

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting

Minutes

Monday, February 24, 2014

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ADOPTED

MAR 10 2014

1. **CALL TO ORDER - 7:35 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, February 24, 2014 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Day, Councillor Calvin, Councillor Evans and Councillor Snodgrass were in attendance.

Deputy Mayor Likely was absent.

Councillor Evans moved to pay Deputy Mayor Likely in his absence.

Seconded by Councillor Snodgrass. Carried.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the agenda of February 24, 2014 as presented.

Seconded by Councillor Snodgrass. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. PUBLIC PRESENTATIONS

None

7. MINUTES

7.1 MINUTES OF REGULAR COUNCIL MEETING OF FEBRUARY 10, 2014

Councillor Day moved to adopt the minutes of the Regular Council Meeting of February 10, 2014 as presented.

Seconded by Councillor Calvin. Carried.

7.2 MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF DECEMBER 2, 2013

Councillor Calvin moved to receive and file the minutes of Planning Advisory Committee Meeting of December 2, 2013.

Seconded by Councillor Evans. Carried.

7.3 MINUTES OF EMERGENCY MEASURES ORGANIZATION (EMO) MEETINGS OF NOVEMBER 19, 2013 AND DECEMBER 17, 2013/EMO TRAINING MEETING OF NOVEMBER 19, 2013

Councillor Evans moved to receive and file the minutes of the Emergency Measures Organization (EMO) Meetings of November 19, 2013 and December 17, 2013/EMO Training Meeting of November 19, 2013.

Seconded by Councillor Snodgrass. Carried.

7.4 RIVER VALLEY COMMUNITY CENTER FOUNDATION INC. BOARD OF DIRECTORS MINUTES OF OCTOBER 23, 2013, NOVEMBER 19, 2013, AND JANUARY 2014

Councillor Snodgrass moved to receive and file the minutes of the River Valley Community Center Foundation Inc. Board of Directors of October 23, 2013, November 19, 2013, and January 2014 meetings.

Seconded by Councillor Day. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment in the amount of \$4,003.73 and Bills for Ratification in the amount of \$268,005.75; Grand Total of \$272,009.48.

Seconded by Councillor Evans. Carried.

9. **CONSENT AGENDA**

None

10. **BUSINESS ARISING FROM MINUTES**

a) Regular Council Meeting Minutes of February 10, 2014

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. NOTICE OF MOTIONS

None

15. REPORTS

None

16. TOWN MANAGER'S REPORT OF FEBRUARY 12, 2014 RE: APPOINTMENTS - PENSION COMMITTEE AND MUNICIPAL ADVISORY CORPORATION - LYNN CAMPBELL

Councillor Evans moved to appoint Lynn Campbell as the Town's Representative for the Municipal Advisory Corporation and appoint Lynn Campbell as the Town's employee representative to the Pension Committee for the New Brunswick Municipal Employees Pension Plan effective February 10, 2014.

Seconded by Councillor Day. Carried.

17. MEMORANDUM OF FEBRUARY 19, 2014 FROM PLANNING ADVISORY COMMITTEE RE: ELECTION OF OFFICERS FOR 2014

Councillor Calvin moved to receive and file the memorandum of February 19, 2014 from Planning Advisory Committee Re: Election of Officers for 2014.

Seconded by Councillor Evans. Carried.

18. MEMORANDUM OF FEBRUARY 19, 2014 FROM PLANNING ADVISORY COMMITTEE (PAC) RE: INDEX LIST OF PAC ITEMS FOR 2013

Councillor Evans moved to receive and file the memorandum of February 19, 2014 from Planning Advisory Committee (PAC) Re: Index List of PAC Items for 2013.

Seconded by Councillor Calvin. Carried.

19. TOWN MANAGER'S REPORT OF FEBRUARY 14, 2014 RE:
CONSIDERATION OF 2014 GENERAL/SEWERAGE CAPITAL
PROJECTS

Councillor Day moved to engage Dillon Consulting to prepare public tenders for 2014 General Capital work as follows:

Street Upgrading

Ash Glen Lane storm sewer improvements
Ash Glen Lane asphalt resurfacing
Allan Street asphalt resurfacing
Baysong Bluff storm sewer collection
Baysong Bluff asphalt resurfacing
Crestwood Drive to Baysong Bluff asphalt resurfacing
Baysong Bluff, cul-de-sac restoration/shaping
Frederick Street asphalt resurfacing
Hall Road asphalt resurfacing
Park Avenue Extension asphalt resurfacing/ditching
ComeX/Multi-Use Park asphalt surfacing
Outstanding Driveway grade issues repairs - Woolastook
Drive

subject to: 1) a requirement for pre-job meeting(s) with the successful contractor(s), 2) provision for necessary flaggers, 3) the successful contractor(s) not commencing project work prior to execution of the project contract, 4) fill disposal to be the responsibility of the contractor(s), 5) a provision in the tender documents for addition and/or deletion of project work, 6) a provision in the tender documents that the contractor is responsible for any costs related to digging up underground wires in error, 7) provisions to ensure timely and acceptable restoration work, 8) an early notice being sent to property owners that have items, shrubs, etc. on the right-of-way stating that the property owners need to remove items before upcoming capital work commences, 9) all tenders to be advertised on *Tenders on Line* no later than April 25, 2014 (advertisements not to be placed in the newspaper unless so required by the Province of New Brunswick), 10) a timeline for each tendered project being provided to the Town with the Town to be notified in writing in a timely manner of any changes to project work and original timeline 11) successful contractor(s) being notified at the first job meeting that the \$1,000 penalty for late completion will be enforced, and further moved

RECREATION

to allocate funding for Phase 2 of the Multi-Use Park and for upgrades at the Southwood Park Play Area;

ENVIRONMENTAL DEVELOPMENT

to allocate funding towards Community Welcome Signage;

VOLUNTEER FIRE/RESCUE DEPARTMENT

to allocate funding for fitted masks for frontline firefighters;

TRANSPORTATION

to allocate funding for a vehicle replacement - Trackless and for aerial photos;

FACILITY UPGRADES

to allocate for Centrum roof membrane, for installation of a generator for the Centrum, for wash bay safety upgrades at Fire Stations 1 and 2, and for a Multi-Use Project - Dog Park/Fire Training Site Improvements;

and further moved to proceed with preliminary work for 2014 Sewerage Capital projects as follows:

Sewerage System/Upgrades

Murray Street Lift Station No. 4 Replacement - easement acquisition.

Seconded by Councillor Snodgrass. Carried.

It was noted applications would be made to the New Building Canada Fund for projects meeting the Fund criteria.


20. ADJOURNMENT


Councillor Calvin moved adjournment.

Seconded by Councillor Snodgrass. Carried.

Time 7:53 pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Grace Losier
Mayor


Lynn Campbell
Assistant Clerk



