

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting Minutes

Monday, April 11, 2016

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1. CALL TO ORDER - 7:26 PM

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, April 11, 2016 with Mayor Losier presiding.

2. RECORD OF ATTENDANCE

Councillor Calvin, Councillor Day, and Councillor Snodgrass were in attendance.

Deputy Mayor Likely and Councillor Evans were absent.

Councillor Day moved to pay Deputy Mayor Likely and Councillor Evans in their absence.

Seconded by Councillor Calvin. Carried.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Councillor Day moved to approve the agenda of April 11, 2016 as presented.

Seconded by Councillor Snodgrass. Carried.

4. DISCLOSURE OF CONFLICT OF INTEREST

None

5. PUBLIC HEARINGS

None

6. PUBLIC PRESENTATIONS

**6.1 PRESENTATION OF RCMP REPORT FOR MARCH 2016 -
RCMP REPRESENTATIVE ATTENDING**

Sgt. Alain DesRosiers presented the RCMP Report for March 2016 and responded to questions from Council. Sgt. DesRosiers introduced the newest member to the RCMP Detachment, Cst. Brett Knox. Cst. MacKinnon was also in attendance.

Councillor Day moved to receive and file the RCMP Report for March 2016.

Seconded by Councillor Snodgrass. Carried.

**6.2 PRESENTATION RE: HARBOUR STATION OPERATIONS -
KATIE LANGMAID, TOWN REPRESENTATIVE PRESENTER**

Councillor Day moved to table the presentation Re: Harbour Station Operations to the April 25, 2016 Council agenda.

Seconded by Councillor Snodgrass. Carried.

7. MINUTES

**7.1 MINUTES OF REGULAR COUNCIL MEETING OF MARCH 14,
2016**

Councillor Calvin moved to adopt the Minutes of the Regular Council Meeting of March 14, 2016.

Seconded by Councillor Day. Carried.

**7.2 EMAIL POLL OF MARCH 14, 2016 RE: CANCELLATION OF
REGULAR COUNCIL MEETING OF TUESDAY, MARCH 29,
2016**

Councillor Day moved to ratify the Email Poll of March 14, 2016 Re: Cancellation of Regular Council Meeting of Tuesday, March 29, 2016.

Seconded by Councillor Calvin. Carried.

7.3 MINUTES OF RIVER VALLEY COMMUNITY CENTER FOUNDATION INC. MEETING OF JANUARY 19, 2016

Councillor Calvin moved to receive and file the Minutes of River Valley Community Center Foundation Inc. Meeting of January 19, 2016.

Seconded by Councillor Day. Carried.

7.4 MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF JANUARY 18, 2016

Councillor Day moved to receive and file the Minutes of Planning Advisory Committee Meeting of January 18, 2016.

Seconded by Councillor Snodgrass. Carried.

7.5 TENDER NOTES OF APRIL 7, 2016 RE: WASTEWATER SYSTEM IMPROVEMENTS GRINDER PUMP STATIONS & SEWER LIFT STATIONS

Councillor Snodgrass moved to receive and file Tender Notes of April 7, 2016 Re: Wastewater System Improvements Grinder Pump Stations & Sewer Lift Stations.

Seconded by Councillor Calvin. Carried.

7.6 TENDER NOTES OF APRIL 7, 2016 RE: INTEGRATED PEST MANAGEMENT SERVICES

Councillor Day moved to receive and file Tender Notes of April 7, 2016 Re: Integrated Pest Management Services.

Seconded by Councillor Calvin. Carried.

7.7 TENDER NOTES OF APRIL 7, 2016 RE: WASTEWATER SYSTEM IMPROVEMENTS MURRAY STREET SLS NO.4 REMOVAL

Councillor Snodgrass moved to receive and file Tender Notes of April 7, 2016 Re: Wastewater System Improvements Murray Street SLS No.4 Removal.

Seconded by Councillor Calvin. Carried.

8. BILLS FOR PAYMENT

Councillor Day moved to pay Bills for Payment for \$17,895.49 and Bills for Ratification for \$287,030.30 for a total of \$304,925.79.

Seconded by Councillor Snodgrass. Carried.

9. CONSENT AGENDA

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for March 2016**
- b) Recreation Department Report for March 2016**
- c) Dog Control Report for March 2016**
- d) Works Department Report for March 2016**
- e) River Centre Coordinator's Report for March 2016**

Councillor Calvin moved to receive and file the following Consent Agenda items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Department Report for March 2016
- b) Recreation Department Report for March 2016
- c) Dog Control Report for March 2016
- d) Works Department Report for March 2016
- e) River Centre Coordinator's Report for March 2016.

Seconded by Councillor Snodgrass. Carried.

10. BUSINESS ARISING FROM MINUTES

- a) Regular Council Meeting Minutes of March 14, 2016

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

15.1 TOWN OF GRAND BAY-WESTFIELD REPORT AND CONSOLIDATED FINANCIAL STATEMENTS AS OF DECEMBER 31, 2015

Councillor Snodgrass moved to accept and receive the Town of Grand Bay-Westfield Report and Consolidated Financial Statements as of December 31, 2015.

Seconded by Councillor Calvin. Carried.

15.2 TOWN OF GRAND BAY-WESTFIELD SEWERAGE UTILITY ACCOUNTS RECEIVABLE REPORT AS AT APRIL 6, 2016

Councillor Snodgrass moved to receive and file the Town of Grand Bay-Westfield Sewerage Utility Accounts Receivable Report as at April 6, 2016.

Seconded by Councillor Day. Carried.

16. LETTER RECEIVED MARCH 16, 2016 FROM CANADIAN HERITAGE RE: 2016 FAMILY, FRIENDS, NEIGHBOURS AND NEWCOMERS CANADA DAY CELEBRATION GRANT

Councillor Day moved to receive and file the Letter Received March 16, 2016 from Canadian Heritage Re: Approval of 2016 Family, Friends, Neighbours and Newcomers Canada Day Celebration Grant.

Seconded by Councillor Snodgrass. Carried.

17. **LETTER OF MARCH 18, 2016 FROM HON. ROGER MELANSON, MINISTER OF FINANCE/MINISTER OF TRANSPORTATION AND INFRASTRUCTURE RE: DESIGNATED HIGHWAY FUNDING**

Councillor Snodgrass moved to receive and file the Letter of March 18, 2016 from Hon. Roger Melanson, Minister of Finance/Minister of Transportation and Infrastructure Re: Approval of Designated Highway Funding for 2016.

Seconded by Councillor Day. Carried.

18. **LETTER OF MARCH 21, 2016 FROM SHILO BOUCHER, PRESIDENT OF YMCA RE: GIFT IN SUPPORT OF YMCA OF GREATER SAINT JOHN, NEWCOMER CONNECTIONS**

Councillor Day moved to receive and file the Letter of March 21, 2016 from Shilo Boucher, President of YMCA Re: Gift in Support of YMCA of Greater Saint John, Newcomer Connections.

Seconded by Councillor Calvin. Carried.

19. **TOWN MANAGER'S REPORT OF APRIL 4, 2016 RE: CANCELLATION OF MAY 9, 2016 COUNCIL MEETING**

Councillor Day moved to cancel the May 9, 2016 Regular Council Meeting, as the municipal election falls on May 9th.

Seconded by Councillor Calvin. Carried.

20. **FIRE CHIEF'S REPORT OF APRIL 6, 2016 RE: APPOINTMENTS UNDER THE FIRE PREVENTION ACT**

Councillor Snodgrass moved to receive and file the Fire Chief's Report of April 6, 2016 Re: Appointments under the *Fire Prevention Act*.

Seconded by Councillor Calvin. Carried.

21. LETTER OF APRIL 6, 2016 FROM EDWARD KEYES, CHAIRMAN, HARBOUR STATION COMMISSION RE: RE-APPOINTMENT OF KATIE LANGMAID

Councillor Snodgrass moved to re-appoint Katie Langmaid as the Town's representative to the Harbour Station Board for the period of April 1, 2016 - April 1, 2019.

Seconded by Councillor Calvin. Carried.

22. LETTER OF APRIL 7, 2016 FROM DOUGLAS HARTFORD, P. ENG. OF DILLON CONSULTING RE: TENDER RESULTS FOR WASTEWATER SYSTEM IMPROVEMENTS, PROJECT NO: 16-3317A

Councillor Day moved to award the contract to TerraEx Inc. for the tender price of \$669,280.00, including HST as per the Letter of April 7, 2016 from Douglas Hartford, P. Eng. of Dillon Consulting Re: Wastewater System Improvements, Project No: 16-3317A.

Seconded by Councillor Calvin. Carried.

23. LETTER OF APRIL 7, 2016 FROM DOUGLAS HARTFORD, P. ENG. OF DILLON CONSULTING RE: TENDER RESULTS FOR WASTEWATER SYSTEM IMPROVEMENTS, PROJECT NO: 16-3317B

Councillor Day moved to award the contract to Keel Construction Ltd. for the tender price of \$271,840.90, including HST as per Letter of April 7, 2016 from Douglas Hartford, P. Eng. of Dillon Consulting Re: Wastewater System Improvements, Project No: 16-3317B.

Seconded by Councillor Snodgrass. Carried.

24. LETTER OF APRIL 7, 2016 FROM DOUGLAS HARTFORD, P. ENG. OF DILLON CONSULTING RE: TENDER RESULTS FOR INTEGRATED PEST MANAGEMENT SERVICES, PROJECT NO: 01-IPM-2016

Councillor Snodgrass moved to award the contract to Weed Man for the tender price of \$80,403.03, including HST for three years as per

Letter of April 7, 2016 from Douglas Hartford, P. Eng. of Dillon Consulting Re: Integrated Pest Management Services, Project No: 01-IPM-2016.

Seconded by Councillor Day. Carried.

25. ADJOURNMENT

Councillor Calvin moved adjournment.

Seconded by Councillor Day. Carried.

Time 8:01 pm

Respectfully submitted,

Sandra Gautreau
Town Manager/Clerk

Grace Losier
Mayor

Lynn Campbell
Assistant Clerk/Treasurer