

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

## Regular Council Meeting Minutes

April 8, 2019

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**ADOPTED**

**APR 23 2019**

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, April 8, 2019 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likely and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the Agenda of April 9, 2019 as presented.

Seconded by Councillor Evans. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **RCMP REPORT FOR MARCH 2019 – RCMP REPRESENTATIVE ATTENDING**

Councillor Snodgrass moved to table RCMP Report for March 2019 until an RCMP Representative arrives.

Seconded by Councillor Evans. Carried unanimously. (Report being brought forward to May 13, 2019 agenda)

6.2 **PRESENTATION RE: PROJECT STEERING COMMITTEE – MEETING #1/MUNICIPAL PLAN REVIEW BY COLIN SIMIC AND STEPHEN STONE, DILLON CONSULTING PRESENTERS**

Colin Simic and Stephen Stone, Dillon Consulting presented Council with an overview of the new Municipal Plan Review Re: Project Steering Committee - Meeting #1.

Councillor Evans moved to receive and file Presentation by Colin Simic and Stephen Stone, Dillon Consulting Re: Municipal Plan Review.

Seconded by Deputy Mayor Likely. Carried.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF MARCH 25, 2019**

Councillor Day moved to adopt the Minutes of the Regular Council Meeting of March 25, 2019 as presented.

Seconded by Deputy Mayor Likely. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment as presented for \$2,464.56 and Bills for Ratification for \$87,177.97 for a grand total of \$89,642.53.

Seconded by Deputy Mayor Likely. Carried.

9. **CONSENT AGENDA**

- a) **GRAND BAY-WESTFIELD VOLUNTEER FIRE-RESCUE DEPARTMENT REPORT FOR MARCH 2019**
- b) **BUILDING INSPECTOR'S REPORT FOR MARCH 2019**
- c) **DOG CONTROL REPORT FOR MARCH 2019**
- d) **RECREATION DEPARTMENT REPORT FOR MARCH 2019**
- e) **WORKS DEPARTMENT REPORTS FOR FEBRUARY AND MARCH 2019**

Councillor Snodgrass moved to receive and file the following Consent Agenda items:

- a) Grand Bay-Westfield Volunteer Fire-Rescue Department Report for March 2019
- b) Building Inspector's Report for March 2019
- c) Dog Control Report for March 2019
- d) Recreation Department Report for March 2019
- e) Works Department Reports for February and March 2019.

Seconded by Councillor Evans. Carried.

10. **BUSINESS ARISING FROM MINUTES**

- a) Regular Council Meeting Minutes of March 25, 2019

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

**15.1 TOWN OF GRAND BAY-WESTFIELD SEWERAGE UTILITY  
ACCOUNTS RECEIVABLE REPORT AS AT APRIL 2, 2019**

Councillor Evans moved to receive and file Town of Grand Bay-Westfield Sewerage Utility Accounts Receivable Report as at April 2, 2019.

Seconded by Deputy Mayor Likely. Carried.

**15.2 TOWN OF GRAND BAY-WESTFIELD REPORT AND  
CONSOLIDATED FINANCIAL STATEMENTS AS OF  
DECEMBER 31, 2018 PER CURRY & BETTS**

Councillor Day moved to adopt as presented Town of Grand Bay-Westfield Final Report and Consolidated Financial Statements as of December 31, 2018 per Curry & Betts.

Seconded by Councillor Snodgrass. Carried.

It was noted auditors, Curry & Betts, advised of a clean audit for 2018 resulting in a surplus in the General Revenue Fund and the Sewerage Utility Fund. Appreciation was expressed to Town Staff and the Town Financial Consultant.

**16. LETTER OF MARCH 19, 2019 FROM CONNIE WOODSIDE,  
PRESIDENT - JUNIOR ACHIEVEMENT NEW BRUNSWICK RE:  
INVESTMENT IN THE 34<sup>TH</sup> ANNUAL FUTURES UNLIMITED  
GALA**

Councillor Snodgrass moved to receive and file letter of March 19, 2019 from Connie Woodside, President - Junior Achievement New Brunswick Re: Investment in the 34<sup>th</sup> Annual Futures Unlimited Gala.

Seconded by Councillor Evans. Carried.

It was noted the following Grand Bay-Westfield residents were recognized at the Junior Achievement New Brunswick 34<sup>th</sup> Annual Futures Unlimited Gala:

Abigail Snodgrass, Thomas Patstone, Ethan Lavoie, Adam Lacey, and Christine Lavoie (Volunteer of the Year).

17. **MEMORANDUM OF MARCH 22, 2019 FROM FIRE CHIEF RE: GENERATOR FOR RIVER CENTRE - BROUGHT FORWARD FROM MARCH 25, 2019**

Councillor Snodgrass moved to receive and file memorandum of March 22, 2019 from Fire Chief Re: Generator for River Centre - Brought Forward from March 25, 2019.

Seconded by Councillor Evans. Carried.

18. **EMAIL OF MARCH 27, 2019 FROM HARBOUR STATION COMMISSION - KATIE BACON/RELATED MATERIAL**

Councillor Day moved to re-appoint Katie Bacon as the Town's Representative on the Harbour Station Commission effective April 2019 to expire April 2022.

Seconded by Councillor Snodgrass. Carried.

19. **MEMORANDUM OF APRIL 1, 2019 FROM PLANNING ADVISORY COMMITTEE (PAC) RE: INDEX LIST OF PAC ITEMS FOR 2018**

Deputy Mayor Likely moved to receive and file memorandum of April 1, 2019 from Planning Advisory Committee (PAC) Re: Index List of PAC Items for 2018.

Seconded by Councillor Day. Carried.

20. **REPORT OF APRIL 3, 2019 FROM TOWN MANAGER RE: DEMAND LOAN - MINISTERIAL APPROVAL NO. 19-0014**

Councillor Evans moved to grant authorization for a Demand Loan at the Bank of Nova Scotia regarding Ministerial Approval No. 19-0014 concerning 2019 General Capital Borrowing Re: Protective Services with the Loan not to exceed \$420,000 for a term of one year.

Seconded by Councillor Snodgrass. Carried.

21. REPORT OF APRIL 3, 2019 FROM DEVELOPMENT OFFICER  
RE: SIGNAGE GRANT PROGRAM, RC WOODWORKING HAND  
TOOLS, 275 RIVER VALLEY DRIVE PID NO. 00219105

Councillor Snodgrass moved to approve a grant application up to \$950.00 for eligible costs of new Directory (free standing exterior sign) and window signage for new instruction/demonstration space, located at 275 River Valley Drive as per Town Signage Grant Program Guidelines.

Seconded by Councillor Day. Carried.


22. ADJOURNMENT

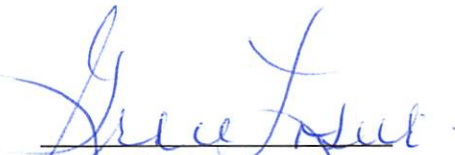
Councillor Day moved adjournment.

Seconded by Councillor Balemans. Carried.

Time: 8:19 pm

Respectfully submitted,

  
Sandra Gautreau  
Town Manager/Clerk

  
Grace Losier  
Mayor

  
Marcia Mason  
Assistant Clerk Treasurer



