

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

**Regular Council Meeting Minutes**

**Tuesday April 23, 2019**

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**ADOPTED**

**MAY 13 2019**

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Tuesday April 23, 2019 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Councillor Balemans, Councillor Day, Councillor Evans, Deputy Mayor Likely and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Snodgrass moved to approve the Agenda of April 23, 2019 as presented.

Seconded by Deputy Mayor Likely. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION OF ANNUAL TRADE TOKEN IN GRAND BAY-WESTFIELD - CORY RYAN, RIVER VALLEY COINS PRESENTER**

Cory Ryan, River Valley Coins presented Council with the 2019 River Valley Coin and an overview of the success of the 2018 Coin and future designs. He noted the 2019 coin is in recognition of the 100<sup>th</sup> Year Anniversary of the Westfield Golf Club.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF APRIL 8, 2019**

Councillor Day moved to adopt the minutes of the Regular Council Meeting of April 8, 2019 as presented.

Seconded by Deputy Mayor Likely. Carried.

7.2 **TENDER NOTES OF APRIL 10, 2019 FOR WASTEWATER SYSTEM IMPROVEMENTS 2019, PROJECT NO. 19-9531**

Councillor Snodgrass moved to receive and file Tender Notes of April 10, 2019 for Wastewater System Improvements 2019, Project No. 19-9531.

Seconded by Councillor Evans. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay Bills for Payment as presented for \$31,830.75 and Bills for Ratification for \$220,016.61 for a grand total of \$251,847.36.

Seconded by Councillor Evans. Carried.

9. **CONSENT AGENDA**

None

10. **BUSINESS ARISING FROM MINUTES**

a) Regular Council Meeting Minutes of April 8, 2019

None

11. **DELEGATIONS**

None

12. **PETITIONS**

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

None

16. **REPORT OF APRIL 9, 2019 FROM TOWN MANAGER RE: 2019  
SUMMER COUNCIL MEETING SCHEDULE**

Councillor Day moved to cancel the Regular Council Meetings of July 8, 2019 and August 26, 2019 with a Special Council Meeting to be called if required.

Seconded by Councillor Snodgrass. Carried.

17. **LETTER OF APRIL 10, 2019 FROM DOUGLAS HARTFORD, P.  
ENG., DILLON CONSULTING RE: TENDER RESULTS FOR  
WASTEWATER SYSTEM IMPROVEMENTS 2019 – GRAND BAY-  
WESTFIELD, NB, PROJECT NO. 19-9531**

Councillor Day moved to award the construction contract to the low tenderer, Fairville Construction Ltd. for their Tender Price of \$123,604.50 including 15% HST per letter of April 10, 2019 from Douglas Hartford, P. Eng., Dillon Consulting, Project No.19-9531, Wastewater System Improvements 2019.

Seconded by Councillor Evans. Carried.

18. **MEMORANDUM OF APRIL 17, 2019 FROM RECREATION DIRECTOR RE: REGIONAL ICE STRATEGY – CITY PROPOSITION**

Councillor Snodgrass moved to support the February 22, 2019 Regional Ice Strategy Update Step 1 and Step 2 recommendations as follows:

Step 1:

**Offer of Service & Public Consultation**

Service providers are asked to agree to offer communities without arenas the same level of access to all recreation facilities as their own residents if communities without arenas choose to support those facilities through a levy of \$0.03 per \$100 of assessment. Those communities with local recreation may receive a credit, reducing the levy to no less than \$0.02 per \$100 of assessment. Funds generated by the levy shall be distributed to arenas based on usage data. The Commission shall begin consultation with stakeholder groups and the public, residents of communities without arenas in particular, regarding the proposed offer above. Feedback from these consultants will be sent to the Commission and Minister of the Environment and Local Government for their consideration. Tentative Time Frame: April

To facilitate this process, service providers are asked to agree to:

- a. Make it mandatory for user groups to provide residency information (e.g. postal codes) of their participants in order to rent ice time on an ongoing basis weekly or monthly. One-time bookings are excluded from this requirement.
- b. Share collected residency information, ice time schedules and financial information with FRSC.
- c. Cooperate with regional partners on ice time allocation and pricing prioritizing youth and gender equity.
- d. Address an oversupply of ice and optimize existing ice time by utilizing early time slots and shared ice whenever possible.

Step 2:

**Determine Crossflow Between Service Providers & Potential Imbalance**

Confirm commitment of Commission members to provide resource for the working group going forward in this process. Issue a request for proposal for a consultant to analyze the crossflow of arena users between service provider communities and compare level of service offered by each arena. The consultant shall also develop a standard operating and capital cost per ice pad in its calculations. If an imbalance in service and usage is determined between service provider communities, the consultant shall recommend an appropriate funding formula to address

the imbalance. Awarding a successful supplier for this work shall be decided at the next Commission board meeting.

Tentative Timeframe: April

Findings of the consultant's report shall be considered at a Commission board meeting.

Tentative Timeframe: May

Begin decision making process with local service districts through the Minister of Environment and Local Government.

Tentative Timeframe: June - July.

Seconded by Councillor Day. Carried.

19. **REPORT OF APRIL 17, 2019 FROM TOWN MANAGER RE:  
DEMAND LOAN RE: MINISTERIAL APPROVAL NO. 19-0009 –  
SEWERAGE SYSTEM IMPROVEMENTS**

Councillor Evans moved to grant authorization for a Demand Loan at the Bank of Nova Scotia regarding Ministerial Approval No. 19-0009 concerning 2019 Sewerage Capital Borrowing Re: Environmental Health (Sewerage System Improvements) with the Loan not to exceed \$135,000 for a term of one year.

Seconded by Deputy Mayor Likely. Carried.

20. **ADJOURNMENT**

Councillor Day moved adjournment.

Seconded by Councillor Evans. Carried.

Time: 8:02 pm

Respectfully submitted,



Sandra Gautreau  
Town Manager/Clerk



Marcia Mason  
Assistant Clerk Treasurer

  
Grace Losier  
Mayor



