

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

## **Regular Council Meeting Minutes**

**August 8, 2016**

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**1. CALL TO ORDER - 7:30 P.M.**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, August 8, 2016 with Mayor Losier presiding.

**2. RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Balemans, Councillor Day, Councillor Evans, and Councillor Snodgrass were in attendance.

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Deputy Mayor Likely moved to approve the agenda of August 8, 2016 with the addition of Item 7.4 - Minutes of Planning Advisory Committee of June 6, 2016.

Seconded by Councillor Snodgrass. Carried Unanimously.

**4. DISCLOSURE OF CONFLICT OF INTEREST**

None

**5. PUBLIC HEARINGS**

None

**6. PUBLIC PRESENTATIONS**

**6.1 RCMP REPORT FOR JULY 2016 - RCMP REPRESENTATIVE ATTENDING**

Cst. MacKinnon presented the RCMP Report for July 2016 and answered inquiries from Council.

Councillor Evans moved to receive and file the RCMP Report for July 2016.

Seconded by Councillor Day. Carried.

Cst. MacKinnon will bring Council's request for an ATV Education event to Sgt. Desrosiers.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF JULY 11, 2016**

Councillor Snodgrass moved to adopt the Minutes of Regular Council Meeting of July 11, 2016 as presented.

Seconded by Councillor Day. Carried.

7.2 **EMAIL POLL OF JULY 25, 2016 RE: SIGNING AUTHORITY FOR ALLERGIC REACTION PROJECT AGREEMENTS**

Councillor Day moved to ratify the Email Poll of July 25, 2016 in that authorization is granted for appropriate signatures from Staff and the Mayor regarding the Allergic Reaction Project agreements for the Brundage Point River Centre, the Lions Building, and the Grand Bay-Westfield Centrum per correspondence of July 25, 2016 received from Cory Ryan, PhC, CD, Chair, Allergic Reaction Committee.

Seconded by Councillor Evans. Carried.

7.3 **EMAIL POLL OF JULY 28, 2016 RE: TOWN CONTRIBUTION TOWARDS VETERAN BANNERS PROJECT**

Councillor Snodgrass moved to ratify the Email Poll of July 28, 2016 in that authorization is granted for a Town contribution of up to \$1,000 for 2016 towards the Veteran Banners Project per Cory Ryan, Royal Canadian Legion Bayview Branch No. 22.

Seconded by Councillor Day. Carried.

7.4 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF JUNE 6, 2016**

Councillor Snodgrass moved to receive and file the Minutes of Planning Advisory Committee Meeting of June 6, 2016.

Seconded by Deputy Mayor Likely. Carried.

**8. BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment for \$4,358.18 and Bills for Ratification for \$277,190.71 for a total of \$281,548.89.

Seconded by Deputy Mayor Likely. Carried.

**9. CONSENT AGENDA**

- a) Building Inspector's Report for July 2016**
- b) River Centre Coordinator's Report for July 2016**
- c) Dog Control Report for July 2016**
- d) Recreation Department Report for July 2016**

Councillor Snodgrass moved to receive and file the following Consent Agenda Items:

- a) Building Inspector's Report for July 2016
- b) River Centre Coordinator's Report for July 2016
- c) Dog Control Report for July 2016
- d) Recreation Department Report for July 2016.

Seconded by Councillor Evans. Carried.

**10. BUSINESS ARISING FROM MINUTES**

- a) Regular Council Meeting Minutes of July 11, 2016**

None

**11. DELEGATIONS**

None

**12. PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

None

16. **LETTER OF JULY 14, 2016 FROM VALLIE STEARNS, NEW BRUNSWICK COALITION FOR PAY EQUITY RE: THANK YOU FOR DONATION**

Councillor Evans moved to receive and file the Letter of July 14, 2016 from Vallie Stearns, New Brunswick Coalition for Pay Equity Re: Thank You for Donation.

Seconded by Councillor Snodgrass. Carried.

17. **EMAIL OF JULY 26, 2016 FROM JOLANTA KLIWER RE: RESIGNATION AS A VOTING MEMBER OF TOWN EMERGENCY MEASURES ORGANIZATION**

Councillor Day moved to receive and file the Email of July 26, 2016 from Jolanta Kliwer Re: Resignation as a Voting Member of Town Emergency Measures Organization.

Seconded by Councillor Balemans. Carried.

It was noted that a letter of thanks would be sent to Jolanta Kliwer and an item will be included in the next Town flyer seeking EMO volunteers.

18. **LETTER OF JULY 22, 2016 FROM JAMES HOYT, DIRECTOR FOR DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE RE: FIVE YEAR PROGRAM FOR IMPROVEMENTS TO PROVINCIALY DESIGNATED HIGHWAYS**

Councillor Day moved to refer the Letter of July 22, 2016 from James Hoyt, Director for Department of Transportation and Infrastructure Re: Five Year Program for Improvements to Provincially Designated Highways to the Town Staff.

Seconded by Councillor Snodgrass. Carried.

19. **LETTER OF JULY 22, 2016 FROM JASON DICKSON, PRESIDENT OF COACH NEW BRUNSWICK RE: NATIONAL COACHES WEEK IN CANADA**

Councillor Snodgrass moved to receive and file the Letter of July 22, 2016 from Jason Dickson, President of Coach New Brunswick Re: National Coaches Week in Canada.

Seconded by Councillor Evans. Carried.

20. **DEVELOPMENT OFFICER'S REPORT OF AUGUST 3, 2016 RE: TRANSFER OF LANDS UNDER POLICY NO. E005, REQUEST TO ACQUIRE TITLE TO LAND CONTAINED IN A PORTION OF GREEN AREA OFF GARY COURT**

Councillor Evans moved to authorize signing of the Subdivision Plan, Sunny Side Subdivision, Parcel "A" & Parcel "B", to convey portions of the Town's Green Area (PID No. 458976) in favour of the adjacent property owners, and to authorize the registration of the said Plan in Kings County Registry.

Seconded by Councillor Day. Carried.

21. **FIRE CHIEF'S REPORT OF AUGUST 3, 2016 RE: SUCTION HOSES**

Councillor Day moved to purchase suction hoses as per quote 16-358 from Nova Fire Equipment for a purchase price of \$9,753.00 plus shipping and applicable taxes.

Seconded by Councillor Snodgrass. Carried.

22. **DEVELOPMENT OFFICER'S REPORT OF AUGUST 3, 2016 RE: TRANSFER OF LANDS UNDER POLICY NO. E005, REQUEST**

**TO ACQUIRE TITLE TO LAND CONTAINED IN A PORTION OF  
PUBLIC STREET (THIRD STREET - OFF BAYVIEW ROAD)**

Councillor Snodgrass moved to authorize signing of the Subdivision Plan, Third Street Subdivision Phase 1, Parcel "A" & Parcel "B", to convey portions of the closed portion of Third Street (PID 30224984) in favour of the adjacent property owners, and to authorize the registration of the said Plan in Kings County Registry.

Seconded by Councillor Evans. Carried.

**23. LETTER OF JULY 27, 2016 FROM MANDY MACKINNON,  
ACCOUNT ASSISTANT FOR ATLANTIC CANADA  
OPPORTUNITIES AGENCY RE: OFFER OF ASSISTANCE  
UNDER THE CANADA 150 COMMUNITY INFRASTRUCTURE  
PROGRAM - EXTERIOR SHELTER**

Councillor Snodgrass moved to authorize appropriate signatures per letter of July 27, 2016 from Mandy MacKinnon, Account Assistant for Atlantic Canada Opportunities Agency Re: Offer of Assistance under the Canada 150 Community Infrastructure Program - Exterior Shelter.

Seconded by Councillor Evans. Carried.

**24. LETTER OF AUGUST 4, 2016 FROM DOUG HARTFORD, P.  
ENG., DILLON CONSULTING RE: WASTEWATER SYSTEM  
IMPROVEMENTS, PROJECT 163317A, CERTIFICATE NO. 1,  
COMPLETION CERTIFICATE**

Councillor Snodgrass moved to approve payment of \$175,382.28 to TerraEx Inc. as per Letter of August 4, 2016 from Doug Hartford, P. Eng., Dillon Consulting Re: Wastewater System Improvements, Project 163317A, Certificate No. 1, Completion Certificate.

Seconded by Deputy Mayor Likely. Carried.

**25. LETTER OF AUGUST 5, 2016 FROM DOUG HARTFORD, P.  
ENG., DILLON CONSULTING RE: STORM SEWER & STREET  
IMP. 2016, PROJECT 16-3595A, CERTIFICATE NO. 3,  
COMPLETION CERTIFICATE**

Councillor Day moved to approve payment of \$120,312.89 to TerraEx Inc. as per Letter of August 5, 2016 from Doug Hartford, P. Eng., Dillon

Consulting Re: Storm Sewer & Street Imp. 2016, Project 16-3595A,  
Certificate No. 3, Completion Certificate.

Seconded by Councillor Snodgrass. Carried.

**26. ADJOURNMENT**

Councillor Snodgrass moved adjournment.

Seconded by Councillor Day. Carried.

Time 7:56 pm

Respectfully submitted,

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Sandra Gautreau  
Town Manager/Clerk

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Michael Likely  
Deputy Mayor

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Lynn Campbell  
Assistant Clerk/Treasurer