

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Regular Council Meeting

Minutes

April 10, 2017

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ADOPTED

APR 24 2017

1. CALL TO ORDER - 7:30 PM

The Town of Grand Bay-Westfield Council met in a Regular Session on Monday, April 10, 2017 with Mayor Losier presiding.

2. RECORD OF ATTENDANCE

Councillor Balemans, Councillor Day and Councillor Snodgrass were in attendance. Deputy Mayor Likely and Councillor Evans were absent.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Councillor Day moved to approve the agenda of April 10, 2017 with the addition of Item 32. a – Completion of Certificate #5 - TerraEx Inc.

Seconded by Councillor Snodgrass. Carried Unanimously.

4. DISCLOSURE OF CONFLICT OF INTEREST

None

5. PUBLIC HEARINGS

None

6. PUBLIC PRESENTATIONS

6.1 PRESENTATION OF PLAQUE TO TOWN OF GRAND BAY-WESTFIELD FROM SAINT JOHN & GRAND BAY-WESTFIELD CRIME STOPPERS RE: FINANCIAL DONATION - COLLEEN QUIGG PRESENTER

Councillor Snodgrass moved to receive and file the Presentation Re: Financial Donation - Colleen Quigg Presenter.

Seconded by Councillor Day. Carried.

Mayor Losier was presented a plaque from Colleen Quigg of the Saint John & Grand Bay-Westfield Crime Stoppers for the Town's financial donation.

6.2 RCMP REPORT FOR MARCH 2017 - RCMP REPRESENTATIVE ATTENDING

Councillor Snodgrass moved to table the RCMP Report for March 2017 to the April 24, 2017 Regular Town Council Meeting.

Seconded by Councillor Day. Carried.

7. MINUTES

7.1 MINUTES OF REGULAR COUNCIL MEETING OF MARCH 13, 2017

Councillor Day moved to adopt the Minutes of Regular Council Meeting of March 13, 2017 as presented.

Seconded by Councillor Snodgrass. Carried.

7.2 MINUTES OF TOWN OF GRAND BAY-WESTFIELD EMERGENCY MEASURES ORGANIZATION (EMO) MEETING OF JANUARY 17, 2017

Councillor Day moved to receive and file the Minutes of Town of Grand Bay-Westfield Emergency Measures Organization (EMO) Meeting of January 17, 2017.

Seconded by Councillor Snodgrass. Carried.

7.3 TENDER NOTES OF MARCH 29, 2017 RE: BALL FIELD MAINTENANCE

Councillor Day moved to receive and file the Tender Notes of March 29, 2017 Re: Ball Field Maintenance.

Seconded by Councillor Snodgrass. Carried.

7.4 MINUTES OF PLANNING ADVISORY COMMITTEE MEETING OF FEBRUARY 6, 2017

Councillor Snodgrass moved to receive and file the Minutes of Planning Advisory Committee Meeting of February 6, 2017.

Seconded by Councillor Day. Carried.

7.5 EMAIL POLL OF MARCH 24, 2017 RE: COUNCIL MEETING OF MONDAY, MARCH 27, 2017 - CANCELLATION

Councillor Snodgrass moved to ratify the Email Poll of March 24, 2017 in that the Council Meeting of Monday, March 27, 2017 was cancelled.

Seconded by Councillor Balemans. Carried.

8. BILLS FOR PAYMENT

Councillor Day moved to pay Bills for Payment as presented for \$2,676.72 and Bills for Ratification for \$330,550.43 for a total of \$333,227.15.

Seconded by Councillor Balemans. Carried.

9. CONSENT AGENDA

- a) Grand Bay-Westfield Volunteer Fire/Rescue Report for March 2017
- b) Building Inspector's Report for March 2017
- c) Dog Control Report for March 2017
- d) Recreation Department Report for March 2017
- e) Works Department Report for March 2017
- f) River Center Coordinator's Report for March 2017

Councillor Snodgrass moved to receive and file the following Consent Agenda Items:

- a) Grand Bay-Westfield Volunteer Fire/Rescue Report for March 2017
- b) Building Inspector's Report for March 2017
- c) Dog Control Report for March 2017
- d) Recreation Department Report for March 2017
- e) Works Department Report for March 2017
- f) River Center Coordinator's Report for March 2017.

Seconded by Councillor Day. Carried.

10. BUSINESS ARISING FROM MINUTES

- a) Regular Council Meeting Minutes of March 13, 2017

None

11. DELEGATIONS

None

12. PETITIONS

None

13. BY-LAWS

None

14. NOTICE OF MOTIONS

None

15. REPORTS

**15.1 TOWN OF GRAND BAY-WESTFIELD SEWERAGE UTILITY
ACCOUNTS RECEIVABLE REPORT AS AT APRIL 5, 2017**

Councillor Snodgrass moved to receive and file the Town of Grand Bay-Westfield Sewerage Utility Accounts Receivable Report as at April 5, 2017.

Seconded by Councillor Day. Carried.

16. LETTER OF FEBRUARY 7, 2017 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: STORM SEWER & STREET IMP. 2016, PROJECT 163595B, CERTIFICATE NO. 3, COMPLETION CERTIFICATE

Councillor Day moved to pay Deby Enterprises Limited in the amount of \$44,017.80 as per the Letter of February 7, 2017 from Douglas Hartford, P. Eng., Dillon Consulting Re: Storm Sewer & Street Imp. 2016, Project 163595B, Certificate No. 3, Completion Certificate.

Seconded by Councillor Snodgrass. Carried.

17. LETTER OF MARCH 14, 2017 FROM CANADIAN RED CROSS RE: SUPPORT FOR FAMILIES IMPACTED BY MAJOR ICE STORMS ACROSS NEW BRUNSWICK

Councillor Day moved to receive and file the Letter of March 14, 2017 from Canadian Red Cross Re: Support for Families Impacted by Major Ice Storms Across New Brunswick.

Seconded by Councillor Snodgrass. Carried.

18. LETTER OF MARCH 17, 2017 FROM CLARK SOMERVILLE, PRESIDENT OF FEDERATION OF CANADIAN MUNICIPALITIES RE: LEGAL DEFENSE FUND

Councillor Snodgrass moved to authorize payment to the Federation of Canadian Municipalities as per the Letter of March 17, 2017 from Clark Somerville, President of Federation of Canadian Municipalities Re: Legal Defense Fund, subject to use of the current census figures.

Seconded by Councillor Day. Carried.

19. LETTER OF MARCH 20, 2017 FROM RICHELLE MARTIN, STEWARDSHIP COORDINATOR - NATURE TRUST OF NEW BRUNSWICK RE: BLUEBERRY HILL NATURE PRESERVE

Councillor Day moved to receive and file the Letter of March 20, 2017 from Richelle Martin, Stewardship Coordinator - Nature Trust of New Brunswick Re: Blueberry Hill Nature Preserve.

Seconded by Councillor Balemans. Carried.

It was noted that the Town would advertise for volunteers and direct them to the Nature Trust of New Brunswick website.

20. LETTER OF MARCH 21, 2017 FROM STEPHANIE MUNRO, ADMINISTRATIVE DIRECTOR, SAINT JOHN THEATRE COMPANY RE: DONATION

Councillor Day moved to receive and file the Letter of March 21, 2017 from Stephanie Munro, Administrative Director, Saint John Theatre Company Re: Donation.

Seconded by Councillor Snodgrass. Carried.

21. LETTER OF MARCH 28, 2017 FROM HON. BILL FRASER, MINISTER - TRANSPORTATION AND INFRASTRUCTURE RE: RTE. 177, 6 TIMBER CROSS CULVERT REPLACEMENTS - DESIGNATED HIGHWAY FUNDING

Councillor Snodgrass moved to receive and file the Letter of March 28, 2017 from Hon. Bill Fraser, Minister - Transportation and Infrastructure Re: Rte. 177, 6 Timber Cross Culvert Replacements - Designated Highway Funding and further moved to forward the letter to Dillon Consulting Ltd. advising them to proceed with the Project.

Seconded by Councillor Day. Carried.

22. TOWN MANAGER'S REPORT OF MARCH 30, 2017 RE: MINISTERIAL APPROVAL NO. 17-0012 (SEWERAGE SYSTEM UPGRADES - LAGOON UPGRADES) - DEMAND LOAN

Councillor Day moved to grant authorization for a Demand Loan at the Bank of Nova Scotia regarding Ministerial Approval No. 17-0012 concerning 2017 Sewerage Capital Borrowing Re: Environmental Health Services – Sewerage System Upgrades with the Loan not to exceed \$368,802 for a term of three years.

Seconded by Councillor Balemans. Carried.

23. LETTER OF MARCH 28, 2017 FROM LAURIE FLOOD, EXECUTIVE DIRECTOR, ST. JOSEPH'S HOSPITAL FOUNDATION RE: SUPPORT FOR EYE CLINIC AND URGENT CARE

Councillor Snodgrass moved to receive and file the Letter of March 28, 2017 from Laurie Flood, Executive Director, St. Joseph's Hospital Foundation Re: Support for Eye Clinic and Urgent Care.

Seconded by Councillor Day. Carried.

24. RECREATION DIRECTOR'S REPORT OF MARCH 30, 2017 RE: BALL FIELD MAINTENANCE LINING AND DRAGGING QUOTATION NO. BFM-17-2017

Councillor Snodgrass moved to approve the low quotation bid from Squeaky Kleen Lawn Care for Ball Field Maintenance Lining and Dragging for the amount of \$30.00/hour plus applicable taxes, for a three year period of May 2017 to October 2019 with an option to renew for an additional six (6) month period based upon mutual consent and agreement of the Town and Vendor as per Quotation Number BFM-17-2017.

Seconded by Councillor Day. Carried.

25. LETTER FROM FRANCOIS CHOQUETTE, MEMBER OF PARLIAMENT (DRUMMOND) RE: BILL C-203, AN ACT TO AMEND THE SUPREME COURT ACT

Councillor Day moved to receive and file the Letter from Francois Choquette, Member of Parliament (Drummond) Re: Bill C-203, An Act to Amend the Supreme Court Act.

Seconded by Councillor Snodgrass. Carried.

26. LETTER OF MARCH 2017 FROM SUSAN HARLEY, CHAIR - FOUNDATION ADVANCEMENT COMMITTEE, NB MEDICAL EDUCATION FOUNDATION INC. RE: DONATION TO SUPPORT PROGRAM

Councillor Snodgrass moved to table the Letter of March 2017 from Susan Harley, Chair - Foundation Advancement Committee, NB Medical Education Foundation Inc. Re: Donation to Support Program to a future Regular Town Council Meeting for further information.

Seconded by Councillor Day. Carried.

27. DEVELOPMENT OFFICER'S REPORT OF APRIL 5, 2017 RE: TRANSFER OF GREEN AREA (PID NO. 458976 OFF GARY COURT IN EXCHANGE FOR LAND TO BE CONVEYED AS PUBLIC STREET OUT OF PID NO. 458505

Councillor Snodgrass moved under section 56(1) of the *Community Planning Act*, assent to the Plan for vesting the 324 m² parcel identified as Public Streets, as shown on Amending Subdivision Plan, Sunny Side Subdivision, Lot 2017-8, prepared by DeSaulniers Surveys Inc., dated March 23, 2017, out of property identified by PID No. 00458505;

And further moved to convey ownership of PID No. 458976 to Carol Lee and James Nelson Carnell of 22 Gary Court, in exchange for the Public Street, with related costs to be covered by the Town.

Seconded by Councillor Day. Carried.

28. MEMORANDUM OF APRIL 5, 2017 FROM PLANNING ADVISORY COMMITTEE RE: RECOMMENDATION TO COUNCIL, TENTATIVE SUBDIVISION APPROVAL, BRYCE WARD - SHANNON ROAD/DEVELOPMENT OFFICER'S REPORT OF APRIL 5, 2017

Councillor Day moved to accept of \$ 823.22 money in lieu of Land for Public Purposes (cash, money order, certified cheque or debit) for the purposes of creating three new building lots out of PID Nos. 219279 and 30207559 on Shannon Road, as shown on the Tentative Subdivision Plan, Shannon Subdivision, as prepared by Kierstead Quigley and Roberts Ltd. dated March 27, 2017, with approval of Final Subdivision Plan to be subject to:

- i) payment of \$ 823.22 (cash, money order, certified cheque or debit);

ii) recording of civic numbers on the Final Subdivision Plan, showing Lot 17-1 as civic no. 66, Lot 17-2 as civic no. 70, Lot 17-3 as civic no. 76, Lot 17-4 as civic no. 82 and Lot 17-5 as civic no. 92;

iii) recording of 5 m wide Utilities Easement to follow the frontage of the existing lot PID #219279, (Lots 17-1, 17-2, 17-3, and 17-4) along Shannon Road, as required by NB Power and Aliant;

iv) recording of notes on the Plan as directed from the City of Saint John concerning Lots 17-4 and 17-5;

with future Development subject to all Municipal By-law requirements including: driveway access and sanitary waste water sewer connection approval by the Works Commissioner; and confirmation that the top of foundation elevation meets the minimum required 750mm above the centreline grade of the street.

Seconded by Councillor Snodgrass. Carried.

29. **LETTER OF APRIL 6, 2017 FROM TOWN MANAGER/CLERK RE: PURCHASE OF PROPERTY**

Councillor Snodgrass moved to direct the Town Solicitor to move forward with the purchase of the Gaunce property, 37 Epworth Park Road with the closing to be at the earliest possible date.

Seconded by Councillor Day. Carried.

30. **FIRE CHIEF'S REPORT OF APRIL 7, 2017 RE: TRAINING ROOM SOUND WALL**

Councillor Day moved to authorize staff to engage Power-Built Construction to construct new sound dampening wall between the Fire Training Room and Room A as per supplied quote.

Seconded by Councillor Snodgrass. Carried.

31. **FIRE CHIEF'S REPORT OF APRIL 7, 2017 RE: FIREFIGHTERS LOUNGE**

Councillor Day moved to authorize staff to engage Westoak Design Build to supply and install new flooring, interior doors, trim and painting of the Station # 1 Firefighters Lounge as per supplied quote.

Seconded by Councillor Snodgrass. Carried.

32. LETTER OF MARCH 29, 2017 FROM DOUGLAS HARTFORD, P. ENG., DILLON CONSULTING RE: WASTEWATER SYSTEM IMPROVEMENTS GP & SL STATIONS, PROJECT 163317A, INTERIM CERTIFICATE NO. 4, COMPLETION CERTIFICATE

Councillor Snodgrass moved to pay TerraEx Inc. the amount of \$33,678.56 as per the Letter of March 29, 2017 from Douglas Hartford, P. Eng., Dillon Consulting Re: Wastewater System Improvements GP & SL Stations, Project 163317A, Interim Certificate No. 4, Completion Certificate.

Seconded by Councillor Balemans. Carried.

32.a) COMPLETION OF CERTIFICATE NO. 5

Councillor Day moved to pay TerraEx Inc. the amount of \$84,319.64 as per the Letter of April 5, 2017 from Douglas Hartford, P. Eng., Dillon Consulting Re: Wastewater System Improvements GP & SL Stations, Project 163317A, Partial Holdback Certificate No. 5.

Seconded by Councillor Snodgrass. Carried.


33. ADJOURNMENT


Councillor Day moved adjournment.

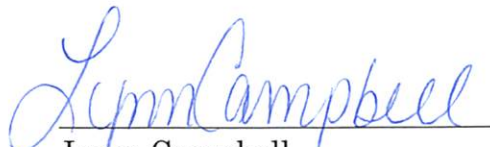
Seconded by Councillor Snodgrass. Carried.

Time 7:57 pm

Respectfully submitted,


Sandra Gautreau
Town Manager/Clerk


Grace Losier
Mayor


Lynn Campbell
Assistant Clerk/Treasurer



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