

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

## **Regular Council Meeting Minutes**

**August 13, 2018**

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**ADOPTED**

**SEP 11 2018**

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday August 13, 2018 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likely and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the Agenda as presented with the addition of Item No. 20.a - Fire Apparatus Area Painting.

Seconded by Deputy Mayor Likely. Carried Unanimously.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

Councillor Evans declared a Conflict of Interest with Item #7.2 on the Agenda.

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION BY RCMP COMMUNITY PROGRAM OFFICER, TANYA WARREN RE: COMMUNITY UPDATE**

Tanya Warren, RCMP Community Program Officer presented Council with an update on the Program.

Councillor Day moved to receive and file presentation by Tanya Warren, RCMP Community Program Officer.

Seconded by Councillor Snodgrass. Carried.

6.2 **RCMP REPORTS FOR MAY, JUNE, JULY 2018 - RCMP REPRESENTATIVE ATTENDING**

Constable Brett Knox answered questions regarding the RCMP Reports for May, June and July 2018.

Councillor Snodgrass moved to receive and file RCMP Reports for May, June, and July 2018.

Seconded by Councillor Day. Carried.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF JULY 23, 2018**

Councillor Day moved to adopt the minutes of the Regular Council Meeting of July 23, 2018 as presented.

Seconded by Councillor Evans. Carried.

7.2 **TENDER NOTES OF AUGUST 8, 2018 RE: KIOSK & SHELTER UPGRADES, PROJECT NO: 188131A**

Councillor Evans departed the meeting due to a stated Conflict of Interest with Item #7.2.

Deputy Mayor Likely moved to receive and file Tender Notes of August 8, 2018 Re: Kiosk & Shelter Upgrades, Project No: 188131A.

Seconded by Councilor Day. Carried.

Councillor Evans rejoined the meeting.

7.3 **EMAIL POLL OF AUGUST 8, 2018 RE: CONTRACT AWARD FOR DESIGNATED HIGHWAY 2018, RTE. 177 - CULVERT REPLACEMENTS, GRAND BAY-WESTFIELD, NB**

Councillor Day moved to ratify the Email Poll of August 8, 2018 awarding the contract for Designated Highway 2018 Rte 177 - Culvert Replacements, Grand Bay-Westfield, NB Project No. 18-7781, NBDTI Project No. 18-D209 to the low tenderer Keel Construction Ltd. for \$196,711.00 with authorization for drainage work regarding 679 River Valley Drive and 565 Nerepis Road as approved by the Department of Transportation and Infrastructure.

Seconded by Deputy Mayor Likely. Carried.

7.4 **EMAIL POLL OF AUGUST 8, 2018 RE: AUTHORIZATION FOR PAYMENT OF CERTIFICATE NO. 4 PARTIAL HOLDBACK RELEASE CERTIFICATE, WATER PLAY PARK PROJECT NO. 17-5899 TO TERRAEX INC.**

Councillor Snodgrass moved to ratify Email Poll of August 8, 2018 authorizing payment of Certificate No. 4 Partial Holdback Release Certificate Water Play Park Project No. 17-5899 to TerraEx in the amount of \$45,433.95.

Seconded by Deputy Mayor Likely. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay the Bills for Payment in the amount of \$5,750.00 and Bills for Ratification in the amount of \$350,572.65, Grand Total \$356,322.65.

Seconded by Deputy Mayor Likely. Carried.

9. **CONSENT AGENDA**

- a) **GRAND BAY-WESTFIELD VOLUNTEER FIRE/RESCUE DEPARTMENT REPORT FOR JULY 2018**
- b) **DOG CONTROL REPORT FOR JULY 2018**
- c) **RECREATION DEPARTMENT REPORT FOR JULY 2018**
- d) **RIVER CENTRE COORDINATOR'S REPORTS FOR JUNE, JULY 2018**
- e) **BUILDING INSPECTOR'S REPORT FOR JULY 2018**

Deputy Mayor Likely moved to receive and file the following Consent Agenda Items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for July 2018
- b) Dog Control Report for July 2018
- c) Recreation Department Report for July 2018
- d) River Centre Coordinator's Reports for June, July 2018
- e) Building Inspector's Report for July 2018.

Seconded by Councillor Evans. Carried.

10. **BUSINESS ARISING FROM MINUTES**

- a) **REGULAR COUNCIL MEETING MINUTES OF JULY 23, 2018**

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

None

16. **NEWS RELEASE OF JULY 25, 2018 FROM DEPARTMENT OF HEALTH RE: PILOT PROGRAM FEATURING RAPID RESPONSE PARAMEDICS**

Deputy Mayor Likely moved to receive and file News Release of July 25, 2018 from Department of Health Re: Pilot Program featuring Rapid Response Paramedics.

Seconded by Councillor Balemans. Carried.

17. **MEMORANDUM OF AUGUST 10, 2018 FROM DILLON CONSULTING RE: AMENDMENTS TO DRAFT ASSET MANAGEMENT PLAN AND ASSET MANAGEMENT PLAN SUBMISSION - TOWN OF GRAND BAY-WESTFIELD FOR ADOPTION BY TOWN COUNCIL**

Deputy Mayor Likely moved to adopt as presented the Asset Management Plan for the Town of Grand Bay-Westfield per Memorandum of August 10, 2018 from Dillon Consulting.

Seconded by Councillor Day. Carried.

18. **LETTER OF AUGUST 9, 2018 FROM DOUG HARTFORD, P. ENG. DILLON, CONSULTING RE: OFFER OF SERVICES - DESIGNATED HIGHWAY 2017 - RTE. 177, TWIN CROSS CULVERT REPLACEMENT & STORM SEWER EXTENSION**

Councillor Day moved to accept the Offer of Services - Designated Highway 2018 - Rte. 177, Twin Cross Replacement & Storm Sewer Extension per letter of August 9, 2018 from Doug Hartford, P. Eng. Dillon Consulting with authorization for signatures.

Seconded by Councillor Snodgrass. Carried.

19. **LETTER OF JULY 23, 2018 FROM COLIN SIMIC, MPI, DILLON CONSULTING RE: OFFER OF SERVICES - PHASE II ACTIVE TRANSPORTATION (AT) PLAN IMPLEMENTATION**

Councillor Day moved to accept the Offer of Services for Phase II Active Transportation (AT) Plan Implementation per letter of July 23, 2018 from Colin Simic, MPI, Dillon Consulting with authorization for signatures.

Seconded by Deputy Mayor Likely. Carried.

20. **LETTER OF AUGUST 10, 2018 FROM DOUG HARTFORD, P. ENG., DILLON CONSULTING RE: OFFER OF SERVICES - STORM SEWER AND STREET IMPROVEMENTS 2018**

Councillor Snodgrass moved to accept the Offer of Services for Storm Sewer and Street Improvements 2018 per letter of August 10, 2018 from Doug Hartford, P. Eng., Dillon Consulting with authorization for signatures.

Seconded by Councillor Evans.

20.a **FIRE APPARATUS AREA PAINTING**

Councillor Day moved to award the work for painting of the Fire Apparatus Area to Westoak Design Build at a cost of \$8,400.00 plus incidentals and applicable taxes.

Seconded by Deputy Mayor Likely. Carried.

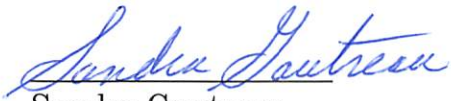
21. ADJOURNMENT

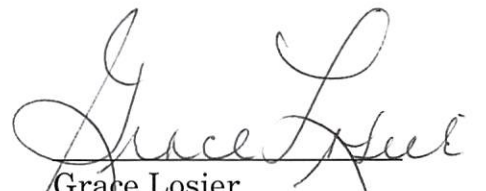
Councillor Balemans moved adjournment.


Seconded by Deputy Mayor Likely. Carried.

Time: 8:01pm

Respectfully submitted,

  
Sandra Gautreau  
Town Manager/Clerk

  
Grace Losier  
Mayor

  
Marcia Mason  
Assistant Clerk Treasurer



