved the Town Manager be authorized to establish a 2018 line of credit for the Town with respect to the Sewerage Utility Operating Fund as per section 100(2) of the *Local Governance Act* for an amount not to exceed \$228,465 and further a 2018 line of credit with respect to the General Revenue Operating Fund as per section 117(13) of the *Local Governance Act* for an amount not to exceed \$243,874 at a competitive rate.

Seconded by Councillor Snodgrass. Carried.

23. REPORT OF JANUARY 4, 2018 FROM RECREATION DIRECTOR RE: PROPOSED REVISED CENTRUM FEES

Councillor Snodgrass moved to approve the Proposed Revised Centrum Fees as per the Report of January 4, 2018 from Recreation Director.

Seconded by Councillor Evans. Carried.

23.a) REGULAR COUNCIL MEETING OF JANUARY 22, 2018

Councillor Snodgrass moved to cancel the Regular Council Meeting of January 22, 2018 with a special meeting to be called if required.

Seconded by Deputy Mayor Likely. Carried.

24. ADJOURNMENT

Councillor Evans moved adjournment.

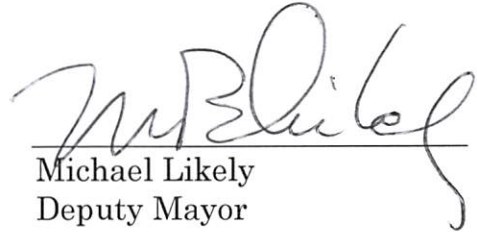
Seconded by Councillor Snodgrass. Carried.

Time 7:38 pm

Respectfully submitted,



Sandra Gautreau
Town Manager/Clerk



Michael Likely
Deputy Mayor



Lynn Campbell
Assistant Clerk/Treasurer