

Town of Grand Bay-Westfield

(Incorporated 1st January, 1998)

Planning Advisory Committee Minutes

Monday, April 1, 2019

ADOPTED

JUN 03 2019

1. **CALL TO ORDER**

The Town of Grand Bay-Westfield Planning Advisory Committee met for a regular meeting on Monday, April 1, 2019 at 8:00 pm with Chair Jim Burke presiding.

2. **RECORD OF ATTENDANCE**

Members in attendance were Chyann Kirby, Alex Calvin, Brittany Merrifield, Cllr. Bev Day, Acting Development Officer, Bruce Gault, and Development Officer David Taylor.

“...moved by Cllr. Bev Day to excuse Theresa Gordon and Ron Daigle with cause....”

Seconded by Alex Calvin. Carried.

3. **PAC MINUTES OF DECEMBER 3, 2018 AND MARCH 18, 2019**

“...moved by Brittany Merrifield to accept as presented the Planning Advisory Committee Meeting Minutes of December 3, 2018 and March 18, 2019...”

Seconded by Jim Burke. Carried.

4. **REGULAR COUNCIL MINUTES OF NOVEMBER 26 AND DECEMBER 10, 2018, JANUARY 14, JANUARY 28, FEBRUARY 11, AND MARCH 11, 2019**

“...moved by Chyann Kirby to receive and file the Regular Council Minutes of November 26 and December 10, 2018, January 14, January 28, February 11, and March 11, 2019...”

Seconded by Cllr. Bev Day. Carried.

5. **DECLARATION OF INTEREST**

None

6. REMARKS FROM THE CHAIR

Chair Jim Burke would like members to think about items they would like to see brought forward for change or consideration in the ongoing Municipal Plan By-law Review.

7. ELECTION OF OFFICERS FOR 2019

“...Cllr. Bev Day moved to table the Election of Officers for 2019 until the next PAC meeting...”

Seconded by Alex Calvin. Carried.

8. APPLICATION FOR VARIANCE – 192 INGLEWOOD DRIVE

- a) **DEVELOPMENT OFFICER’S REPORT DATED MARCH 28, 2019**
- b) **EMAIL FROM JOE BROOKS DATED MARCH 21, 2019**

“...Cllr. Bev Day moved that the Planning Advisory Committee receive and file the Email of March 21, 2019 from Joseph Brooks to withdraw his Application, noting that the application fee has been returned to the Applicant...”

Seconded by Chyann Kirby. Carried.

**9. DEVELOPMENT OFFICER’S MEMO DATED MARCH 28, 2019
RE: LIST OF PAC ITEMS 2018**

“...moved by Chyann Kirby that the Planning Advisory Committee forward to Council the accompanying Index of Planning Advisory Committee Items considered during 2017, for their reference and information...”

Seconded by Brittany Merrifield. Carried.

**10. DEVELOPMENT OFFICER’S MEMO DATED MARCH 28, 2019 RE:
PAC RULES & PROCEDURES**

“...Cllr. Bev Day moved to receive and file the letter from Steven Veniot dated February 14, 2019 and move to adopt the revised Rules and Procedures 2019 as amended...”

Seconded by Alex Calvin. Carried.

11. DEVELOPMENT OFFICER’S MEMO DATED MARCH 28, 2019 RE:
INFORMATION FOR APPLICATION TO PAC (2019)

“... Chyann Kirby moved to receive and file the letter from Steven Veniot dated February 14, 2019 and move to adopt the revised Information for Applications to the Planning Advisory Committee (2019)...”

Seconded by Cllr. Bev Day. Carried.

12. MEMORANDUM OF JANUARY 4, 2019 FROM TOWN MANAGER
RE: 2019 GENERAL REVENUE FUND OPERATING BUDGET


“...Cllr. Bev Day moved to receive and file the Memorandum of January 4, 2019 from Town Manager Re: 2019 General Revenue Fund Operating Budget...”


Seconded by Brittany Merrifield. Carried.

13. ADJOURNMENT

“...moved by Alex Calvin and seconded by Brittany Merrifield to adjourn....” at 8:06 p.m.

Respectfully submitted,


Jim Burke,
PAC Chair


Heather Shannon,
PAC Secretary