

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

Regular Council Meeting  
Minutes

Monday, April 22, 2013

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**ADOPTED**  
**MAY 13 2013**

1. **CALL TO ORDER - 7:30 PM**

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, April 22, 2013 with Mayor Losier presiding.

2. **RECORD OF ATTENDANCE**

Deputy Mayor Likely, Councillor Calvin, Counillor Day, Councillor Evans, and Councillor Snodgrass were in attendance.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Councillor Day moved to approve the Agenda of April 22, 2013 as presented.

Seconded by Deputy Mayor Likely. Carried.

4. **DISCLOSURE OF CONFLICT OF INTEREST**

None

5. **PUBLIC HEARINGS**

None

6. **PUBLIC PRESENTATIONS**

6.1 **PRESENTATION OF RCMP STATISTICAL REPORT FOR MARCH 2013 - RCMP REPRESENTATIVE ATTENDING**

Sgt. Bernard provided information to Council regarding the RCMP Statistical Report for March 2013.

Deputy Mayor Likely moved to receive and file the RCMP Statistical Report for March 2013.

Seconded by Councillor Day. Carried.

6.2 **PRESENTATION RE: STONE HAMMER GEOPARK - STAKEHOLDER ENGAGEMENT, BILL MERRIFIELD, CHAIR STONE HAMMER GEOPARK PRESENTER**

Councillor Day moved to refer Request for Funding from Stone Hammer Geopark to Town Staff for a recommendation back to Council.

Seconded by Councillor Evans. Carried.

7. **MINUTES**

7.1 **MINUTES OF REGULAR COUNCIL MEETING OF MARCH 25, 2013**

Councillor Day moved to adopt the minutes of the Regular Council Meeting of March 25, 2013 as presented.

Seconded by Councillor Calvin. Carried.

7.2 **MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF FEBRUARY 18, 2013**

Councillor Calvin moved to receive and file minutes of Planning Advisory Committee Meeting of February 18, 2013.

Seconded by Councillor Snodgrass. Carried.

7.3 **TENDER NOTES OF APRIL 3, 2013 RE: ONE (1) 2013 NEW 1-TON 4X4 TRUCK CAB & CHASSIS, DUMP BODY, SPREADER AND PLOW**

Councillor Snodgrass moved to receive and file Tender Notes of April 3, 2013 Re: One (1) 2013 new 1-Ton 4x4 Truck Cab & Chassis, Dump Body, Spreader and Plow.

Seconded by Councillor Evans. Carried.

7.4 **MINUTES OF EMERGENCY MEASURES ORGANIZATION (EMO) MEETING/TRAINING MEETING OF NOVEMBER 20, 2012, EMO TRAINING MEETING OF DECEMBER 18, 2012, EMO TABLE TOP EXERCISE MEETING OF JANUARY 16, 2013, EMO TRAINING MEETING OF FEBRUARY 19, 2013**

Councillor Day moved to receive and file minutes of Emergency Measures Organization (EMO) Meeting/Training Meeting of November 20, 2012, EMO Training Meeting of December 18, 2012, EMO Table Top Exercise Meeting of January 16, 2013, EMO Training Meeting of February 19, 2013.

Seconded by Councillor Snodgrass. Carried.

8. **BILLS FOR PAYMENT**

Councillor Day moved to pay the Bills for Payment in the amount of \$11,882.18 and Bills for Ratification in the amount of \$209,710.70; Grand Total of \$221,592.88.

Seconded by Councillor Snodgrass. Carried.

9. CONSENT AGENDA

- a) GRAND BAY-WESTFIELD VOLUNTEER FIRE/RESCUE DEPARTMENT REPORT FOR MARCH 2013
- b) BUILDING INSPECTOR'S REPORT FOR MARCH 2013
- c) WORKS DEPARTMENT REPORT FOR MARCH 2013
- d) BRUNDAGE POINT RIVER CENTRE REPORT FOR MARCH 2013
- e) RECREATION DEPARTMENT REPORT FOR MARCH 2013

Councillor Snodgrass moved to receive and file the following Consent Agenda items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for March 2013
- b) Building Inspector's Report for March 2013
- c) Works Department Report for March 2013
- d) Brundage Point River Centre Report for March 2013
- e) Recreation Department Report for March 2013.

Seconded by Councillor Evans. Carried.

10. BUSINESS ARISING FROM MINUTES

- a) Regular Council Meeting Minutes of March 25, 2013

None

11. DELEGATIONS

None

12. PETITIONS

None

13. **BY-LAWS**

None

14. **NOTICE OF MOTIONS**

None

15. **REPORTS**

15.1 **SEWERAGE UTILITY ACCOUNTS RECEIVABLE REPORT AS AT APRIL 5, 2013**

Councillor Snodgrass moved to receive and file the Sewerage Utility Accounts Receivable Report as at April 5, 2013.

Seconded by Councillor Evans. Carried.

15.2 **TOWN OF GRAND BAY-WESTFIELD REPORT AND CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2012**

Councillor Day moved to adopt the Town of Grand Bay-Westfield Report and Consolidated Financial Statements as at December 31, 2012 with recommended changes to Notes per Auditor.

Seconded by Councillor Calvin. Carried.

16. **TOWN MANAGER'S REPORT OF MARCH 25, 2013 RE: APPOINTMENT OF TOURISM COMMITTEE MEMBER**

Councillor Snodgrass moved to appoint Maureen Boone as a voting member of the Town Tourism Committee, effective immediately.

Seconded by Deputy Mayor Likely. Carried.

17. **DEVELOPMENT OFFICER'S REPORT OF MARCH 28, 2013 RE:  
SOUTHERN TOWN BOUNDARY SIGN**

Councillor Snodgrass moved to engage Signs by Carole to create and install a new Western Red Cedar sandblasted Community Welcome sign for the existing location at the Southern Town Boundary including primed and painted finishes with a vinyl graphics panel for the budgeted cost of \$150.00 per square foot plus HST.

Seconded by Councillor Evans. Carried.

18. **SAINT JOHN COMMUNITY LOAN FUND - THANK YOU  
LETTER RECEIVED APRIL 11, 2013 - PATHWAYS TO  
EMPOWERMENT (INTERNATIONAL WOMEN'S DAY EVENT)**

Councillor Snodgrass moved to receive and file Saint John Community Loan Fund - Thank You Letter received April 11, 2013 - Pathways to Empowerment (International Women's Day Event).

Seconded by Councillor Evans. Carried.

19. **THANK YOU LETTER/RECEIPT OF APRIL 3, 2013 FROM  
JUNIOR ACHIEVEMENT**

Councillor Evans moved to receive and file Thank You Letter/Receipt of April 3, 2013 from Junior Achievement.

Seconded by Councillor Snodgrass. Carried.

20. **DEVELOPMENT OFFICER'S REPORT OF APRIL 8, 2013 RE:  
DRAFT BY-LAW #117, BY-LAW TO CLOSE CERTAIN PUBLIC  
STREETS OR RIGHT-OF-WAYS, PORTION OF SECOND  
STREET**

Councillor Day moved to establish Monday, May 13, 2013 for the Hearing of Objections for Draft By-law No. 117, Town of Grand Bay-Westfield By-law to Close Certain Public Streets or Right-of-Ways.

Seconded by Councillor Evans. Carried.

21. WORKS COMMISSIONER'S REPORT OF APRIL 18, 2013 RE: 1-TON TENDER AWARD

Councillor Evans moved to accept the tender submitted by Downey Ford for a new 1-Ton 4x4 Truck Cab & Chassis, Dump Body, Spreader and Plow for \$85,854.00 including HST less any additional saving reductions received.

Seconded by Deputy Mayor Likely. Carried.

22. ADJOURNMENT

Councillor Calvin moved adjournment.

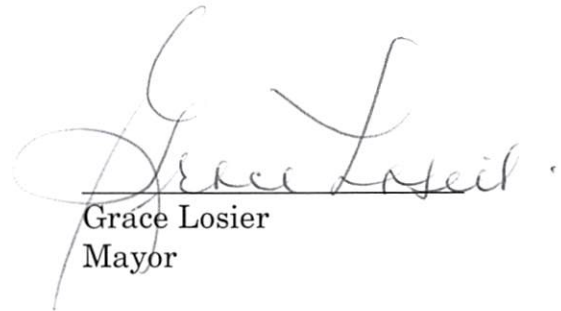
Seconded by Councillor Day. Carried.

Time 8:26 pm

Respectfully submitted,



Sandra Gautreau  
Town Manager/Clerk



Grace Losier  
Mayor



Marcia Mason  
Assistant Clerk



